

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Committee Meetings & Worksession

The Strategic Plan and the RSB Goals are attached for your review and possible revision.

## **What we hope to accomplish over the next year as a Board**

**(These are not the same as the goals of the YSD Strategic Plan, but are directed directly at the actions of the Board)**

Goal # 1: The Board will engage tribal and village-based organizations to get Elders and others involved in schools through IRAs, Village Corps; listen to local advisory school boards; help enlist community support and the Board will visit local schools regularly

Goal #2: The Board will be trained in Governance and Finance and participate in regional, state and national education entities

Goal #3: The Board will become familiar with the facilities plan and continue regular reviews of their policies

Goal #4: The Board will institute and review an annual survey process.

***The Board would like a short piece that would allow them to present to IRAs and others that underscore what they are trying to do. Perhaps this could emphasize the goal of local involvement and why it is important.***

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## Strategic Plan Approved August 17, 2018

### **Mission Statement:**

To educate all children to be successful in any environment

### **Vision Statement (new draft):**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yupiaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yupik and speak their language, and the curriculum and instruction is based in Yupik values and traditions. Our community members, elders, parents, and students feel ownership in our schools.

### **Values**

Love for Children	Spirituality	Sharing
Humility	Hard work	Respect for Others and Their Property
Cooperation	Family Roles	Knowledge of family tree
Hunter Success	Domestic Skills	Knowledge of Language
Avoid conflict	Humor	Respect For Land
Respect For Nature		

**Akiak School**  
P.O. Box 49  
Akiak, Alaska 99552  
Tel. (907) 765-4600

**Akiachak School**  
P.O. Box 51189  
Akiachak, Alaska 99551  
Tel. (907) 825-3616

**Tuluksak School**  
P.O. Box 115  
Tuluksak, Alaska 99679  
Tel. (907) 695-5625

## **Strategic Actions:**

### **1) Students Succeed Culturally and Academically**

- a. **Language and Culture:** Implement Yupik culture and language curriculum at all grade levels. Develop dual language program, to include:
  - i. Values (Yuuyaraq)
  - ii. Language Immersion and Dual Language
  - iii. Orthography
- b. **Attendance:** Increase student attendance at all grade levels.
- c. **Recognition:** Establish program to ensure academic, athletic, and artistic student efforts are recognized on a regular basis.
- d. **Academic Progress/Growth:** Increase academic progress and growth at all grade levels.
- e. **Graduation:** Increase district graduation rate.
- f. **Preparation:** Ensure all students are prepared to be successful in both Native and non-Native environments.
- g. **Safety and Satisfaction:** Ensure all students report high levels of satisfaction and feel safe in schools.

### **2) Community, Parents and Elder Involvement**

- a. **Ownership:** Increase opportunities for involvement, dialogue, building partnerships, and promoting commitment to education
- b. **Participation:** Provide healthy activities and ways for meaningful parent, elder, and community involvement
- c. **Communication:** Improve relationship with community through increased and improved communication.
- d. **Satisfaction:** Ensure community, parents, and elders are satisfied with the safety and quality of schools.
- e. **Parent Support:** Provide parent education and resources with a focus on younger parents, Yupik language development and helping families support children as successful students.

### **3) Staff Recruitment and Retention**

- a. **Local/Native Hire:** Develop systems to recruit and develop local and Native teachers, teacher aids, and staff.
- b. **Recruitment and Preparation:** Improve hiring, orientation, and training of teachers and staff.
- c. **Retention:** Improve support and retention efforts of quality teachers, administrators, and staff.
- d. **Satisfaction:** Ensure all teachers and staff feel safe and satisfied in their work and community environment.
- e. **Evaluation:** An efficient and effective evaluation process.

### **4) Education System Change**

- a. **Native Hire:** Establish plan to increase Yupik and Alaska Native hire across all district positions.
- b. **Advocacy:** Develop plan to improve advocacy efforts at local, state and federal level to work towards increased tribal educational sovereignty

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Approval of Agenda

The Administration recommends the approval of the agenda.

# Yupiiit School District

*The Mission of the Yupiiit School District is to educate all children to be successful in any environment.*

## Regional Board Members

**Akiachak**

Willie Kasayulie, Chairman  
Samuel George, Treasurer  
Robert Charles, Board Member

**Akiak**

Ivan M. Ivan, Vice Chairman  
Moses Owen, Board Member

**Tuluksak**

Peter Gregory SR, Board Secretary  
Moses Peter, Board Member

## Committee Meetings and Work-sessions

11:00 AM - Strategic Plan & Board Goals

## Regional Board of Education Meeting

**LOCATION:** Akiachak      **DATE:** May 21, 2020

- I. Call to Order
- II. Roll Call
- III. Invocation
- IV. Recognition of Guests
- V. Approval of Agenda
- VI. Approval of Minutes:
  - A. April 16, 2020
  - B. April 30, 2020 Special RSB Meeting
- VII. Correspondence:
- VIII. Action Items:
  - A. Proposed Salary Increase
  - B. 3<sup>rd</sup> & Final Reading of the Budget
  - C. BP Pay Advance
  - D. SOP No21
  - E. SOP No22
  - F. Classified Para-teacher in-charge
  - G. Resignations
  - H. New Hires
  - I. FY20-21 RSB Meeting Schedule
  - J. REVISED Job Description – Federal/State Program Coordinator
  - K. Tremco – Roof Repairs
  - L. Yukon Life Safety
  - M. MOA- Gretchen Stich
  - N. MOA – Christina McDonald
  - O. MOA – Doug Wesson
  - P. MOA – Jo Anna Domko
  - Q. MOA – SERRC
  - R. REVISED BP 4112.61
  - S. Rescind Resignation
  - T. Course Descriptions
  - U. 2020 Board Policy Updates
  - V. Alaska Technical Services

- IX. Reports:
  - A. School Reports: Akiachak, Akiak, Tuluksak
  - B. Tribal Ed Coordinator's Report
  - C. Business and Finance Report
  - D. Federal/State Programs Report
  - E. Maintenance & Operations Report
  - F. Technology Director Report
  - G. ANE Director's Report
  - H. Superintendent's Report
- X. Executive Session: Employee Matters
- XI. Board Travel/Info:
- XII. Public Comments:
- XIII. Board Comments
- XIV. Next Regular Meeting: June 18, 2020
- XV. Adjournment

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Approval of Minutes - A

The Administration recommends the approval of the Minutes for April 16, 2020.



# Yupiit School District

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## Regional School Board

### Akiachak

Willie Kasayulie, Chairman  
Samuel George, Treasurer  
Robert Charles, Board Member

### Akiak

Ivan M. Ivan, Vice Chairman  
Moses Owen, Board Member

### Tuluksak

Peter Gregory SR, Secretary  
Moses Peter, Board Member

## Minutes of the Yupiit School District Regional Board of Education

Held: April 16, 2020  
Village: Tele-conference

<b>Call to Order</b>	<b>I. Call to Order:</b> Chairman Willie Kasayulie called the regular meeting of the Regional School Board to order at 11:02 AM.
<b>Roll Call</b>	<b>II. Roll Call: Present:</b>  Willie Kasayulie, Chairman Ivan Ivan, Vice Chairman Samuel George, Treasurer Peter Gregory, Secretary Moses Owen, Board Member Robert Charles, Board Member Moses Peter, Board Member
<b>Invocation</b>	<b>III. Invocation:</b> Moses Owen rendered the invocation
<b>Recognition of Guests</b>	<b>IV. Recognition of Guests:</b> Cassandra Bennett, John Stackhouse, Kaylin Charles, Paul Gilbert, Judy Anderson, Anthony Graham, Doug Bushey, Brandon Haberly, JanClare Robyt, Matthew Turner, Kary Delsignore and Bonnie James
<b>Approval of Agenda</b>	<b>V. Approval of Agenda:</b> Administration presented the Yupiit School District Regional School Board Agenda for approval.  Motion by Ivan Ivan, Seconded by Peter Gregory to approve the agenda as presented. Motion passed.

<p><b>Approval of Minutes</b></p>	<p><b>Approval of Minutes:</b> The Administration recommended the approval of the regular meeting minutes for February 21, 2020.</p> <p style="padding-left: 40px;">A. March 26, 2020 Motion by Ivan Ivan, Seconded by Moses Owen to adopt the minutes for March 26, 2020 with corrections, Motion passed</p> <p style="padding-left: 40px;">B. April 6, 2020 Special RSB Meeting Motion by Ivan Ivan, Seconded by Moses Peter to adopt the minutes for April 6, 2020 with correction. Motion passed.</p>
<p><b>Correspondence</b></p>	<p><b>VI. Correspondence:</b> YSD RFP Results</p>
<p><b>Action Items</b></p>	<p><b>VII. Action Items</b></p> <p style="padding-left: 40px;"><b>A. 2<sup>nd</sup> Reading of Budget</b> The Administration recommended the approval of the 2<sup>nd</sup> Reading of the Budget.</p> <p>Motion by Ivan Ivan, Seconded by Sam George to approve the 2<sup>nd</sup> Reading of the Budget. Motion passed unanimously.</p>
<p><b>Recess</b></p>	<p>Recess was called for at 11:50 for lunch break. Reconvened at 1:02 PM.</p> <p style="padding-left: 40px;"><b>B. Proposed Salary</b> During the last meeting, the Regional School Board requested to get current salary information from other school district. The Proposed Salary is presented for approval.</p> <p>Tabled to May Board Meeting.</p> <p style="padding-left: 40px;"><b>C. Math Curriculum</b> The Administration recommended the approval the purchase of the K-12 Math Curriculum Proposal at the total cost of \$66,594.73.</p> <p>The recommendation is also that we follow the leadership team's recommendation for the adoption of the 2018 edition of Saxon Math for the next 5 years.</p> <p>Motion by Moses Peter, Seconded by Ivan Ivan to approve the purchase of the K-12 Curriculum Proposal at approximate amount of \$66,594.73 with the recommendation that we follow the leadership team's for the adoption of the 2018 edition of Saxon Math for the next 5 years. Motion passed unanimously.</p> <p style="padding-left: 40px;"><b>D. Resignations</b> The Administration recommends the approval of the resignations for Celeste Yahr, 3rd Grade Teacher for Akiachak School, effective end of the school year and Marie Andrews, Secretary for Tuluksak School, effective April 10, 2020.</p>

<p><b>Continue – Action Items</b></p>	<p>Motion by Sam George, Seconded by Moses Peter to Approve the resignations for Celeste Yahr, 3<sup>rd</sup> Grade Teacher for Akiachak School end of the school; and Marie Andrews, Secretary for Tuluksak School. Effective April 10, 2020. Motion passed with 6-1 votes, Moses Peter abstained. Motion passed.</p> <p>Motion by Sam George, Seconded Moses Peter to approve the new hires Evelyn Esmailka, Literacy Coach for Akiachak School, effective August 3, 2020; Barron Sample, Dean of Student for Akiachak School, effective August 3, 2020; James Boldosser, Dean of Student for Akiak School, effective August 3, 2020; Mary Long, Kindergarten &amp; Early Childhood Teacher for Tuluksak School, effective August 3, 2020; and Katie Charles, Kindergarten &amp; Early Childhood teacher for Akiachak School, effective August 3, 2020. Motion passed with 6-1 votes, Robert Charles abstained.</p> <p style="text-align: center;"><b>E. New Hires</b></p> <p>The Administration recommends the approval of the New Hires for Karla Head, K-12 Principal for Akiachak School, effective July 23, 2020; Evelyn Esmailka, Literacy Coach, Akiachak School effective August 3, 2020; Barron Sample, Dean of Student, Akiachak School effective August 3, 2020; James Boldosser, Dean of Student, Akiak School, effective August 3, 2020; Amanda Byrd, Literacy Coach, Akiak School, effective August 3, 2020; Mary Long, Kindergarten and Early Childhood, Tuluksak School Effective August 3, 2020; and Katie Charles, Kindergarten &amp; Early Childhood, effective August 3, 2020.</p> <p style="text-align: center;"><b>F. Purchase of Replacement Truck</b></p> <p>Judy Anderson, Maintenance Director went out to bid a replacement truck, due to the damage caused to the Tuluksak truck. She is recommending to purchase from Anchorage Chrysler Dodge in the approximate amount of \$33,966.00. The replacement truck will be on the barge out of Anchorage on May 7th, 2020 and the Akiachak truck will be loaded in Akiachak to Tuluksak on the same voyage. This is presented for approval.</p> <p>Motion by Sam George, Seconded by Robert Charles to approve the purchase of the truck from Anchorage Chrysler Dodge in the approximate amount of \$33,966.00 for the District and the Akiachak truck to be loaded in Akiachak to Tuluksak on the same voyage. Motion passed unanimously.</p>
<p><b>Recess</b></p>	<p>Chairman Kasayulie called for a recess at 2:25 PM Reconvened at 2:47 PM.</p>
<p><b>Reports</b></p>	<p><b>XII. Reports:</b></p> <p style="padding-left: 20px;"><b>A. School Reports</b></p> <ol style="list-style-type: none"> <li>1. <b>Akiachak</b> – Paul Gilbert highlighted his board report.</li> <li>2. <b>Akiak</b> – Brandon Haberly highlighted his board</li> </ol>

<b>Continue - Reports</b>	<p>report.</p> <p>3. <b>Tuluksak</b> – Douglas Bushey highlighted his board report.</p> <p><b>B. Special Ed Director/Curriculum, Assessment Report</b></p> <p><b>C. Yupiaq Education Coordinator’s Report:</b> Janice George highlighted her report.</p> <p><b>D. Business &amp; Finance Report:</b> John Stackhouse highlighted his report.</p> <p><b>E. State/Federal Programs Report:</b> Kaylin Charles highlighted her report.</p> <p><b>F. Maintenance &amp; Operations Report:</b> Judy Anderson highlighted her report</p> <p><b>G. Technology/Human Resource Director’s Report:</b> Anthony Graham’s report was reviewed.</p> <p><b>H. ANE Director’s Report:</b> Matthew Turner’s report was reviewed.</p> <p><b>I. Superintendent’s Report:</b> Cassandra Bennet highlighted her report.</p>
<b>Executive Session</b>	<b>XIII. Executive Session: none</b>
<b>Board Travel/Info</b>	<b>XIV. Board Travel/Info:</b>
<b>Public Comments</b>	<b>XV. Public Comments</b>
<b>Board Comments</b>	<b>XVI. Board Comments</b>
<b>Next Meeting Regular Meeting</b>	<b>XVII. Next Regular Meeting:</b> April 6, 2020 Special RSB meeting and April 16, 2020 Regular RSB Meeting.
<b>Adjournment</b>	<b>XVIII. Adjournment:</b> Motion by Sam George, Seconded by Moses Peter to adjourn the meeting at 4:55 PM.
	<p>_____</p> <p><b>Secretary</b> <span style="float: right;"><b>Date</b></span></p>

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Correspondence – none

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## Regional School Board

### Akiachak

Willie Kasayulie, Chairman  
Samuel George, Treasurer  
Robert Charles, Board Member

### Akiak

Ivan M. Ivan, Vice Chairman  
Moses Owen, Board Member

### Tuluksak

Peter Gregory SR, Secretary  
Moses Peter, Board Member

## Minutes of the Yupiit School District Special Regional Board of Education

Held: April 30, 2020  
Village: tele-conference

<b>Committee Meeting &amp; Work-session</b>	Strategic Plan and the RSB Goals
<b>Call to Order</b>	<b>I. Call to Order:</b> Chairman Willie Kasayulie called the special meeting of the Regional School Board to order at 1:45 PM
<b>Roll Call</b>	<b>II. Roll Call: Present:</b>  Willie Kasayulie, Chairman Ivan Ivan, Vice Chairman Samuel George, Treasurer Peter Gregory, Secretary Moses Owen, Board Member Robert Charles, Board Member Moses Peter, Board Member
<b>Invocation</b>	<b>III. Invocation:</b> Moses Owen rendered the invocation
<b>Recognition of Guests</b>	<b>IV. Recognition of Guests:</b> Cassandra Bennett; John Stackhouse, Janice George and Bonnie James.
<b>Approval of Agenda</b>	<b>V. Approval of Agenda:</b> Administration presented the Yupiit School District Regional School Board Agenda for approval.  Motion by Ivan Ivan, Seconded by Peter Gregory to approve the agenda as presented. Motion passed.



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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Correspondence – none



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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item A

The Proposed Salary was tabled during the last board meeting. This is presented for your approval.

Directors 245 day				Proposed FY20-21	
		Current	Daily rate	4.2%	Daily rate
Step	0	\$91,196.00	\$372.23	\$95,026.23	\$387.86
Step	1	\$93,653.00	\$382.26	\$97,586.43	\$398.31
Step	2	\$96,110.00	\$392.29	\$100,146.62	\$408.76
Step	3	\$98,567.00	\$402.31	\$102,706.81	\$419.21
Step	4	\$101,024.00	\$412.34	\$105,267.01	\$429.66
Step	5	\$103,482.00	\$422.38	\$107,828.24	\$440.12
Step	6	\$105,939.00	\$432.40	\$110,388.44	\$450.57
Step	7	\$108,396.00	\$442.43	\$112,948.63	\$461.01
Step	8	\$110,853.00	\$452.46	\$115,508.83	\$471.46
Step	9	\$113,310.00	\$462.49	\$118,069.02	\$481.91
Principal 210 day				Proposed FY20-21	
		Current	Daily rate	4.2%	Daily rate
Step	0	\$89,075.00	\$424.17	\$92,816.15	\$441.98
Step	1	\$91,475.00	\$435.60	\$95,316.95	\$453.89
Step	2	\$93,875.00	\$447.02	\$97,817.75	\$465.80
Step	3	\$96,275.00	\$458.45	\$100,318.55	\$477.71
Step	4	\$98,675.00	\$469.88	\$102,819.35	\$489.62
Step	5	\$101,075.00	\$481.31	\$105,320.15	\$501.52
Step	6	\$103,475.00	\$492.74	\$107,820.95	\$513.43
Step	7	\$105,875.00	\$504.17	\$110,321.75	\$525.34
Step	8	\$108,275.00	\$515.60	\$112,822.55	\$537.25
Step	9	\$110,675.00	\$527.02	\$115,323.35	\$549.16
Assistant Principal 200 day				Proposed FY20-21	
		Current	Daily rate	4.2%	Daily rate
Step	0	\$67,706.00	\$338.53	\$70,549.65	\$352.75
Step	1	\$70,260.00	\$351.30	\$73,210.92	\$366.05
Step	2	\$72,813.00	\$364.07	\$75,871.15	\$379.36
Step	3	\$75,366.00	\$376.83	\$78,531.37	\$392.66
Step	4	\$77,919.00	\$389.60	\$81,191.60	\$405.96
Step	5	\$80,472.00	\$402.36	\$83,851.82	\$419.26
Step	6	\$83,026.00	\$415.13	\$86,513.09	\$432.57
Step	7	\$85,579.00	\$427.90	\$89,173.32	\$445.87
Step	8	\$88,132.00	\$440.66	\$91,833.54	\$459.17
Step	9	\$90,685.00	\$453.43	\$94,493.77	\$472.47

Classified Administrator				Proposed FY20-21		
		Current	Daily rate	4.2%	Daily rate	
Step	0	\$60,275.00	\$231.83	\$62,806.55	\$241.56	
Step	1	\$61,485.00	\$236.48	\$64,067.37	\$246.41	
Step	2	\$62,712.00	\$241.20	\$65,345.90	\$251.33	
Step	3	\$63,960.00	\$246.00	\$66,646.32	\$256.33	
Step	4	\$65,229.00	\$250.88	\$67,968.62	\$261.42	
Step	5	\$66,539.00	\$255.92	\$69,333.64	\$266.67	
Step	6	\$67,870.00	\$261.04	\$70,720.54	\$272.00	
Step	7	\$69,222.00	\$266.24	\$72,129.32	\$277.42	
Step	8	\$70,616.00	\$271.60	\$73,581.87	\$283.01	
Step	9	\$72,030.00	\$277.04	\$75,055.26	\$288.67	
Step	10	\$75,298.00	\$289.61	\$78,460.52	\$301.77	
Step	11	\$78,963.00	\$303.70	\$82,279.45	\$316.46	
Step	12	\$80,502.00	\$309.62	\$83,883.08	\$322.63	
Step	13	\$82,072.00	\$315.66	\$85,519.02	\$328.92	
Step	14	\$83,674.00	\$321.82	\$87,188.31	\$335.34	
Step	15	\$85,307.00	\$328.10	\$88,889.89	\$341.88	
Step	16	\$86,973.00	\$334.51	\$90,625.87	\$348.56	
Step	17	\$88,673.00	\$341.05	\$92,397.27	\$355.37	
Step	18	\$90,406.00	\$347.72	\$94,203.05	\$362.32	
Step	19	\$92,174.00	\$354.52	\$96,045.31	\$369.41	
Business Manager				Proposed FY20-21		
		Current	Daily Rate	4.2%	Daily Rate	
Step	0	\$117,000.00	\$450.00	\$121,914.00	\$468.90	
Step	1	\$118,755.00	\$456.75	\$123,742.71	\$475.93	
Step	2	\$120,536.00	\$463.60	\$125,598.51	\$483.07	
Step	3	\$122,344.00	\$470.55	\$127,482.45	\$490.32	
Step	4	\$124,180.00	\$477.62	\$129,395.56	\$497.68	
Step	5	\$126,042.00	\$484.78	\$131,335.76	\$505.14	
Step	6	\$127,933.00	\$492.05	\$133,306.19	\$512.72	
Step	7	\$129,852.00	\$499.43	\$135,305.78	\$520.41	
Step	8	\$131,800.00	\$506.92	\$137,335.60	\$528.21	
Step	9	\$133,777.00	\$514.53	\$139,395.63	\$536.14	

		LYSD Principal	
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		Current	Daily rate
Step	1	\$ 99,493.00	\$ 473.78
Step	2	\$ 101,883.00	\$ 485.16
Step	3	\$ 104,271.00	\$ 496.53
Step	4	\$ 106,658.00	\$ 507.90
Step	5	\$ 109,044.00	\$ 519.26
Step	6	\$ 111,436.00	\$ 530.65
Step	7	\$ 113,822.00	\$ 542.01
Step	8	\$ 116,210.00	\$ 553.38
Step	9	\$ 118,534.00	\$ 564.45
Step	10		

LYSD Assistant Principal			
		Current	Daily rate
Step	1	\$ 94,519.00	\$ 472.60
Step	2	\$ 96,788.00	\$ 483.94
Step	3	\$ 99,058.00	\$ 495.29
Step	4	\$ 101,325.00	\$ 506.63
Step	5	\$ 103,593.00	\$ 517.97
Step	6	\$ 105,863.00	\$ 529.32
Step	7	\$ 108,131.00	\$ 540.66
Step	8	\$ 110,401.00	\$ 552.01
Step	9	\$ 112,609.00	\$ 563.05

Kuspuk Principal/Administrators
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Current	Daily Rate
\$92,289.60	\$429.25
\$94,319.97	\$438.70
\$63,395.01	\$294.86
\$98,515.70	\$458.21
\$100,683.04	\$468.29
\$102,898.08	\$478.60
\$105,161.84	\$489.12
\$107,475.39	\$499.89
\$109,839.85	\$510.88
\$112,256.33	\$522.12

St Marys
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Kashunamiut
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No response to request
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No response to request
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**Current Teacher Salary Scale with Daily Rate**

Step					BA+36		BA+54		BA+72	
	BA	Daily	BA+18	Daily	MA	Daily	MA+18	Daily	MA+36	Daily
0	\$51,442	\$274	\$55,042	\$293	\$58,642	\$312	\$62,242	\$331	\$65,842	\$350
1	\$55,042	\$293	\$58,642	\$312	\$62,242	\$331	\$65,842	\$350	\$69,442	\$369
2	\$58,642	\$312	\$62,242	\$331	\$65,842	\$350	\$69,442	\$369	\$73,042	\$389
3	\$61,042	\$325	\$64,642	\$344	\$68,242	\$363	\$71,842	\$382	\$75,442	\$401
4	\$63,442	\$337	\$67,042	\$357	\$70,642	\$376	\$74,242	\$395	\$77,842	\$414
5	\$65,842	\$350	\$69,442	\$369	\$73,042	\$389	\$76,642	\$408	\$80,242	\$427
6	\$68,242	\$363	\$71,842	\$382	\$75,442	\$401	\$79,042	\$420	\$82,642	\$440
7	\$70,042	\$373	\$73,642	\$392	\$77,242	\$411	\$80,842	\$430	\$84,442	\$449
8	\$71,417	\$380	\$75,442	\$401	\$79,042	\$420	\$82,642	\$440	\$86,242	\$459
9			\$76,411	\$406	\$80,242	\$427	\$83,842	\$446	\$87,442	\$465
10					\$81,405	\$433	\$85,042	\$452	\$88,642	\$472
11							\$86,399	\$460	\$89,842	\$478
12									\$91,393	\$486

CLASSIFIED SALARY SCHEDULE	Activity Aide Student Worker	Community Library Aide	Library Aide	Cook's Helper Tchr Aide I Clerk Typist HS Coordinator	Receptionist Clerk Generalist Food Service Asst	Clerk Typist II Custodian Tchr Aide II HS Coordnr II Tech	Acct Clerk I Cook Lead Custodian P/R Clerk I	Acct Clerk II Tchr Aide III P/R Clerk II	Secretary	Secretary II Purchasing Clk Tchr Aide IV Federal/State Proj. Coord. Early Literacy	Maintenance Mech I	Instructor Holding a Bachelor's Degree Maintenance Mechanic I I Acct Tech District Project Specialist
STEP	A	B	C	D	E	F	G	H	I	J	K	L
0	\$ 10.83	\$ 13.00	\$ 13.65	\$ 14.33	\$ 15.04	\$ 15.80	\$ 16.59	\$ 17.42	\$ 18.29	\$ 19.20	\$ 20.16	\$ 21.17
1	\$ 11.15	\$ 13.39	\$ 14.06	\$ 14.76	\$ 15.50	\$ 16.27	\$ 17.08	\$ 17.94	\$ 18.84	\$ 19.78	\$ 20.77	\$ 21.80
2	\$ 11.49	\$ 13.79	\$ 14.48	\$ 15.20	\$ 15.96	\$ 16.76	\$ 17.60	\$ 18.48	\$ 19.40	\$ 20.37	\$ 21.39	\$ 22.46
3	\$ 11.83	\$ 14.20	\$ 14.91	\$ 15.66	\$ 16.44	\$ 17.26	\$ 18.12	\$ 19.03	\$ 19.98	\$ 20.98	\$ 22.03	\$ 23.13
4	\$ 12.19	\$ 14.63	\$ 15.36	\$ 16.13	\$ 16.93	\$ 17.78	\$ 18.67	\$ 19.60	\$ 20.58	\$ 21.61	\$ 22.69	\$ 23.83
5	\$ 12.55	\$ 15.07	\$ 15.82	\$ 16.61	\$ 17.44	\$ 18.31	\$ 19.23	\$ 20.19	\$ 21.20	\$ 22.26	\$ 23.37	\$ 24.54
6	\$ 12.93	\$ 15.52	\$ 16.29	\$ 17.11	\$ 17.96	\$ 18.86	\$ 19.81	\$ 20.80	\$ 21.84	\$ 22.93	\$ 24.07	\$ 25.28
7	\$ 13.32	\$ 15.98	\$ 16.78	\$ 17.62	\$ 18.50	\$ 19.43	\$ 20.40	\$ 21.42	\$ 22.49	\$ 23.61	\$ 24.80	\$ 26.04
8	\$ 13.72	\$ 16.46	\$ 17.29	\$ 18.15	\$ 19.06	\$ 20.01	\$ 21.01	\$ 22.06	\$ 23.17	\$ 24.32	\$ 25.54	\$ 26.82
9	\$ 14.13	\$ 16.96	\$ 17.80	\$ 18.69	\$ 19.63	\$ 20.61	\$ 21.64	\$ 22.72	\$ 23.86	\$ 25.05	\$ 26.31	\$ 27.62
10	\$ 14.55	\$ 17.47	\$ 18.34	\$ 19.26	\$ 20.22	\$ 21.23	\$ 22.29	\$ 23.41	\$ 24.58	\$ 25.80	\$ 27.09	\$ 28.45
11	\$ 14.99	\$ 17.99	\$ 18.89	\$ 19.83	\$ 20.83	\$ 21.87	\$ 22.96	\$ 24.11	\$ 25.31	\$ 26.58	\$ 27.91	\$ 29.30
12	\$ 15.44	\$ 18.53	\$ 19.46	\$ 20.43	\$ 21.45	\$ 22.52	\$ 23.65	\$ 24.83	\$ 26.07	\$ 27.38	\$ 28.74	\$ 30.18
13	\$ 15.90	\$ 19.09	\$ 20.04	\$ 21.04	\$ 22.09	\$ 23.20	\$ 24.36	\$ 25.58	\$ 26.85	\$ 28.20	\$ 29.61	\$ 31.09
14	\$ 16.38	\$ 19.66	\$ 20.64	\$ 21.67	\$ 22.76	\$ 23.89	\$ 25.09	\$ 26.34	\$ 27.66	\$ 29.04	\$ 30.50	\$ 32.02
15	\$ 16.87	\$ 20.25	\$ 21.26	\$ 22.32	\$ 23.44	\$ 24.61	\$ 25.84	\$ 27.13	\$ 28.49	\$ 29.91	\$ 31.41	\$ 32.98
16	\$ 17.38	\$ 20.85	\$ 21.90	\$ 22.99	\$ 24.14	\$ 25.35	\$ 26.62	\$ 27.95	\$ 29.34	\$ 30.81	\$ 32.35	\$ 33.97
17	\$ 17.90	\$ 21.48	\$ 22.55	\$ 23.68	\$ 24.87	\$ 26.11	\$ 27.42	\$ 28.79	\$ 30.23	\$ 31.74	\$ 33.32	\$ 34.99
18	\$ 18.44	\$ 22.12	\$ 23.23	\$ 24.39	\$ 25.61	\$ 26.89	\$ 28.24	\$ 29.65	\$ 31.13	\$ 32.69	\$ 34.32	\$ 36.04
19	\$ 18.99	\$ 22.79	\$ 23.93	\$ 25.12	\$ 26.38	\$ 27.70	\$ 29.08	\$ 30.54	\$ 32.07	\$ 33.67	\$ 35.35	\$ 37.12
20	\$ 19.56	\$ 23.47	\$ 24.65	\$ 25.88	\$ 27.17	\$ 28.53	\$ 29.96	\$ 31.46	\$ 33.03	\$ 34.68	\$ 36.41	\$ 38.23
21	\$ 20.15	\$ 24.18	\$ 25.39	\$ 26.65	\$ 27.99	\$ 29.39	\$ 30.86	\$ 32.40	\$ 34.02	\$ 35.72	\$ 37.51	\$ 39.38
22	\$ 20.75	\$ 24.90	\$ 26.15	\$ 27.45	\$ 28.83	\$ 30.27	\$ 31.78	\$ 33.37	\$ 35.04	\$ 36.79	\$ 38.63	\$ 40.56
23	\$ 21.37	\$ 25.65	\$ 26.93	\$ 28.28	\$ 29.69	\$ 31.18	\$ 32.74	\$ 34.37	\$ 36.09	\$ 37.89	\$ 39.79	\$ 41.78
24	\$ 22.02	\$ 26.42	\$ 27.74	\$ 29.13	\$ 30.58	\$ 32.11	\$ 33.72	\$ 35.40	\$ 37.17	\$ 39.03	\$ 40.98	\$ 43.03
25	\$ 22.68	\$ 27.21	\$ 28.57	\$ 30.00	\$ 31.50	\$ 33.07	\$ 34.73	\$ 36.46	\$ 38.29	\$ 40.20	\$ 42.21	\$ 44.32

Teacher's Aide I = 0-30 Credit Hours

Teacher's Aide II = 31-60 Credit Hours

Teacher's Aide III = 61-90 Credit Hours

Teacher's Aide IV = 91-120 Credit Hours

**SUBSTITUTE AND TEMPORARY WORKERS**

Para as Teacher Sub	\$	7.87	per hour + regular pay
Non-Certified Teacher Subs	\$	21.00	per hour
Certified Teacher Subs	\$	26.60	per hour
Classified Subs	\$	13.13	per hour
Classified Sub - Custodian or Maintenance	\$	15.75	per hour



**2019-2020 Administrator Salary Benefits Report  
Regional & Statewide Averages for Superintendents and Principals**

**SALARY AND RELATED INFORMATION: SUPERINTENDENTS**

<b>AVERAGES</b>	<b>INT</b>	<b>NW</b>	<b>SC</b>	<b>SE</b>	<b>SW</b>	<b>AK</b>
SALARY	\$ 129,056	\$ 142,500	\$ 167,400	\$ 126,138	\$ 134,823	\$ 138,547
DAYS ON CONTRACT	258	255	258	240	257	252
PAID ANNUAL LEAVE- (% of Districts Providing)	100%	100%	100%	90%	100%	97%

**SALARY AND RELATED INFORMATION: PRINCIPALS**

<b>AVERAGES</b>	<b>INT</b>	<b>NW</b>	<b>SC</b>	<b>SE</b>	<b>SW</b>	<b>AK</b>
AVERAGE TOP SALARY: K-12	\$ 103,792	\$ 125,609	\$ 122,661	\$ 104,590	\$ 110,943	\$ 110,268
AVERAGE TOP SALARY: HIGH SCHOOL	\$ 111,273	\$ 115,140	\$ 123,440	\$ 121,896	\$ 103,436	\$ 118,611
AVERAGE TOP SALARY: ELEMENTARY	\$ 109,144	\$ 115,140	\$ 114,399	\$ 116,926	\$ 101,107	\$ 112,982
DAYS ON CONTRACT: K12	216	200	221	214	206	213
DAYS ON CONTRACT: HIGH SCHOOL	215	215	217	209	210	212
DAYS ON CONTRACT: ELEMENTARY	205	215	207	206	208	207



# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item B

The Administration recommends the approval of the 3<sup>rd</sup> Reading of the Budget.



**Yupiit School District**

**FY 2020-2021  
Proposed Budget  
3rd  
May 2020**



# YUPIIT SCHOOL DISTRICT

## Revenue Budget

3rd

### FY 2020-2021 Proposed Budget

		FY 2020 Budget	FY 2021 Budget	Revised Budget Change
<b>FUND 100:</b>	<b>School Operating</b>			
	<b>Enrollment Projection</b>	<b>458 + 6</b>	<b>479 + 7</b>	
	State Foundation	6,415,467	7,139,814	724,347
	SB142	199,157	-	(199,157)
	Pupil Transportation	882	882	-
	Impact Aid (Federal)	3,562,334	2,933,240	(629,094)
	Other State Revenue(PERS/TRS)	855,000	878,155	23,155
	Other State Revenue (Quality School)	26,013	27,179	1,166
	Other State Revenue (BAG -Erate)	25,915	25,915	-
	E-rate Revenue	1,598,907	1,646,875	47,968
	Transfer to Food/Housing Fund	(500,000)	(500,000)	-
	FY19-20 Carryover (10% limit)	-	298,113	298,113
	Indirect Rate	154,365	154,365	-
	ANE Curriculum Director .2 FTE	19,000	19,000	-
	Prepaid Yute	64,665	-	(64,665)
	Other Revenue*	-	-	-
	<b>FUND TOTAL</b>	<b>12,921,705</b>	<b>13,123,538</b>	<b>201,832</b>
<b>FUND 255:</b>	<b>Food Service</b>			
	Adult Lunch Revenue	45,000	45,000	-
	Other Local Revenue			
	Food Service (State)	373,000	375,950	2,950
	Transfer from the General Fund	100,000	100,000	-
	<b>FUND TOTAL</b>	<b>518,000</b>	<b>520,950</b>	<b>2,950</b>
<b>FUND 390:</b>	<b>Employee Housing</b>			
	From Title 1A	140,000	140,000	
	Local Revenues	140,000	140,000	-
	Transfer from the General Fund	400,000	400,000	-
	<b>FUND TOTAL</b>	<b>680,000</b>	<b>680,000</b>	<b>-</b>
	<b>TOTAL REVENUE</b>	<b>14,119,705</b>	<b>14,324,488</b>	<b>204,782</b>



# Yupit School District

## Expenditure Summary by Function

3rd

### FY 2020-2021 Proposed Budget

		Actual	Proposed	
		FY 2020	FY 2021	Increase
Function		Budget	Budget	(Decrease)
100	Instruction	4,450,768	4,656,619	205,851
200	Special Education Instruction	1,006,343	1,150,047	143,705
220	Special Education Support	309,502	298,219	(11,283)
300	Support Services - Students	-	-	-
320	Support Services - Student (Guidance)	418,931	137,377	(281,553)
350	Support Services - Instruction	2,103,169	2,112,989	9,820
400	School Administration	452,482	790,921	338,439
	Sub Total Instruction	<b>8,741,194</b>	<b>9,146,173</b>	<b>404,979</b>
450	School Administration Support	142,206	146,472	4,266
511	School Board	225,124	244,790	19,666
512	District Administration	265,442	278,819	13,377
550	District Administration Support	641,834	671,006	29,172
600	Maintenance & Operations	2,061,874	2,123,877	62,003
700	Student Activities	166,001	256,770	90,769
	Sub Total Admin/O&M	<b>3,502,482</b>	<b>3,721,734</b>	<b>219,252</b>
	Sub Total Inst/Admin/O&M	<b>12,243,676</b>	<b>12,867,907</b>	<b>624,232</b>
900	Transfers			-
552	Food Service	100,000	100,000	-
558	Employee Housing	400,000	400,000	-
	Fund Balance	-		-
	Sub Total Transfers	<b>500,000</b>	<b>500,000</b>	-
	Sub Total General Fund	<b>12,743,676</b>	<b>13,367,907</b>	<b>624,232</b>
790	Food Services Fund	569,556	586,642	17,087
600	Employee Housing Fund	359,163	369,938	10,775
	<b>TOTAL EXPENSES</b>	<b>13,672,395</b>	<b>14,324,488</b>	<b>652,093</b>
	TOTAL REVENUE	14,119,705	14,324,488	
	<b>OVER/UNDER</b>	<b>447,311</b>	<b>(0)</b>	



# Yupit School District

## Combined Expenditure Summary

3rd

### FY 2020-2021 Proposed Budget

Combined					FY 2020	Proposed
Account Code		Description	Comments	Budget	Budget	
<b>Regular Instruction</b>						
100.000.100..	315	Cert-Teacher		2,223,545.00	2,302,577.00	
100.000.100..	323	NonCert-Aides		277,882.50	324,926.00	
100-000-100	329	Substitute and Temporary		55,000.00	55,000.00	
100.000.100..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		878,749.63	920,176.05	
100.000.100..	367	TRS On Behalf		444,408.53	462,391.54	
100.000.100..	368	PERS On Behalf		33,275.07	36,510.10	
100.000.100..	390	Travel Allowance				
100.000.100..	410	Professional				
100.000.100..	420	Staff Travel		3,000.00		
100.000.100..	433	Communications				
100.000.100..	440	Other Purchased Svs (Meter Rental; copier maintenance)				
100.000.100..	450	Supplies/Material/Media		121,000.00	183,958.00	
100.000.100..	510	Equipment				
<b>Total</b>	<b>100</b>	<b>Regular Instruction</b>		<b>4,036,860.73</b>	<b>4,285,538.69</b>	
<b>Tribal (Bilingual/Bicultural) Instruction</b>						
100.000.120..	321	Non Cert - Director/Coor/Mgr		91,671.00	64,067.00	
100.000.120..	322	Tribal Liason				
100.000.120..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		32,084.85	22,423.45	
100.000.120..	367	TRS On Behalf		8,238.60	0.00	
100.000.120..	368	PERS On Behalf		6,068.62	4,241.24	
100.000.120..	390	Travel Allowance				
100.000.120..	410	Professional & Technical				
100.000.120..	420	Staff Travel		1,000.00		
100.000.120..	450	Supplies/Material/Media		9,000.00	9,000.00	
<b>Total</b>	<b>120</b>	<b>Bilingual/Bicultural Instruction</b>		<b>148,063.07</b>	<b>99,731.69</b>	
<b>Career Tech Instruction</b>						
100.000.160..	315	Cert-Teacher		164,047.00	167,647.00	
100.000.160..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		57,416.45	58,676.45	
100.000.160..	368	TRS On Behalf		29,380.82	30,025.58	
100.000.160..	420	Staff travel				
100.000.160..	450	Supplies/Material/Media		15,000.00	15,000.00	
<b>Total</b>	<b>160</b>	<b>Career Tech Instruction</b>		<b>265,844.27</b>	<b>271,349.03</b>	
<b>Special Education</b>						
100.000.200..	315	Cert-Teacher		428,536.00	498,287.00	
100.000.200..	323	NonCert-Aides		243,831.00	268,406.00	
100.000.200..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		235,328.45	268,342.55	
100.000.200..	367	TRS On Behalf		76,750.80	89,243.20	
100.000.200..	368	PERS On Behalf		18,896.29	20,768.48	
100.000.200..	420	Staff Travel		1,000.00		
100.000.220..	450	Supplies/Material/Media		2,000.00	5,000.00	
<b>Total</b>	<b>200</b>	<b>Special Education</b>		<b>1,006,342.54</b>	<b>1,150,047.23</b>	
<b>Special Education Instruction - Support Srvs</b>						
100.000.220..	314	Cert - Director/Coord/Mgr		96,110	98,993.30	
100.000.220..	324	Non-Cert Support Staff		-	3,572.00	
100.000.220..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		33,639	34,647.66	
100.000.220..	365	TRS On Behalf		17,213	17,729.70	
100.000.220..	368	PERS On Behalf		-	236.47	
100.000.220..	390	Travel Allowance		48,040	48,040.00	
100.000.220..	410	Professional & Technical Services		95,000	95,000.00	
100.000.220..	420	Staff Travel		15,500		
100.000.220..	425	Student Travel		1,000		

100.000.220..	450	Supplies		3,000	
100.000.220..	490	Dues & Fees		-	
100.000.220..	510	Equipment		-	
<b>Total</b>	<b>220</b>	<b>Special Education Instruction - Support Svcs</b>		<b>309,502</b>	<b>298,219.12</b>
<b>Support Services - Students</b>					
100.000.320..	318	Counselor		273,972.00	89,842.00
100.000.320..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		95,890.20	31,444.70
100.000.320..	367	TRS On Behalf		49,068.39	16,090.70
100.000.320..	390	Travel Allowance			
100.000.320..	450	Supplies/Material/Media			
<b>Total</b>	<b>300</b>	<b>Support Services - Students</b>		<b>418,930.59</b>	<b>137,377.40</b>
<b>Support Services-Instruction</b>					
100.000.350..	314	Cert - Director/Coordinator/Mgr			
100.000.350..	324	Non-Cert Support Staff			13,991.00
100.000.350..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)			4,896.85
100.000.350..	367	TRS On Behalf			
100.000.350..	368	PERS On Behalf			926.20
100.000.350..	390	Travel Allowance			
100.000.350..	410	Professional & Technical			
100.000.350..	420	Staff Travel -			
100.000.350..	433	Communications			
100.000.350..	450	Supplies/Material/Media			
100.000.350..	491	Dues & Fees			
<b>Total</b>	<b>350</b>	<b>Support Services - Instruction</b>			
<b>Support Services - Technology</b>					
100.000.360.(560)	314	Cert - Director/Coordinator/Mgr		108,072.00	89,250.00
100.000.360.(560)	321	Non-Cert - Director/Coordinator/Mgr			
100.000.360.(560)	324	Support Staff			
100.000.360.(560)	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		37,825.20	31,237.50
100.000.360.(560)	367	TRS On Behalf		19,355.70	15,984.68
100.000.360.(560)	368	PERS On Behalf			
100.000.360.(560)	410	Professional & Technical Services			
100.000.360.(560)	420	Staff Travel		7,500.00	
100.000.360.(560)	433	Communications		1,776,564.00	1,829,860.92
100.000.360.(560)	444	Technology related repairs and maintenance		1,500.00	1,500.00
100.000.360.(560)	450	Supplies/Material/Media		44,000.00	44,000.00
100.000.360.(560)	491	Dues & Fees		1,500.00	150.00
<b>Total</b>	<b>360 (560)</b>	<b>Support Services - Technology</b>		<b>1,996,316.90</b>	<b>2,011,983.10</b>
<b>Support Services - Instruction</b>					
100.000.352..	323	Non-Cert - Library Aide		67,393.50	71,322.00
100.000.352..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		17,497.25	24,962.70
100.000.352..	368	PERS On Behalf		4,461.45	4,721.52
100.000.352..	450	Supplies/Material/Media			
<b>Total</b>	<b>350</b>	<b>Support Services - Instruction</b>		<b>89,352.20</b>	<b>101,006.22</b>
<b>In-service Training</b>					
100.000.354..	410	Professional & Technical		7,500.00	7,725.00
100.000.354..	420	Staff Travel		5,000.00	5,150.00
100.000.354..	440	Other Purchased Services		2,500.00	2,575.00
100.000.354..	450	Supplies		2,500.00	2,575.00
<b>Total</b>	<b>400</b>	<b>School Administration</b>		<b>17,500.00</b>	<b>18,025.00</b>
<b>School Administration</b>					
100.000.400..	313	Principal		293,625.00	505,458.00
100.000.400..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		102,768.75	176,910.30
100.000.400..	367	TRS On Behalf		52,588.24	90,527.53
100.000.400..	390	Travel Allowance			
100.000.400..	420	Staff Travel		3,500.00	
100.000.400..	450	Supplies/Materials/Media			
100.000.400..	490	Dues & Fees			
<b>Total</b>	<b>400</b>	<b>School Administration</b>		<b>452,481.99</b>	<b>772,895.83</b>
<b>School Administration Support</b>					
100.000.450..	324	NonCert-Support		100,413.48	107,186.00
100.000.450..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		35,144.72	37,515.10

100.000.450..	368	PERS On Behalf			6,647.37	7,095.71
100.000.450..	450	Supplies/Materials/Media				
<b>Total</b>	<b>450</b>	<b>School Administration Support</b>			<b>142,205.57</b>	<b>146,471.74</b>
<b>Board of Education</b>						
100.000.511..	324	Specialists - Board Secretary			28,701.09	31,415.00
100.000.511..	329	NonCert-Support Staff	Stipends (payroll)		69,000.00	75,000.00
100.000.511..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)			31,945.38	37,245.25
100.000.511..	368	PERS On Behalf			6,467.81	2,079.67
100.000.511..	410	Professional & Technical Services				
100.000.511..	420	Staff Travel			64,660.00	75,000.00
100.000.511..	450	Supplies/Material/Media			5,600.00	5,600.00
100.000.511..	485	Stipend (non-payroll)				
100.000.511..	491	Dues & Fees			18,450.00	18,450.00
<b>Total</b>	<b>511</b>	<b>Board of Education</b>			<b>224,824.28</b>	<b>244,789.92</b>
<b>Office of Superintendent</b>						
100.000.512..	311	Cert-Superintendent			120,000.00	125,000.00
100.000.512..	321	NonCert-Support Staff			29,570.82	30,491.00
100.000.512..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)			52,349.79	54,421.85
100.000.512..	367	TRS On Behalf			17,064.00	22,387.50
100.000.512..	368	PERS On Behalf			1,957.59	2,018.50
100.000.512..	380	Housing				
100.000.512..	390	Travel Allowance				
100.000.512..	410	Professional & Technical Services (Legal)			35,000.00	35,000.00
100.000.512..	420	Staff Travel			7,500.00	7,500.00
100.000.512..	433	Communications				
100.000.512..	450	Supplies/Material/Media			1,500.00	1,500.00
100.000.512..	491	Dues & Fees			500.00	500.00
<b>Total</b>	<b>512</b>	<b>Office of Superintendent</b>			<b>265,442.20</b>	<b>278,818.85</b>
<b>District Admin Support Service</b>						
100.000.550..	321	Non-Cert - Director/Coordr/Mgr			118,755.00	127,482.00
100.000.550..	324	Non-Cert - Support Staff			165,906.62	179,920.00
100.000.550..	329	Substitutes				
100.000.550..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)			99,631.57	107,590.70
100.000.550..	368	PERS On Behalf			18,844.60	20,350.01
100.000.550..	390	Travel Allowance				
100.000.550..	410	Professional & Technical Services (BDO SERRC)			47,000.00	48,000.00
100.000.550..	420	Staff Travel			5,000.00	5,000.00
100.000.550..	433	Communications	(Internet, DO Telephone, Postage)			
100.000.550..	440	Other Purchased Svs	(Meter Rent; copier maintenance, AS400)		40,000.00	40,000.00
100.000.550..	445	Insurance - Liability	(General Liability, Crime, E&O, Excess, etc.)		61,800.00	63,654.00
100.000.550..	450	Supplies/Material/Media			5,000.00	5,000.00
100.000.550..	491	Dues & Fees			3,000.00	3,000.00
100.000.550..	495	Indirect Recovery	Indirect Recovery of Admin Expense for Grants			
100.000.550..	510	Equipment				
<b>Total</b>	<b>550</b>	<b>District Admin Support Service</b>			<b>564,937.79</b>	<b>599,996.71</b>
<b>Recruiting</b>						
100.000.551..	410	Professional & Technical			5,000.00	5,000.00
100.000.551..	420	Travel			12,000.00	12,000.00
100.000.551..	490	Other			5,500.00	5,500.00
<b>Total</b>	<b>551</b>	<b>Recruiting</b>			<b>22,500.00</b>	<b>22,500.00</b>
<b>Human Resources</b>						
100.000.552	314	Cert Director/Coord/Mgr				29,750.00
100.000.552..	321	Non-Cert - Director/Coord/Mgr			28,701.09	30,491.00
100.000.552..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)			10,045.38	10,671.85
100.000.552	367	TRS On Behalf				5,328.23
100.000.552..	368	PERS On Behalf			1,900.01	2,018.50
100.000.552..	420	Travel			500.00	
100.000.552..	450	Supplies/Material/Media			250.00	
100.000.552..	490	Other				
<b>Total</b>	<b>552</b>	<b>Human Resources</b>			<b>41,396.48</b>	<b>48,509.58</b>
<b>Operations &amp; Maintenance</b>						
100.000.600..	321	NonCert-Director/Coord.			55,834.60	47,009.00
100.000.600..	324	NonCert-Support Staff				
100.000.600..	325	NonCert-Maintenance			215,196.80	286,251.00

100.000.600..	329	Substitutes		80,000.00	86,400.00
100.000.600..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		105,110.99	146,881.00
100.000.600..	368	PERS On Behalf (including funds 255 & 390)		37,249.09	22,061.81
100.000.600..	410	Professional & technical services		2,000.00	2,000.00
100.000.600..	420	Staff Travel		9,000.00	
100.000.600..	431	Water & Sewage		330,000.00	330,000.00
100.000.600..	433	Communications			
100.000.600..	435	Fuel-Heating		405,580.00	377,774.00
100.000.600..	436	Electricity		479,750.00	480,000.00
100.000.600..	440	Other Purchased Services			
100.000.600..	445	Insurance & Bond Premiums - Property & Auto		170,000.00	175,000.00
100.000.600..	452	Maintenance & Custodial Supplies		100,000.00	100,000.00
100.000.600..	453	Janitorial Supplies		35,000.00	35,000.00
100.000.600..	456	Vehicle Maintenance		10,500.00	10,500.00
100.000.600..	458	Gas & Oil		26,652.50	25,000.00
100.000.600..	490	Other Expenses			
100.000.600..	491	Dues & Fees			
100.000.600..	510	Equipment			
<b>Total</b>	<b>600</b>	<b>Operations &amp; Maintenance</b>		<b>2,061,873.97</b>	<b>2,123,876.81</b>
<b>Student Activity</b>					
100.000.700..	315	Cert. Staff		28,000.00	28,000.00
100.000.700..	316	Extra Duty Pay (Athletic Director)		2,250.00	2,250.00
100.000.700..	324	NonCert-Support Staff			
100.000.700..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		10,587.50	10,587.50
100.000.700..	367	TRS On Behalf		5,163.75	5,417.78
100.000.700..	368	PERS On Behalf			
100.000.700..	420	Staff Travel		1,500.00	1,500.00
100.000.700..	425	Student Travel		99,000.00	189,515.00
100.000.700..	440	Other purchased services			
100.000.700..	450	Supplies		15,000.00	15,000.00
100.000.700..	490	Dues & Fees		4,500.00	4,500.00
<b>Total</b>	<b>700</b>	<b>Student Activity</b>		<b>166,001.25</b>	<b>256,770.28</b>
<b>Transfer of Funds</b>					
100.900.000..	552	Food Service		100,000.00	100,000.00
100.900.000..	558	Employee Housing		400,000.00	400,000.00
		Fund Balance			
<b>Total</b>	<b>900</b>	<b>Transfer of Funds</b>		<b>500,000.00</b>	<b>500,000.00</b>
<b>Total</b>	<b>100</b>	<b>School Operating Fund</b>		<b>12,730,375.63</b>	<b>13,367,907.19</b>
<b>Food Services Fund</b>					
255.000.790..	326	Food Service Staff		141,522.83	161,833.00
255.000.790..	329	Substitutes			
255.000.790..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		49,532.99	56,641.55
255.000.790..	410	Professional & technical services			
255.000.790..	420	Staff Travel		1,500.00	1,500.00
255.000.790..	450	Supplies		8,000.00	8,000.00
255.000.790..	459	Food		365,000.00	375,950.00
255.000.790..	460	Milk			
255.000.790..	491	Dues and Fees		1,500.00	1,500.00
255.000.790..	510	Equipment		2,500.00	2,575.00
<b>Total</b>	<b>255</b>	<b>Food Services Fund</b>		<b>569,555.82</b>	<b>586,642.50</b>
<b>Employee Housing Fund</b>					
390.000.600	321	Maintenance Director		47,008.74	47,009.00
390.000.600..	325	Maintenance Staff		103,112.10	111,065.00
390.000.600..	360	Benefits: (Health, SS, Med, ESC, WC, TRS-PERS)		52,542.29	55,325.90
390.500.600..	420	Staff Travel & Per Diem		2,500	
390.000.600..	431	Water & Sewer			
390.000.600..	435	Fuel-Heating			
390.000.600..	436	Electricity		88,000.00	88,000.00
390.000.600..	441	Rental Payments		58,500.00	65,400.00
390.000.600..	452	Maintenance Supplies		7,500.00	7,500.00
<b>Total</b>	<b>390</b>	<b>Teacher Housing Fund</b>		<b>359,163.13</b>	<b>369,938.03</b>
<b>Total</b>		<b>District Wide</b>		<b>13,659,094.59</b>	<b>14,324,487.72</b>





# Yupiiit School District

## Budget Committee Priorities

Priority	Department/Site Priorities	Cost
1	Maintenance additional funding	\$600,000
2	Akiak education supplies	\$10,000
2	Akiachak Student supplies	\$10,000
2	Tuluksak Education supplies	\$9,658
3	AimsWeb	\$2,700
3	MAPS	\$5,300
3	LLI	\$7,500
4	Math Curriculum	\$140,000
4	Health Great Body Shop k-8	\$3,000
4	Accellus, Online Curriculum	\$3,000
4	Read Naturally	\$8,500
5	Akiachak Gym Floor	\$90,000
6	copy machine replacement (Lease) annual for 5 years	\$18,899
8	PA System	\$210,000
8	Yupiaq supplies	\$45,400
8	Akiak technology	\$37,186
9	Phone System Overhaul	\$84,000
9	Akiachak Office furniture for teachers	\$5,000
10	Akiak Student Activities (non sports)	\$1,000
10	Akiachak upgrade Student activity funds	
11	Tuluksak Student Activities travel	\$30,000
12	Superintendent School Uniforms	\$25,000
12	Tuluksak Front office	\$3,500
13	Yupiaq travel	\$21,000
		\$770,643

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item C

The Administration recommends the approval of the revised Pay Advance form to include the additional emergency pay advance per approval of the Superintendent and Business Manager.

**Yupiit School District**  
P.O. Box 51190  
Akiachak, AK 99551

**PAY ADVANCE REQUEST FORM**  
Transmit this pay advance request to the  
payroll department at the Business Office

By Yupiit School Board Policy:

1. A maximum of two (2) pay advances are allowed each fiscal year (July to June). Exceptions granted with approval of Business Manager and Superintendent.
2. No pay advances two (2) days before or after a payday.
3. Pay advance request form must be received two (2) days before date of regularly scheduled check run. (Regular check run is each Wednesdays).
4. Up to one-half (1/2) of the expected net pay may be requested.
5. ALL pay advances must be deducted from the next pay one (1) or two (2) paychecks.
6. No pay advance can be processed prior to the actual beginning of employment.
7. Temporary/Substitute employees are ineligible for pay advances

Please process a pay advance for \_\_\_\_\_  
Name Soc. Sec. #  
\_\_\_\_\_ Vendor #  
in the amount of \_\_\_\_\_ and have the check ready by \_\_\_\_\_.

Deduct this amount from my next one (1) or two (2) checks.

Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Employee \_\_\_\_\_ Date \_\_\_\_\_

BUSINESS OFFICE – CHARGE TO ACCOUNT CODE 100....734

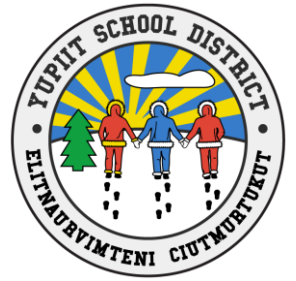
1. Pay advance approved and invoice entered \_\_\_\_\_
2. Payroll deduction entered \_\_\_\_\_
3. Pay advance disapproved and reason transmitted to employee

**Business Office**

Original: Payroll File  
Copy: Employee

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item D

The Administration recommends the approval of the SOP No21.

## COACHING POLICY

1. PURPOSE: To establish a uniform procedure for coaching staff compensation
2. AUTHORITY: Superintendent
3. RESPONSIBILITY: All Employees
4. PROCEDURES: The following are procedures for coaching staff compensation

An extracurricular program is defined as a separate volunteer position outside of a Yupiit School District employment relationship for an activity, club, or sport. Acceptance of an extracurricular contract is voluntary. Refusal to accept or willingness to perform an extracurricular contract shall have no bearing on continued building assignment or formal evaluation.

YSD employees who perform extracurricular coaching contracts shall be deemed to engage in services different from those he/she is normally employed to perform. Such extracurricular work is exempt from the FLSA and non-exempt employees may not count hours worked in the capacity of coach as long as the compensation/stipend received under the extracurricular contract is considered nominal when compared to the non-exempt employee's daily rate of pay. Non-exempt employees shall not receive regular pay while performing duties (include while traveling) under an extracurricular coaching contract.

Non-exempt employees are not permitted to volunteer to perform services for or on behalf of YSD if the volunteer duties involve the same types of duties that the employees normally perform as a part of their regular duties for the District.

# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item E

The Administration recommends the approval of the SOP No22.

## FIXED ASSET CAPITALIZATION PROCESS

1. PURPOSE: To establish a uniform procedure for fixed asset capitalization
2. AUTHORITY: Superintendent
3. RESPONSIBILITY: Business Office
4. PROCEDURES: The following are procedures for fixed asset capitalization

### Definitions

REPAIR is an expenditure that keeps the property in ordinary efficient operating condition. The cost of the repair does not add to the value or prolong the life of the asset. All repair expenditures are charged to the appropriate repair and maintenance accounts.

ROUTINE MAINTENANCE is recurring activities expected to be performed as a result of use to keep building structures, each building system and other units of property in its ordinarily efficient operating condition.

IMPROVEMENTS are expenditures for betterments, restorations, or adapting to a new or different use. They prolong the life of the asset, materially increase its value or productivity, or adapt it to a different use and are therefore capitalized as set out in this document.

SUPPLIES AND MATERIALS are components acquired to maintain, repair, or improve a unit of tangible property owned, leased or serviced and is not acquired as part of any single unit of tangible property; fuel, lubricants, water and similar items, reasonably expected to be consumed in 12 months or less; unit of property with economic useful life of 12 months or less or that has an acquisition cost or production cost of \$200 or less.

COSTS also include ancillary charges such as freight and transportation charges, site preparation costs and professional fees as well as costs to mediate known defects at the time of purchase.

### Policies

Repair and routine maintenance costs shall be expensed and recorded in the appropriate repair or maintenance general ledger account. All amounts that would be considered improvements will be capitalized in the appropriate general ledger fixed asset account.

If the initial cost of the supply or material is \$5,000 or more, the anticipated life or useful value of said property is two years or more, the same shall be capitalized and recorded in the appropriate fixed asset general ledger account to be depreciated using the prescribed depreciation method(s) beginning when placed in service.

**Policies - Continued**

If the initial cost of the supply or material is less than \$5,000 or the anticipated life or useful value of said property is less than two years, the same shall be expensed and recorded in the appropriate supply or material general ledger account and taken as a deduction in the profit and loss statement. If the supply or material is non-incident, the deduction will be taken in the year the supply or material is used. If the supply or material is incidental and carried on hand and for which no record of consumption is kept or of which a physical inventory is not taken, the deduction will be taken in the year the amount is paid.

If the initial cost of an amount paid to acquire, produce or improve tangible property is \$5000 or less per invoice item, the same shall be expensed and recorded in the appropriate expense general ledger account.

If the initial cost of an amount paid to acquire, produce or improve tangible property is \$5,000 or more per invoice item, the same shall be capitalized and recorded in the appropriate fixed asset general ledger account to be depreciated using the prescribed depreciation method(s) beginning when placed in service.

If the tangible property acquired or produced has an economic useful life of 24 months or less when placed in service, the initial cost of said property will be expensed and recorded



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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item F

The Administration recommends the approval of the Classified Para-teacher in-charge salary rate as recommended to include during the last board meeting.

# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item G

The Administration recommends the approval of the resignations for Natalie Porec, 2<sup>nd</sup>/3<sup>rd</sup> Grade teacher for Tuluksak School, effective end of the School year and Joseph Porec, LA teacher for Tukuksak School effective April 29, 2020.

# Yupiiit School District

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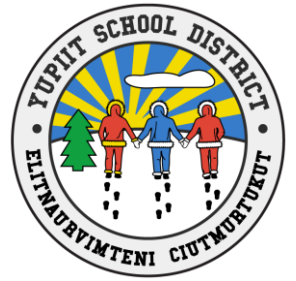


Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item H

The Administration recommends the approval of the new hires for James Boldosser, K-12 Principal for Akiachak School, effective July 23, 2020; Wanda Wright, LA/SS/Dean of Student for Akiak School effective July 23, 2020; Carla Rodriguez, 1<sup>st</sup>/2<sup>nd</sup> Grade Teacher for Akiak School. Effective August 3, 2020 and Anthos Spinola de Andrade, 5<sup>th</sup> Grade teacher for Tuluksak School, effective August 3, 2020.

# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item I

The Administration recommends the approval of the FY2020-2021 RSB Meeting Schedule.

Yupit School District  
Regional School Board of Education Meetings

<b>3rd Thursday Meeting Date</b>	<b>2nd Monday Agenda Deadline</b>	<b>2nd Wednesday Packet Info &amp; Reports due @ 8:00 AM</b>	<b>2nd Friday Packets Distributed</b>
July 16, 2020	July 6, 2020	July 8, 2020	July 10, 2020
August 20, 2020	August 10, 2020	August 12, 2020	August 14, 2020
September 17, 2020	September 7, 2020	September 9, 2020	September 11, 2020
October 15, 2020	October 5, 2020	October 7, 2020	October 9, 2020
November 19, 2020	November 9, 2020	November 11, 2020	November 13, 2020
December 17, 2020	December 7, 2020	December 9, 2020	December 11, 2020
January 21, 2021	January 11, 2021	January 13, 2021	January 15, 2021
February 18, 2021	February 8, 2021	February 10, 2021	February 12, 2021
March 25, 2021	March 15, 2021	March 17, 2021	March 19, 2021
April 15, 2021	April 5, 2021	April 7, 2021	April 9, 2021
May 20, 2021	May 10, 2021	May 12, 2021	May 14, 2021
June 24, 2021	June 14, 2021	June 16, 2021	June 18, 2021
<p>BB 9320(a) Regular Meetings: The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the <b>3<sup>rd</sup> Thursday of each month</b>. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. <b>**not scheduled on 3<sup>rd</sup> Thursday</b></p>			

# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item J

The Administration recommends the approval of the Revised Job Description for the Federal/State Program Coordinator.

# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item K

The Administration recommends the approval of the Tremco Patch and Repair Roof/Façade for the Akiachak, Akiak and the Tuluksak Schools at the approximate amount of \$134,861.00.

**TREMCO PATCH AND REPAIR ROOF / FACADE  
2020**

<b>Tuluksak</b>	Patch & Repair Roof and Facade	\$38,665
<b>Akiak</b>	Patch & Repair Roof and Facade	\$43,228
<b>Akiachak</b>	Patch & Repair Roof and Facade	\$53,968

**Grand Total all Sites**

**\$135,861**



# PATCH AND REPAIR SCHOOL ROOFS AND FAÇADE 2020

## Akiachak School (Patch & Repair)

### AKIACHAK

- Detail the backs of seven (7) penetrations at the crickets.
- Remove all fasteners at the crickets and install flat head screws, one size larger.
- Install Uncured EPDM tape at the to the sides first, apply EPDM tape over previously installed tape and apply to reinforce cricket.
- Skyward fasteners to be detailed with sealant.
- Install a dollop of sealant at each fastener and work into the metal.
- Replace sealant at penthouse glazing 160 linear feet.
- Sealant and banding at eleven (11) pipe boots.
- Install belly band termination at top of boot.
- Install new Tremseal Pro sealant at the top of all termination bands.
- Repair hole in metal panel six (6) linear feet.
- Start laying EPDM tape at the low side to fit inside panel (16"), in shingle fashion layering up the panel to the edge of repair area.
- Lay six foot (6) EPDM strip on top of standing seam and terminate to EPDM repair and metal panel.
- Crinkled panel at Cricket three total thirty six (36) linear feet.
- Install Geogard seam sealer over all fasteners in valley at cricket.
- Embed 6" Permafab in seam sealer at valley and cut around standing seam for smooth transition.
- Cut and Replace Failed sealant at vent stacks (2)
- Utilize 32' ladder to inspect facade, utilize standing seam safety anchors for roof top fastener replacement.
- Inspect roof and facade, for damaged, missing and loose fasteners.
- Replace all missing and loose fasteners with 1 size larger stainless bonded washer fastener.

**BUDGET: \$53,968.29**

## Akiak School (Patch & Repair)

### AKIAK SCHOOL

- Detail the backs of (15) penetrations at the crickets.
- Remove all fasteners at the crickets and install flat head screws, one size larger.
- Install Uncured EPDM tape at the to the sides first, apply EPDM tape over previously installed tape and apply to reinforce cricket.
- Skyward detail fasteners to be detailed with sealant.
- Install a dollop of sealant at each fastener and work into the metal.
- Replace sealant at penthouse glazing 160 linear feet.
- Sealant and banding at eleven (11) pipe boots.
- Install belly band termination at top of boot.

- Install new Tremseal Pro sealant at the top of all termination bands
- Install Geogard seam sealer over all fasteners in valley at cricket.
- Embed 6" Permafab in seam sealer at valley and cut around standing seam for smooth transition.
- Utilize 32' ladder to inspect facade, utilize standing seam safety anchors for roof top fastener replacement.
- Inspect roof and facade, for damaged, missing and loose fasteners.
- Replace all missing and loose fasteners with 1 size larger stainless bonded washer fastener.
- Create header flashing over leaking windows (2). Cut and replace all existing failed sealant. Surface mount as necessary in a bed of butyl and utilize exterior fasteners. Use urethane sealant to complete the top of the flashing and all fasteners.

**BUDGET: \$43,228.34**

### **Tuluksak (Patch & Repair)**

- Detail the backs of 10 penetrations at the crickets.
- Remove all fasteners at the crickets and install flat head screws, one size larger. Install Uncured EPDM tape at the to the sides first, apply EPDM tapeover previously installed tape and apply to reinforce crickets.
- Skyward fasteners to be detailed with sealant.
- Install a dollop of Tremseal Pro at each fastener and work into the metal.
- Replace sealant at penthouse glazing 160 linear feet.
- Sealant and banding at (9) pipe boots. Clean and prepare existing boot details free of loose material
- Install belly band termination at top of boot.
- Install Geogard seam sealer over all fasteners in valley at cricket.
- Embed 6" Permafab in seam sealer at valley and cut around standing seam for smooth transition.
- Install new Tremseal Pro sealant at the top of all termination bands.
- Replace all missing and loose fasteners with one size larger stainless bonded washer fastener.
- Utilize 32' ladder to inspect facade, utilize standing seam safety anchors for roof top fastener replacement.
- Inspect roof and facade, for damaged, missing and loose fasteners.

**BUDGET: \$38,665.14**

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item L

The Administration recommends the approval of the Yukon Fire Life Safety Requirements at the approximate amount of \$56,988.00.

**Yukon Fire Life Safety Requirements  
2020**

<b>Tuluksak</b>	Yearly Life Safety Inspection	\$4,200
	Kitchen Hood Test - New Cylinder	\$898
	Sprinkler 5 YR Testing & Replacement Strobes	\$3,260
	Add Recirculation Loop for Tests	\$10,600
	Replace Fire Pump Controller	\$23,200
	<b>Tuluksak Totals</b>	<b>\$42,158</b>
<b>Akiak</b>	Yearly Life Safety Inspection	\$4,200
	Sprinkler 5 YR Testing & Replacement Strobes	\$3,260
		<b>Tuluksak Totals</b>
<b>Akiachak</b>	Yearly Life Safety Inspection	\$4,200
	Sprinkler 5 YR Testing & Replacement Strobes	\$3,170
		<b>Akiachak Totals</b>
	<b>Grand Total all Sites</b>	<b>\$56,988</b>

***FIRE PROTECTION-INSPECTION-TESTING-SERVICE AGREEMENT***

January 20<sup>th</sup>, 2020

**Yupiit School District**

**Attn: Judy Anderson**  
[janderson@yupiit.org](mailto:janderson@yupiit.org)  
907-825-2035



Yukon Fire Protection 

**Re: 2020 Life Safety Inspections for  
Akiak School  
Akiachak School  
Tuluksak School**

Greetings Judy,

Yukon Fire Protection Services, Inc. (hereafter YFPS) is pleased to provide this agreement for the fire inspection services at your facility noted above.

- 1. SALE:** YFPS shall sell, and Buyer agrees to buy, the following inspections by YFPS pursuant to the terms of this agreement. Buyer agrees to pay YFPS as provided in the Inspection Services section of this agreement.
- 2. LOCAL LAW COMPLIANCE:** Buyer acknowledges that YFPS's work shall comply with AHJ (Authority having Jurisdiction) requirements, which can change and if exceeding the terms of this agreement, shall be paid for by Buyer at time additional equipment or services are requested. YFPS represents that it is licensed as required for all services to be provided in this Agreement. YFPS is not responsible for any Plans and Specifications required by the AHJ, work by others, and Buyer shall contract separately for any additional services beyond Inspections.
- 3. INSPECTION SERVICES:**  
Buyer agrees this agreement will provide for the inspection noted below AND service support for emergencies and repairs on a per call basis as follows: Buyer agrees to pay YFPS for all parts and labor at time of service at the YFPS M-F 8am-4:30pm hourly rate of \$140.00 per/hr per/technician and any after-hours / weekends / holidays at \$185.00 per/hr per/technician, with a minimum call out charge of (2) hours.

**PLEASE SEE TABLE OF PROPOSED SERVICES ON PAGE 2**

5601 Silverado Way Anchorage Alaska 99518  
Office 907-563-3608 Fax 907-561-2352

DESCRIPTION	QTY
<b>Fire Extinguisher Inspection</b>	~24
Inspection will be in accordance with NFPA 10, AHJ requirements and YFPS's customary practices	
<ol style="list-style-type: none"> <li>1. Check for proper location of extinguishers and no obstruction to access or visibility</li> <li>2. Check for proper signage, labels, safety pin and seal</li> <li>3. Determine fullness by hefting and examine extinguisher for proper pressure, physical damage, corrosion, leakage or clogged nozzle</li> <li>4. Verify that 6-year maintenance, hydrostatic testing and scheduled recharging is current</li> <li>5. Install inspection tag on each extinguisher</li> </ol>	
Additional fire extinguisher work, such as 6-year service, recharges, hydro-testing, or any other required work will be performed at the time of inspection or on a return trip and billed accordingly per current rates. Total cost dependent upon total quantity of extinguishers.	
<b>Fire Alarm System Inspection</b>	3
Inspection will be in accordance with NFPA 72, AHJ requirements and YFPS's customary practices. Does not include replacement and maintenance parts such as batteries, replacing faulty devices, etc. Does not include Smoke Detector Cleaning and Sensitivity Testing. These services to be provided at additional charge per hourly rates noted in Section 3. Activation of all fire alarm devices will occur, access will be required to all units and portions of the building that contain fire alarm devices. This inspection includes testing all 120V hardwired smoke detectors in upstairs quarters.	
<b>Fire Sprinkler and Fire Pump Inspections</b>	3
Includes annual testing requirements and performance test of fire pump. Inspection will be in accordance with NFPA 25, AHJ requirements and YFPS's customary practices and YFPS will inspect sprinkler system pipes and heads that are visible but does not include YFPS checking for water leakage or hidden damage. Does not include 5-yr internal obstruction inspection or 3-yr dry system full trip. Access will be required to all units and portions of the building that contain fire sprinkler components.	
<b>Kitchen Suppression System Inspections</b>	3
Inspection will be in accordance with NFPA 17A, AHJ requirements and YFPS's customary practices. Includes replacing fusible link elements. Does not include hydrostatic testing or correcting deficiencies. These services to be provided at additional charge per hourly rates at noted in Section 3.	
<b>ANNUAL INSPECTION COST</b>	<b>\$12,600.00</b>
<b>Includes:</b> <ul style="list-style-type: none"> <li>• All inspections outlined above</li> <li>• Travel to/from inspection sites</li> </ul>	
<b>Excludes</b> <ul style="list-style-type: none"> <li>• Overnight accommodations</li> <li>• Any repairs to systems</li> <li>• Return trip due to weather delays (will be billed at direct cost of flights and travel time at \$120 / hr)</li> </ul>	

4. **TERM:** The term of this agreement shall be for a period of **1 year or your desired term of (write in term)** \_\_\_\_\_. This agreement shall renew itself for successive periods year to year thereafter under the same terms and conditions, unless either party terminates this agreement by sending written notice to the other party 90 days prior to the renewal period. YFPS is authorized to notify AHJ of termination of this agreement if required by AHJ.

**5601 Silverado Way Anchorage Alaska 99518  
Office 907-563-3608 Fax 907-561-2352**

**5. WARRANTY / DISCLAIMER:** YFPS does not represent nor warrant that its services, or any equipment supplied during any repair work or via separate agreement will prevent any loss, damage or injury to person or property, by reason of fire, smoke, water damage, equipment failure or otherwise, or that equipment, system and services will in all cases provide the protection for which it is installed or intended. Buyer acknowledges that YFPS is not an insurer, and that Buyer assumes all risk of loss or damage to Buyer's premises or its contents. YFPS has made no representations or warranties, and hereby disclaims any warranty of merchantability or fitness for any particular use. Buyer's exclusive remedy for YFPS's default hereunder is to require YFPS to repair or replace, at YFPS's option, any equipment covered by this agreement which is non-operational. Buyer agrees to maintain temperature in building at no less than 55 degrees Fahrenheit. Buyer is to provide either ladders or hi-lows for access to equipment located above 10 feet in height.

**6. EXCULPATORY CLAUSE:** YFPS and Buyer agree that YFPS is not an insurer and no insurance coverage is offered herein. The fire suppression equipment and YFPS's services are designed to reduce certain risks of loss, though YFPS does not guarantee that no loss will occur. YFPS is not assuming liability, and, therefore, shall not be liable to Buyer for any loss, personal injury or property damage sustained by Buyer as a result of fire, equipment failure, smoke, water, mold, hazardous condition or any other cause whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by YFPS's negligent performance to any degree or in furtherance of this agreement, any extra contractual or legal duty, strict products liability, or negligent failure to perform any obligation pursuant to this agreement or any other legal duty. In the event of any loss or injury to any person or property, Buyer agrees to look exclusively to Buyer's insurer to recover damages. Buyer releases YFPS from any claims for contribution, indemnity or subrogation.

**7. LIMITATION OF LIABILITY:** Buyer agrees that should there arise any liability on the part of YFPS as a result of YFPS's negligent performance to any degree or negligent failure to perform any of YFPS's obligations pursuant to this agreement or any other legal duty, equipment failure, or strict products liability, that YFPS's liability shall be limited to the sum of \$250.00. If Buyer wishes to increase YFPS's amount of limitation of liability, Buyer may, as a matter of right, at any time, by entering into a supplemental agreement, obtain a higher limit by paying an annual payment consonant with YFPS's increased liability. This shall not be construed as insurance coverage.

**8. INDEMNITY / WAIVER OF SUBROGATION RIGHTS / ASSIGNMENTS:** Buyer agrees to and shall indemnify and hold harmless YFPS, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third parties or Buyer, including reasonable attorney's fees, and losses asserted against and alleged to be caused by YFPS's performance, negligent performance or failure to perform its obligations. Parties agree that there are no third party beneficiaries of this agreement. Buyer on its behalf and any insurance carrier waives any right of subrogation Buyer's insurance carrier may otherwise have against YFPS or its subcontractors arising out of this agreement or the relation of the parties hereto. Buyer shall not be permitted to assign this agreement without YFPS's consent. YFPS shall be permitted to assign this agreement and upon such assignment shall be relieved of further obligation under this agreement.

**9. LIMITED WARRANTY:** YFPS warrants our inspection services as defined in this agreement to be appropriate and completed per codes and standards as adopted by Authority Having Jurisdiction

**10. INSURANCE:** Buyer shall obtain insurance to cover any loss the fire suppression systems and services are intended to reduce loss to one hundred percent of the insurable value. Buyer shall maintain a policy of public liability, property damage, casualty and fire insurance under which Buyer and YFPS are named as insured and under which the insurer agrees to indemnify and hold YFPS harmless from and against all costs, expenses including attorney fees and liability arising out of or based upon any and all claims, injuries and damages arising under this agreement, including, but not limited to, those claims, injuries and damages contributed to by YFPS's negligent performance to any degree or its failure to perform any obligation. YFPS shall not be responsible for any portion of any loss or damage which is recovered or recoverable by the Buyer from insurance covering such loss or damage or for such loss or damage against which the Buyer is indemnified or insured. In the event of any loss or injury to any person or property, Buyer agrees to look exclusively to Buyer's insurer to recover damages. Buyer and all those claiming rights under Buyer waive all rights against YFPS and its subcontractors for loss or damages caused by water, smoke, fire or other perils intended to be covered by the fire suppression services or covered by insurance to be obtained by Buyer, except such rights as they may have to the proceeds of insurance.

**11. MOLD AND HAZARDOUS CONDITIONS:** Under no circumstances shall YFPS be liable to Buyer for any damages caused by mold or hazardous material or conditions not covered by YFPS's insurance policies, if any. In the event YFPS discovers the presence of suspected asbestos or other hazardous material YFPS shall stop all work immediately and notify Buyer. It shall be Buyer's sole obligation to remove such conditions from the premises and If the work is delayed due to the discovery of suspected asbestos or other hazardous material or conditions then an extension of time to perform the work shall be allowed and Buyer agrees to compensate YFPS for any additional expenses caused by the delay but not less than \$1000.00 per day until work can resume. If YFPS, in its sole discretion, determines that continuing the work poses a risk to YFPS or its employees or agents, YFPS may elect to terminate this agreement on 3 day notice to Buyer and Buyer shall compensate YFPS for all services rendered and material provided to date of termination. YFPS shall be entitled to remove all its equipment and uninstalled equipment and material from the job site.

**12. SYSTEM / EQUIPMENT:** In the event that any part of the equipment installed by YFPS is attached to existing equipment or any device that is not installed by YFPS which renders the equipment non-operational YFPS will notify Buyer and Buyer shall remove and replace the device at its own expense. YFPS shall not be responsible for any damage to or failure of the system caused in whole or in part by such device not installed by YFPS pursuant to this agreement.

**13. NON-DISPARAGEMENT:** Neither party to this agreement shall publish or communicate on any written or electronic forum or social media any disparaging comment, negative review, recommendation, evaluation, or report of the other unless required by law. Because a violation of this provision would result in damages that may be difficult to prove, the parties agree that a party violating this provision shall be liable for damages in the amount of \$10,000.00 as and for liquidated damages and not as a penalty, and no actual damages need to be proved. Additionally, a party to this agreement required to commence any lawsuit or arbitration to enforce this provision shall be entitled to injunctive relief and its legal fees.

**14. LEGAL ACTION / ARBITRATION:** If YFPS prevails in any litigation or arbitration between the parties, Buyer shall pay YFPS's legal fees. The parties waive trial by jury in any action between them unless prohibited by law. In any action commenced by YFPS against Buyer, Buyer shall not be permitted to interpose any counterclaim. Subject to Buyer's right to bring any claim against YFPS for up to \$1,000 in small claims court having jurisdiction, any dispute between the parties or arising out of this agreement, including issues of arbitrability, shall, at the option of any party, be determined by arbitration before a single arbitrator administered by Arbitration Services Inc., under its Commercial Arbitration Rules www.ArbitrationServicesInc.com, except that no punitive damages may be awarded. Service of process or papers in any legal proceeding or arbitration between the parties may be made by First-Class Mail delivered by the U.S. Postal Service addressed to the party's address in this agreement or another address provided by the party in writing to the party making service. Buyer submits to the jurisdiction and laws of Alaska and agrees that any litigation or arbitration between the parties must be commenced and

maintained in the Municipality of Anchorage. Provided Inspection service is included in this agreement and Buyer has agreed to pay a fixed amount for Inspection service pursuant to paragraph 4, the parties agree that due to the nature of the services to be provided by YFPS, the payments to be made by Buyer for the term of this agreement are an integral part of YFPS's anticipated profits and in the event of Buyer's breach of this agreement it would be difficult if not impossible to reasonably estimate YFPS's actual damages. Therefore, in the event of Buyer's default of this agreement Buyer shall pay to YFPS 80% of the balance due for the term of this agreement as liquidated damages. YFPS may, without prior notice, suspend or terminate its services in event of Buyer's default in performance of this agreement and shall be permitted to terminate all its services under this agreement without relieving Buyer of any obligation herein. Any action by Buyer against YFPS must be commenced within one year of the accrual of the cause of action or shall be barred. All actions or proceedings against YFPS must be based on the provisions of this agreement. Any other action that Buyer may have or bring against YFPS in respect to other services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement, and this consent to arbitrate shall survive the termination of this agreement.

**15. RIGHT TO CONTRACT SPECIAL SERVICES:** Buyer agrees that YFPS is authorized and permitted to subcontract any services to be provided by YFPS to third parties who may be independent of YFPS, and that YFPS shall not be liable for any loss or damage sustained by Buyer by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties, except that YFPS shall not obligate Buyer to make any payments to such third parties. Buyer acknowledges that this agreement, and particularly those paragraphs relating to YFPS's disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignees, subcontractors, manufacturers, vendors and communication centers of YFPS.

**16. PLANS / SPECIFICATIONS / PERMITS / AHJ APPROVAL:** Unless included in the Schedule of Installation and Services YFPS is not responsible for plans, specification, permits and final AHJ approvals. Buyer shall contract directly with architect or professional engineer for such services.

**17. SECURITY INTEREST / COLLATERAL:** In order to secure all indebtedness or liability of Buyer to YFPS, Buyer hereby grants and conveys to YFPS a security interest in, and mortgages to YFPS all of Buyer's equipment, inventory and proceeds thereof, accounts receivables and cash on hand. Buyer agrees to allow YFPS to execute in Buyer's name a UCC-1 statement.

**18. EXCAVATION / SITE CONDITION:** In the event that installation and/or service of the system includes excavation, Buyer shall pay, as an extra to the contract price, the cost of any additional work performed by YFPS due to water, quicksand, rock or other unforeseen condition or obstruction encountered. While Contractor and its employees will exercise reasonable care in this respect, Contractor shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by Contractor or resulting from the excavation in proximity thereto, or for damage resulting from concealed piping, wiring, fixtures, or other equipment or condition of water pressure.

**19. BACKCHARGES:** The parties agree that no back charges will be assessed against YFPS.

**20. FULL AGREEMENT / SEVERABILITY / CONFLICTING DOCUMENTS:** This agreement constitutes the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties, except YFPS's requirements regarding items of protection provided for in this agreement imposed by Authority Having Jurisdiction. Buyer acknowledges and represents that Buyer has not relied on any representation, assertion, guarantee, warranty, collateral agreement or other assurance, except those set forth in this agreement and waives any claims in connection with same. Should any provision of this agreement be deemed void, all other provisions will remain enforceable.

Your signature below indicates that you accept the terms of this agreement and receipt of this signed agreement is our Notice to Proceed with the services described herein.

Thank you,

*Erik van Elburg*  
**Erik van Elburg**  
**Operations Manager**  
**Yukon Fire Protection Services, Inc.**  
evanelburg@yukonfire.com  
 Cell: 907-570-8759  
 Direct Line: 907-770-4415

<p><b>ACCEPTED BY:</b></p> <p>Print: _____</p> <p>Sign: _____</p> <p>Date: _____</p> <p>P.O.: _____ (if applicable)</p>
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**Yukon Fire Protection Services, Inc.**

5601 Silverado Way  
Anchorage AK 99518  
907-563-3608

**Service Quote**

Order# : 188183

Date: 01/22/2020

License:

**Billed To:** YUPIIT SCHOOL DISTRICT  
yupitt\_schools@yahoo.com  
PO BOX 51190  
AKIACHAK AK 99551

**Project:** YUPIIT SCHOOL DISTRICT - AKIAC  
SEE NOTES  
FIRST MAIN STREET  
AKIACHAK AK 99551

**This quote is valid until:02/22/2020**

**Order#:**

	GENESIS RED WALL MOU	1.0000	120.000000	120.00	N
	12" 155 DEG QR CHR DRY	2.0000	150.000000	300.00	N
	12" 286 DEG QR CHR DRY	1.0000	150.000000	150.00	N
2190	Battery 12V 18 Amp Hr	2.0000	120.000000	240.00	N
	EDWARDS PULL STATION	1.0000	120.000000	120.00	N
950	SPRINKLER SYSTEM LAB	8.0000	140.000000	1,120.00	N
920	FIRE ALARM SYSTEM LAB	8.0000	140.000000	1,120.00	N

**Notes**

Yukon Fire Protection is pleased to provide this proposal for correction of deficiencies during the most recent inspection of your life safety systems.

All work to be completed in accordance with codes and standards adopted by the State of Alaska and local Authority Having Jurisdiction (AHJ)

**Scope of Work:**

- 1) Replace Red Wall Mount Edwards Genesis horn strobe in classroom 180 that failed
- 2) Replace (2) 12V-18AH batteries in Fire Alarm Control Panel that failed load testing
- 3) Replace Gymnasium 125 Southeast pull station that failed during testing
- 4) Conduct 5-yr internal inspection for sprinkler system
- 5) Replace (2) 12" 155 degree and (1) 12" 286 degree quick response dry pendent sprinkler heads that are past due for replacement (required every 10 years)
- 6) Replace (6) Reliable chrome recessed sprinkler head escutcheons that are missing

NOTE: This pricing only valid if work completed concurrently with annual inspections or other work at this location.

Non-Taxable Amount:	3,170.00
Taxable Amount:	0.00
Sales Tax:	0.00
<b>Quote Total</b>	<b>3,170.00</b>





**Yukon Fire Protection Services, Inc.**

5601 Silverado Way  
Anchorage AK 99518  
907-563-3608

**Service Quote**

Order# : 188182

Date: 01/22/2020

License:

**Billed To:** YUPIIT SCHOOL DISTRICT  
yupitt\_schools@yahoo.com  
PO BOX 51190  
AKIACHAK AK 99551

**Project:** YUPIIT SCHOOL DISTRICT - AKIAK  
SEE NOTES  
700 KILBUCK ROAD  
AKIAK AK 99552

**This quote is valid until:02/22/2020**

**Order#:**

	GENESIS RED WALL MOU	1.0000	120.000000	120.00	N
	12" 155 DEG QR CHR DRY	6.0000	150.000000	900.00	N
920	FIRE ALARM SYSTEM LAB	8.0000	140.000000	1,120.00	N
950	SPRINKLER SYSTEM LAB	8.0000	140.000000	1,120.00	N

**Notes**

Yukon Fire Protection is pleased to provide this proposal for correction of deficiencies during the most recent inspection of your life safety systems.

All work to be completed in accordance with codes and standards adopted by the State of Alaska and local Authority Having Jurisdiction (AHJ)

**Scope of Work:**

- 1) Dedicate 4 hours of alarm technician labor to troubleshoot fire pump relay that failed to operate during testing in 2019
- 2) Replace Red Wall Mount Edwards Genesis horn strobe in hall by special ed classroom that failed
- 3) Change fire alarm control panel programming so that tamper switch activates supervisory. Currently programmed as heat and puts panel into general alarm upon activation.
- 4) Conduct 5-yr internal inspection for sprinkler system
- 5) Replace (6) 12" 155 degree dry pendent sprinkler heads that are past due for replacement (required every 10 years)

NOTE: This pricing only valid if work completed concurrently with annual inspections or other work at this location.

**Exclusions:**

- Any work or material not explicitly stated above
- Fire watch or other forms of interim fire protection

Non-Taxable Amount:	3,260.00
Taxable Amount:	0.00
Sales Tax:	0.00
<b>Quote Total</b>	<b>3,260.00</b>



**Yukon Fire Protection Services, Inc.**

5601 Silverado Way  
Anchorage AK 99518  
907-563-3608

**Service Quote**

Order# : 187654

Date: 12/16/2019

License:

**Billed To:** YUPIIT SCHOOL DISTRICT  
yupitt\_schools@yahoo.com  
PO BOX 51190  
AKIACHAK AK 99551

**Project:** YUPIIT SCHOOL DISTRICT - TULUK  
100 SCHOOL ROAD - SEE NOTES  
TULUKSAK AK 99679

**This quote is valid until:02/22/2020**

**Order#:**

PARTS AND LABOR	1.0000	898.000000	898.00
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**Notes**

Yukon Fire Protection is pleased to provide this proposal for maintenance of your life safety systems.

All work to be completed in accordance with codes and standards adopted by the State of Alaska and local Authority Having Jurisdiction (AHJ)

**Scope of Work:**

- 1) Ansul R-102 3-gallon cylinder, hose and actuation cartridge past due for hydrostatic testing. Remove expired cylinder, hose and cartridge and install new 3-gallon cylinder with new Ansulex Wet Chemical, new hose and install new actuation cartridge
- 2) Restore system to normal operation

NOTE: This pricing only valid if work completed concurrently with annual inspections or other work at this location.

**Exclusions:**

- Any work or material not explicitly stated above
- Fire watch or other forms of interim fire protection
- Drywall patching and painting
- Rental equipment
- After-hours labor
- Freight
- Engineered plans or permit (not anticipated to be required)

Non-Taxable Amount:	898.00
Taxable Amount:	0.00
Sales Tax:	0.00
<b>Quote Total</b>	<b>898.00</b>



**Yukon Fire Protection Services, Inc.**

5601 Silverado Way  
Anchorage AK 99518  
907-563-3608

**Service Quote**

Order# : 188172

Date: 01/22/2020

License:

**Billed To:** YUPIIT SCHOOL DISTRICT  
yupitt\_schools@yahoo.com  
PO BOX 51190  
AKIACHAK AK 99551

**Project:** YUPIIT SCHOOL DISTRICT - TULUK  
100 SCHOOL ROAD - SEE NOTES  
TULUKSAK AK 99679

**This quote is valid until:02/22/2020**

**Order#:**

	VIC 4" CPLG	12.0000	28.000000	336.00	N
	VIC 4" BFV SUPV NC	2.0000	526.000000	1,052.00	N
	VIC 4" 45 ELBOW	1.0000	27.000000	27.00	N
	BLK 4" SCH 10 BY FT	21.0000	11.000000	231.00	N
	BLK 1-1/4" SCH 40 BY FT	21.0000	5.000000	105.00	N
	3/8" ALL THREAD ROD	40.0000	0.500000	20.00	N
	4" ERC 115EG HANGER	4.0000	2.000000	8.00	N
	3/8" ERC 300 BEAM CLAMP	4.0000	2.000000	8.00	N
	4" ERC CSBEZU0400EG U	4.0000	32.000000	128.00	N
	PENDENT SPRINKLER HE	1.0000	25.000000	25.00	N
950	SPRINKLER SYSTEM LAB	16.0000	140.000000	2,240.00	N
12890	TRAVEL TIME	16.0000	120.000000	1,920.00	N
	TRAVEL EXPENSES AND P	1.0000	1,600.000000	1,600.00	N
	FREIGHT FOR MATERIAL A	1.0000	1,800.000000	1,800.00	N
	MODEL K GPM 4" FLOWME	1.0000	1,100.000000	1,100.00	N

**Notes**

Yukon Fire Protection is pleased to provide this proposal for resolving deficiencies discovered during your most recent inspections, installation of a recirculation loop on your fire pump to allow testing without depleting water supply and provide freight for pump controller (to be replaced by others).

All work to be completed in accordance with codes and standards adopted by the State of Alaska and local Authority Having Jurisdiction (AHJ)

Scope of Work:

Non-Taxable Amount:	10,600.00
Taxable Amount:	0.00
Sales Tax:	0.00
<b>Quote Total</b>	<b>10,600.00</b>



**Yukon Fire Protection Services, Inc.**

5601 Silverado Way  
Anchorage AK 99518  
907-563-3608

**Service Quote**

Order# : 190022

Date: 05/01/2020

License:

**Billed To:** YUPIIT SCHOOL DISTRICT  
yupitt\_schools@yahoo.com  
PO BOX 51190  
AKIACHAK AK 99551

**Project:** YUPIIT SCHOOL DISTRICT - TULUK  
100 SCHOOL ROAD - SEE NOTES  
  
TULUKSAK AK 99679

**This quote is valid until:06/01/2020**

**Order#:**

	TULUKSAK PUMP CONTR	1.0000	23,000.000000	23,000.00	N
99	CONTRACT ADMINISTRATI	1.0000	200.000000	200.00	N

**Notes**

Yukon Fire Protection is pleased to provide this proposal for replacing fire pump controller.

All work to be completed in accordance with codes and standards adopted by the State of Alaska and local Authority Having Jurisdiction (AHJ)

**Scope of Work:**

1) Subcontract Summit Fire Systems for scope of work defined in attached Estimate dated 5/1/2020

**Exclusions:**

-As defined in attached Estimate dated 5/1/2020

Please contact us with any questions or concerns. Your signature below verifies you are an authorized agent and hereby accept the terms of this proposal.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Non-Taxable Amount:	23,200.00
Taxable Amount:	0.00
Sales Tax:	0.00
<b>Quote Total</b>	<b>23,200.00</b>

Summit Fire Systems LLC  
 10940 Nakochina Circle  
 Eagle River, AK 99577  
 907-406-8848  
 jeastman@gci.net



## Estimate

### ADDRESS

Yukon Fire Protection  
 5601 Silverado Way  
 Anchorage, Ak 99518

ESTIMATE # 1056

DATE 05/01/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/01/2020	<b>Contract</b>	Tuluksak Diesel Fire Pump Controller Replacement	1	23,000.00	23,000.00

#### Scope of Work:

- \*Replacement of the diesel fire pump controller.
- \*Certification of the diesel fire pump controller.
- \*Replacement of the starter batteries

**TOTAL**

**\$23,000.00**

#### The following is included:

- \*Labor
- \*Travel
- \*Materials, including an Eaton FD-120 controller and two 4D batteries.
- \*Shipping of tools and tie-in materials.
- \*Installation of the Eaton FD-120 controller.
- \*Electrical and control tie-in to the existing fire pump control head.
- \*Certification of the Eaton FD-120 fire pump controller.

#### The following is excluded:

- \*Asbestos, lead and hazardous materials testing.
- \*Shipping of the Eaton FD-120 controller and materials needed for the tie-in to the existing system.
- \*Room and board
- \*Disposal of materials
- \*Weather delays and trouble shooting of the fire pump, jockey pump or fire system will be billed at \$125.00 per hour.
- \*Any work beyond the original scope.

Accepted By

Accepted Date

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item M

The Administration recommends the approval of the MOA for Gretchen Stich at the approximate amount of \$22,170.00 to provide speech therapy to special education students and speech curriculum from August 10, 2020 to May 14, 2021.



# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item N

The Administration recommends the approval of the MOA for Christina McDonald at the approximate amount of \$52,160.00 to provide occupational therapy services to special education students and speech curriculum from August 2020 to May 2021.



# Yupiit School District

P. O. Box 51190

Akiachak, Alaska 99551

(907)825-3600

## MEMORANDUM OF AGREEMENT

Contractor: Christina McDonald                      E.I.N.                      Business License #: OT1218

Address: 436 W Hampton Rd.                      City: Essexville                      State: Michigan                      Zip: 48732

Telephone: (989) 893-2243 or (907) 545-1399

District Location: Districtwide                      Program: Special Education

### CONTRACT SCOPE & CONSIDERATION

Purpose: To provide occupational therapy services to special education students and speech curriculum.

Number of days: 40	at the daily rate of \$725.00 per day	\$29,000.00
Other: 8 paperwork days	at the daily rate of \$725.00	\$5,800.00
Travel: 8 days (1 day per visit)	at the rate of \$725.00	\$5,800.00
Travel Estimate: Estimate from Essexville Michigan to Bethel, Alaska		\$8,000.00
Per Diem: \$35.00 per day		\$ 1,960.00
Contingency Allowed: Hotel room/taxi if delayed due to weather, airline cancellation, or other necessity		\$ 1,600.00

#### **MAXIMUM COST:**

MAXIMUM AMOUNT authorized by this amount is: \$ \_\_\_\_\_ Payment will be made upon receipt of an APPROVED invoice which reference P. O. #. ACCOUNT CODE: 100.500.220.000.410

NOTHING HEREIN is to be construed as establishing an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance the above named contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor(s) or other persons. In addition, the above named contractor shall obtain all licenses, certifications and insurances that may be required.

OTHER CONSIDERATIONS: Contractor must purchase airline tickets at least 3 weeks in advance. Reimbursement will be based on 3-week advance purchase of coach fare ticket from home to Bethel, AK. District will arrange travel from Bethel to sites. Payment will be made upon receipt of an approved invoice.

TIME PERIOD COVERED                      FROM: August 2020                      TO: May 2021

Date Approved by Board:

Business Manager                      Date                      Originator                      Date

Superintende                      Date                      Contractor                      Date

nt REVISED

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item O

The Administration recommends the approval of the MOA for Doug Wesson at the approximate amount of \$37,250.00 to provide school psychology services to YSD from August 15, 2020 to May 15, 2021.

**Yupiit School District**  
P. O. Box 51190  
Akiachak, Alaska 99551  
(907) 825-3600; Fax 1-877-825-9712

**MEMORANDUM OF AGREEMENT**

Contractor: Rainforest Mediation & Consultation, Doug Wessen E.I.N. #928243  
Address: P.O. Box 21282 City: Juneau St. AK Zip: 99802  
Telephone: (907) 321-1567 (dougwessen@gmail.com)  
District Location: District wide Program: Special Education

**CONTRACT SCOPE & CONSIDERATION**

Purpose: To provide school psychology services to YSD.

Number of days: 25	at the daily rate of \$900.00 per day	=	\$22,500.00
Travel: Juneau, AK to Bethel, AK (arranged by contractor)			\$ 5,000.00
Per Diem: \$60 a day (\$12 breakfast, \$18 lunch, \$32 dinner) x 25days; per diem for travel included*			\$ 1,500.00
Other: 10 office/paperwork days at daily rate of \$525.00 per day			\$ 5,250.00
Contingency Allowed: Travel days: \$200 per half day, \$400 per full day; hotel room if delayed due to weather or airline cancelation			\$ 3,000.00
Additional fees; If required to test more than two students per day, an additional charge of \$500.00 per assessment.			
No pick up at airstrip within 15 minutes of arrival (except Akiak) \$100.00			
<b>MAXIMUM COST:</b>			<b>\$ 37,250.00</b>

MAXIMUM AMOUNT authorized by this amount is: \$37,250.00. Payment will be made upon receipt of an APPROVED invoice which reference P. O. #. ACCOUNT CODE: 100.500.220.000.410

NOTHING HEREIN is to be construed as establishing an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance the above named contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor(s) or other persons. In addition, the above named contractor shall obtain all licenses, certifications and insurances that may be required.

OTHER CONSIDERTIONS: District will arrange travel from Bethel to sites. Travel from Juneau, AK to Bethel, AK must be made at least 3 weeks in advance. No additional charges for travel on days for which services are provided on site.

TIME PERIOD COVERED:..... FROM: August 15, 2020 TO: May 15, 2021

Date Approved by Board:

Business Manager	Date	Originator	Date
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Superintendent  
Revised 3/20

Date

Contractor



Date 4/16/2020

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item P

The Administration recommends the approval of the MOA for Jo Ann Domko at the approximate amount of \$17,340.00 to provide speech therapy services to special education students and speech curriculum from August 10, 2020 to May 14, 2021.

**Yupit School District**  
 P. O. Box 51190  
 Akiachak, Alaska 99551  
 (907)825-3600

**MEMORANDUM OF AGREEMENT**

Contractor: Jo Anne Domko E.I.N. 257 Business License #: SLPS534  
 Address: 7338 Petursdale Ct City: Boulder State: Colorado Zip:80301  
 Telephone: (303) 581-9667 (H) (702) 936-4810 (C)  
 District Location: Districtwide Program: Special Education/General Education

**CONTRACT SCOPE & CONSIDERATION**

Purpose: To provide speech therapy services to special education students and speech curriculum.

Number of days: 14	at the daily rate of \$650.00	per day =	\$9,100.00
Other: 3 paperwork days	at the daily rate of \$500.00		\$1,500.00
Travel: <u>3</u> days (1 day per visit)	at the rate of \$500.00		\$1,500.00
Travel Estimate: Estimate from <u>Denver, Colorado</u> to Bethel, Alaska (arranged by contractor)			\$4,000.00
Per Diem: \$35 a day X 14 days			\$490.00
Contingency Allowed: Hotel room/taxi if delayed due to weather, airline cancellation, or other necessity			\$750.00
			\$17340.00

**MAXIMUM COST:**  
 MAXIMUM AMOUNT authorized by this amount is: \$17,340.00. Payment will be made upon receipt of an APPROVED invoice which reference P. O. #. ACCOUNT CODE: 297.500.220.000.410

NOTHING HEREIN is to be construed as establishing an employee-employer relationship. No other compensation or benefit is expressed or implied. As a condition of performance the above named contractor shall pay all federal, state and local taxes that may be incurred by the contractor, subcontractor(s) or other persons. In addition, the above named contractor shall obtain all licenses, certifications and insurances that may be required.

OTHER CONSIDERATIONS: Contractor must purchase airline tickets at least 3 weeks in advance. Reimbursement will be based on 3-week advance purchase of coach fare ticket from home to Bethel, AK. District will arrange travel from Bethel to sites. Payment will be made upon receipt of an approved invoice. In the event of inclement weather, contractor is to make every reasonable effort to get onsite.

TIME PERIOD COVERED FROM: August 10, 2020 TO: May 14, 2021

Date Approved by Board:

Business Manager	Date	Originator	Date
Superintendent	Date	Contractor	Date
REVISOR		<i>Jo Anne Domko</i>	5/4/20

If Yupit School District conducts school via telephone or internet, the SLP will fulfill contract days via telephone, telehealth, general and special education teacher support, worksheets, packets, etc. The SLP will be paid their regular daily rate for distance delivery.

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item Q

The Administration recommends the approval of the MOA for SERRC at the approximate amount of \$23,570.00 for Physical Therapy services during FY21.



April 15, 2020

Ms. Cassandra Bennett, Superintendent  
Yupiit School District  
P.O. Box 100  
Akiachak, AK 99551

Dear Ms. Bennett,

Enclosed you will find the original and one copy of Services Contract DCRS 21-55-001 in the amount of \$23,570.00 for Physical Therapy services during FY21.

If acceptable, please sign the original and return it to our office in the provided envelope. The copy is for your records. We require that the original contract be returned before services are provided.

Thank you for choosing SERRC - Alaska's Educational Resource Center. We will do everything to ensure that you receive the best services available.

Kind regards,

A handwritten signature in black ink that reads "Sheryl Weinberg". The signature is written in a cursive style with a large, looping 'y' at the end.

Sheryl Weinberg  
Executive Director

**SERRC SERVICES CONTRACT FY21**

Contract Number: DCRS 21-55-001  
 District/Client: Yupiit School District  
 Preparation Date: April 15, 2020  
 Amended Date:

**TERMS:**

No less than 50% of agreed amount shall be due by September 30, 2020; 25% due by December 31, 2020; 25% due by March 31, 2021.

**SERVICES: Physical Therapy**

Physical Therapy (12 on-site days, 8 office days, 4 trips) (20 days)

100 Personnel Services	\$661.25	<i>per day for</i>	<i>12.0 days</i>	\$7,935.00
Office/Travel	\$661.25	<i>per day for</i>	<i>8.0 days</i>	\$5,290.00
200 Travel & Lodging	\$8,022.00			\$8,022.00
Per Diem	\$69.00	<i>per day for</i>	<i>12 days</i>	\$828.00
300 Contractual Services				\$460.00
400 Supplies/Testing Materials				\$1,035.00
500 Equipment				\$0.00
			<b>Total:</b>	<b>\$23,570.00</b>



4/16/2020

SERRC Officer

Date

Client Officer

Date

**CONTRACT PROVISIONS**

*See reverse side for SERRC Standard Provisions.*

**SERRC Provides travel to Bethel and travel hotels; district provides travel from Bethel to district, in-district travel, and onsite lodging.**



# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item R

The Administration recommends the approval of the Revised BP 4112.61 EMPLOYMENT REFERENCES - All Personnel.

**Current Policy:**

BP 4112.61/4212.61/4312 EMPLOYMENT REFERENCES - All Personnel

The School Board desires to provide information about district employees to prospective employers to the extent that such information is factual and does not violate an employee's privacy rights.

The Superintendent or Principal shall process all requests for references, letters of recommendation, or information about the causes or reasons for separation regarding all district employees other than the Superintendent. No other staff member shall make statements concerning a separated employee's performance or the reason(s) why any individual has left district employment. The Superintendent or Principal shall provide a copy of any reference letters written, hiring checklists completed or any other documents submitted regarding current or former Yupiit School District employees to the human resources department.

(cf. 4112.6 - Personnel Files)

(cf. 4117.5 - Termination Agreements)

Legal References:

ALASKA STATUTES

AS 09.65.160 Job References

Added 9/93

Adopted: 11/2006 Yupiit School District

**Proposed Changes:**

BP 4112.61/4212.61/4312 EMPLOYMENT REFERENCES - All Personnel

The School Board desires to provide information about district employees to prospective employers to the extent that such information is factual and does not violate an employee's privacy rights.

The Superintendent or Principal shall process all requests for references, letters of recommendation, or information about the causes or reasons for separation regarding all district employees other than the Superintendent. No other staff member shall make statements concerning a separated employee's performance or the reason(s) why any individual has left district employment. **The Superintendent or Principal shall provide a copy of any reference letters written, hiring checklists completed or any other documents submitted regarding current or former Yupiit School District employees to the human resources department.**

(cf. 4112.6 - Personnel Files)

(cf. 4117.5 - Termination Agreements)

Legal References:

ALASKA STATUTES

AS 09.65.160 Job References

Added 9/93

Adopted: 11/2006 Yupiit School District

**Current Policy:**

~~BP 4112.61/4212.61/4312 EMPLOYMENT REFERENCES—All Personnel~~

~~The School Board desires to provide information about district employees to prospective employers to the extent that such information is factual and does not violate an employee's privacy rights.~~

~~The Superintendent or Principal shall process all requests for references, letters of recommendation, or information about the causes or reasons for separation regarding all district employees other than the Superintendent. No other staff member shall make statements concerning a separated employee's performance or the reason(s) why any individual has left district employment. The Superintendent or Principal shall provide a copy of any reference letters written, hiring checklists completed or any other documents submitted regarding current or former Yupiit School District employees to the human resources department.~~

~~(cf. 4112.6—Personnel Files)~~

~~(cf. 4117.5—Termination Agreements)~~

~~Legal References:~~

~~ALASKA STATUTES~~

~~AS 09.65.160 Job References~~

~~Added 9/93~~

~~Adopted: 11/2006 Yupiit School District~~

**Proposed Changes:**

BP 4112.61/4212.61/4312 EMPLOYMENT REFERENCES - All Personnel

The School Board desires to provide information about district employees to prospective employers to the extent that such information is factual and does not violate an employee's privacy rights.

The Superintendent or Principal shall process all requests for references, letters of recommendation, or information about the causes or reasons for separation regarding all district employees other than the Superintendent. No other staff member shall make statements concerning a separated employee's performance or the reason(s) why any individual has left district employment. The Superintendent or Principal shall provide a copy of any reference letters written, hiring checklists completed or any other documents submitted regarding current or former Yupiit School District employees to the human resources department.

(cf. 4112.6 - Personnel Files)

(cf. 4117.5 - Termination Agreements)

Legal References:  
ALASKA STATUTES  
AS 09.65.160 Job References

Added 9/93

Adopted: 11/2006 Yupiit School District

Revised 5/20

Yupiit School District  
Revised 5-21-20

Formatted: Right

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item S

The Administration recommends the approve to rescind the resignation for Marie Andrews as Secretary for Tuluksak School.

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item T

The Administration recommends the approval of the Course Descriptions as presented by Curriculum Coordinator, Clare Robyt.

YUPIIT SCHOOL DISTRICT  
COURSE SYLLABUS  
Course Title: **Family And Consumer Science I**

**Instructor:**

**School:**

**Course description:**

**Credit: 0.5**

Home economics, commonly known as family and consumer sciences, focuses on understanding daily issues and improving aspects of life that impact individuals, families and communities, such as relationships, shelter, clothing and nutrition. Family and consumer sciences programs can lead to careers in teaching, such as teacher's aide positions, and human services.

Some topics covered include textiles, merchandising, family studies, wellness, psychology and food science. The goal is to provide students the academic knowledge of each topic as well as practical experience opportunities.

**Units of instruction:**

- 1. Family Finances**
- 2. Nutrition**
- 3. Textiles**
- 4. Merchandising**
- 5. Family Studies**
- 6. Education**

**Adopted texts:**

We will be using a variety of instructional resources. Resources: HEALTH textbook, Psychology Today, EXCEL Program materials, elders participation among others.

**Assessments and Grading:**

Your grades will be based on a 100 percent scale.

Participation	10%
Homework	15%
Quizzes	20%
Projects	20%
Test	35%
	<hr/>
	100%

**Participation:** You must be an active member of the class. Learning is an active process, which means you do the assigned work, ask questions, join in on class activities, and are awake in class. Attendance in class is a necessary component to participation. You cannot participate if you are not here. This makes up 10 percent of your grade. This could move your grade up or down a letter grade. These are easy points for you if you are here and work.

**Homework:** There is not enough time in the class to do all that we need to do. So some work must be completed at home. Homework will be checked for completeness. Homework will make up 15 percent of your grade.

**Quizzes:** There will be quizzes every so often to measure how much of a section you have learned before an actual test. Questions on quizzes may be seen again on test. Quizzes make up 20 percent of your grade.



**Projects:** Projects will depend on the subject that we are currently on. Projects will be evaluated based on a rubric. You will have greater freedom on projects to use your own creativity in conjunction with the content. Projects count for 20 percent of your grade.

**Test:** Test will be given at the end of each unit. These are formal assessments to measure the amount of content you have learned. There will be at least two tests per marking period. They count for 35 percent of your marking period grade.

**Class Policies and Expectations:**

- Be Respectful
- Be Responsible
- Be Present
- Relax
- Ask Questions
- Do Your Best In All That You Do

**Rules:**

1. Be on Time
2. Keep hands, feet, and objects to yourself
3. Follow directions
4. Stay on task during work time
5. Turn off and put away cell phones, mp3 players, and other electronic devices
6. Bottled water is allowed; soda pop, food, and candy are not

**Absences and Homework:**

You are expected to be in class at the assigned time. If you are being held by another teacher, you will need to have a pass to enter the class. Tardys and unexcused absences will be determined according to the school's attendance policy.

If there are any concerns, please feel free to call 907-825-3663 or come visit the classroom.

Rosa Lilliana Taner

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

## **Small Engines I**

**Prerequisite:** none

**grades** 9-12

**Credit:** .5

### **Course Description**

In this beginning course students will learn the basic mechanical principles, parts, and functions of small gasoline engines with an emphasis on two stroke engines. Tool use, disassembly procedures, inspections, and reassembly techniques will be learned. Final dynamic summary and troubleshooting procedures are incorporated.

This intensive course meets all day long for six days.

### **Course Goals**

The goal of this course is to prepare a student to understand theory and operating fundamentals of small gasoline engines and to be able to apply this knowledge to maintain and repair common small engines.

### **Student Learning Objectives**

- Identify all safety related issues in the small engine shop
- Understand the job market and potential job services
- Understand the 4-stroke cycle theory and 2 stroke cycle theory
- Calculate cubic inch displacement
- Disassemble engine using service manual and other sources
- Accurately use micrometers, Calipers, thickness gauges, dial indicators and telescoping gauges
- Use machining techniques
- Identify low oil shut down system and theory
- Understand fasteners and use of tap and die
- Use thread repair tools – Heli coil
- Identify parts of ignition system and its theory
- Use service manuals and on-line resources
- Properly reassemble engine using service manual and other sources
- Identify parts of ignition system and its theory
- Use service manuals and on-line resources
- Properly reassemble engine using service manual and other sources
- Identify carburetion parts and adjustment procedures
- Adjust governor system per manufacturers specifications
- Start engine and check operation
- Use troubleshooting techniques
- Service engine systems and accessories

### **Training Equipment Used**

- Honda OHV 4 Stroke Horizontal Engine
- Honda OHC 4 Stroke Horizontal Engine
- STIHL 2 Stroke Chain Saw (Small Engines I or II)

*This course description was developed by Jack Simpson and modified by Randy Hughey for the YSD in 2020*

## Small Engines II

**Prerequisite:** Small Engines 1

**Grade:** 9-12

**Credit:** .5

### Course Description

In this course students will learn the basic mechanical principles, parts, and functions of small gasoline engines with an emphasis on four stroke engines. Tool use, disassembly procedures, inspections, and reassembly techniques will be learned. Final dynamic summary and troubleshooting procedures are incorporated.

This intensive course meets all day long for six days.

### Course Goals

The goal of this course is to prepare a student to understand theory and operating fundamentals of small gasoline engines and to be able to apply this knowledge to maintain and repair common small engines.

### Student Learning Objectives

- Identify all safety related issues in the small engine shop
- Understand the job market and potential job services
- Understand the 4-stroke cycle theory and 2 stroke cycle theory
- Calculate cubic inch displacement
- Disassemble engine using service manual and other sources
- Accurately use micrometers, Calipers, thickness gauges, dial indicators and telescoping gauges
- Use machining techniques
- Identify low oil shut down system and theory
- Understand fasteners and use of tap and die
- Use thread repair tools – Heli coil
- \Identify parts of ignition system and its theory
- Use service manuals and on-line resources
- Properly reassemble engine using service manual and other sources
- Identify parts of ignition system and its theory
- Use service manuals and on-line resources
- Properly reassemble engine using service manual and other sources
- Identify carburetion parts and adjustment procedures
- Adjust governor system per manufacturers specifications
- Start engine and check operation
- Use troubleshooting techniques
- Service engine systems and accessories

### Training Equipment Used

- Briggs and Stratton 4 Stroke Horizontal Engine
- STIHL 2 Stroke Chain Saw
- Snow machine repair and maintenance
- ATV Repair and maintenance
- Outboard Motor repair and maintenance

*This course description was developed by Jack Simpson and modified by Randy Hughey for the YSD in 2020*

## Student Store Business Academy

Prerequisite: none

Grades 9-12

Credit: .5

### Course Description

In this business course, students will learn the basics of setting up and operating a school store. The scope of the academy will be to give students the opportunity to obtain real-life experience in the business world. The application of math, flow of work, customer service, money handling, job skills, and team involvement are presented. This intensive course will meet for 5 days. At the end of the academy, the store will open staffed with student workers.

### Course Goal

The goal of this course is to prepare a student to understand how to operate a business applying the concept of customer service, money management, presentation, and day-to-day activities required.

### Student Learning Objectives

- Safety and Health Standards will be presented.
- Customer Service qualities necessary for retail sales.
- Cash Register/Point of Sale operation and advantages.
- Credit Card use and obligations of business owner including advantages/disadvantages.
- Math skills necessary to process orders, record daily sales, and pay invoices.
- Physical Set Up of the store to properly display products with a flow of work in the store using signage to help.
- Ordering merchandise and the proper way to record, inventory, price and stock.
- Job Skills are presented through job application, mock interview, how to dress, attitude, attendance, self-direction, team work ethics and speaking with others.
- Money Handling will be stressed with counting back change, safeguards, setting up a till, closing out a till, check-off sheets, and recordkeeping.
- Operation of a business focusing on setting up work schedules and dealing with everyday issues. Problem solving will be at the forefront.

### Training Equipment Used

Cash Register  
Credit Card Reader (Square or Other)  
Popcorn Popper  
Sanitation Equipment—broom, mop, bucket.

This course description was developed by Ellen Long for the YSD in 2020.

# Welding I Intensive

**Prerequisite:** none

**grades** 9-12

**Credit:** .5

## Course Description

In this beginning class students will learn to weld using arc welding and wire feed welding equipment. Students will also learn to cut metal using an oxy-acetylene torch and metal cutting saws. Safety will be emphasized. Students will spend most of the class time welding.

This intensive course meets all day long for six days.

## Course Goals

Students will become knowledgeable in SMAW, GMAW, and OAC processes and become entry level proficient in these competencies/skills.

## Student Learning Objectives

### **Understand SMAW Fundamentals:**

- Work safely in welding environment
- Properly set up, adjust and program a SMAW machine
- Develop proper hand-eye coordination
- Develop proper body position that best supports a satisfactory outcome
- Become proficient in stringer beads, ;aps, butts and tees in 3 positions using 6010 and 7018 electrodes
- Review safety procedures

### **Understand OAC Fundamentals:**

- Properly set up, adjust and ignite an OAC apparatus
- Develop hand-eye coordination
- Develop proper body position that best supports a satisfactory outcome
- Become proficient in flame cutting straight cuts, bevels, circles and pipe in the flat and horizontal position
- Review safety procedures

### **Understand GMAW Fundamentals:**

- Work safely in the welding environment by understanding all safety procedures and applications in the GMAW welding process
- Properly set up, adjust and ignite the GMAW apparatus
- Develop proper hand-eye coordination
- Develop proper body position that best supports a satisfactory outcome
- Become proficient in the different welding positions

*This course description was developed by Jack Simpson and modified by Randy Hughey for the YSD in 2020*

## **Welding II Intensive**

**Prerequisite:** Basic welding skills

**Grades 9-12**

**Credit: .5**

### **Course Description**

This welding class concentrates on gas tungsten arc welding class on aluminum and stainless steel. Materials will be welded in 3 welding positions. After gaining basic skills in these types of welding, students will work on projects such as welding tables, trailers, and ATV frames. Students will have the opportunity to attempt a certification weld in GMAW or SMAW in this

This intensive course meets all day long for six days.

### **Course Goals**

Students will become knowledgeable in the GTAW process and become entry level proficient in GTAW and PAC skills.

### **Student Learning Objectives**

- Work safely in the welding environment by understanding all safety procedures
- Understand GRAW fundamentals
- Properly set up, adjust and program a GTAW machine
- Develop proper hand, eye coordination
- Develop proper body position that best supports a satisfactory outcome
- Become proficient in 3 positions
- Develop competent skills in plasma cutting (PAC)

*This course description was developed by Jack Simpson and modified by Randy Hughey for the YSD in 2020*

## YUP'IK LIFESKILLS ACADEMY OVERVIEW

Yupik Lifeskills Academies provide practical skills to our students to help strengthen and support Yup'ik identity and be successful in subsistence living, career paths, and active tribal citizens, all while also earning school credit. We see Lifeskills Academies grouping into four areas: Mechanical and Construction skills, Home and Subsistence Skills, Business and Community Skills, and Family and Picirarait Skills.

Lifeskills Academies are “hands-on” courses, and require about 40 hours of project-based work to earn a 1/2 credit. Every effort is made for the teachers in Lifeskills Academies to be local experts and culture bearers. When necessary, outside educators are brought in to teach the students and course AND teach local people how to lead the academies in the future.

The board hereby approves all course content for Lifeskills Academies that meet the following criteria:

- Each total course content is 30-40 hours total of hands-on work
- These courses must be documented in a similar format to current approved Lifeskills Academies.
- These courses must be approved by the Yup'ik Education Director, and the Curriculum Coordinator
- Students must demonstrate mastery of skills through completed projects and/or a successful certification.
- Courses are taught or co-taught by a certified educator. This could mean:
  - Type M certificate
  - Certified teacher
  - Someone certified in a specific field, like Wilderness Education
  - Academic and cultural rigor will be maintained
- All Academies, Location, number of participants, and outcomes will be reported to the Board.

## YUP'IK LIFESKILLS ACADEMY OVERVIEW

Yupik Lifeskills Academies provide practical skills to our students to help strengthen and support Yup'ik identity and be successful in subsistence living, career paths, and active tribal citizens, all while also earning school credit. We see Lifeskills Academies grouping into four areas: Mechanical and Construction skills, Home and Subsistence Skills, Business and Community Skills, and Family and Picirarait Skills.

Lifeskills Academies are “hands-on” courses, and require about 40 hours of project-based work to earn a 1/2 credit. Every effort is made for the teachers in Lifeskills Academies to be local experts and culture bearers. When necessary, outside educators are brought in to teach the students and course AND teach local people how to lead the academies in the future.

The board hereby approves all course content for Lifeskills Academies that meet the following criteria:

- Each total course content is 30-40 hours total of hands-on work
- These courses must be documented in a similar format to current approved Lifeskills Academies.
- These courses must be approved by the Yup'ik Education Director, and the Curriculum Coordinator
- Students must demonstrate mastery of skills through completed projects and/or a successful certification.
- Courses are taught or co-taught by a certified educator. This could mean:
  - Type M certificate
  - Certified teacher
  - Someone certified in a specific field, like Wilderness Education
  - Academic and cultural rigor will be maintained
- All Academies, Location, number of participants, and outcomes will be reported to the Board.



# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item U

The Administration recommends the approval of the 2020 AASB Board Policy Updates.

**AASB POLICY REFERENCE MANUAL UPDATE SERVICE**

**2019-2020 UPDATE**

**INSTRUCTION SHEET**

NOTE: This packet includes only those policy manual pages that have been revised, deleted or newly established. Full text pages are included and are to be substituted as indicated below.

This Update is limited due to little movement at the state and federal level to revise education policy during the 2019-2020 term. However, it includes an important policy regarding leave available to employees in response to the COVID-19 pandemic, as well as updates to the model pandemic policy. AASB anticipates providing additional updates throughout the year in response to the pandemic.

For ease of School Boards, AASB has identified those portions of the Update that require formal Board action in order to implement the policy changes. This is indicated by a “Yes” or “No.” A “No” is used if changes have been made only to an AR or an Exhibit, or if policy changes are limited to explanatory notes, legal reference or cross-reference updates, or minor grammatical or stylistic changes that have not changed the policy meaning.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
<b><u>ARTICLE 3, Series 3000 – Business and Noninstructional Operations</u></b>		
<b>BP 3510</b>	Yes	This update incorporates a new subsection in 4 AAC 31.080, which provides criteria for a preventive maintenance program of a school district eligible for state aid for school construction and major maintenance. It also adds a requirement to have periodic evaluation of commissioning existing facilities to a qualifying energy management plan. A cite to the regulation has been added.
<b><u>ARTICLE 4, Series 4000 – Personnel</u></b>		
<b>AR 4161.8</b>	No	***New Administrative Regulation***  This temporary administrative regulation adopts the emergency sick leave and emergency family leave policies created by Congress in the Families First Coronavirus Response Act. It is scheduled to expire on December 31, 2020, unless extended by Congress. The regulation sets forth the leave entitlements guaranteed to employees as part of the act, and clarifies district responsibilities.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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**ARTICLE 5, Series 5000 – Students**

<b>AR 5112.2</b>	No	This modification to the student exclusion policy clarifies that a board may deny an admission for any reason permitted by statute, not only reasons related to physical or mental health.
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**ARTICLE 6, Series 6000 – Instruction**

<b>BP 6114.4</b>	Yes	This update clarifies the Board’s authority to delegate additional authority to the Superintendent as a response to a pandemic/epidemic, and sets forth actions the Superintendent may take, consistent with law.
<b>AR 6162.5</b>	No	This update requires that staff members supervising student testing do not access electronic devices during the test, except as necessary to administer the test. This strengthens test security and is adopted in response to DEED guidance.

## Business and Noninstructional Operations

### MAINTENANCE

BP 3510

Note: In order to qualify for a capital improvement project grant or debt reimbursement under AS 14.11.011 or AS 14.11.100, a school district must have in effect a preventive maintenance plan. This plan: 1) must include a computerized maintenance management program, cardex system, or other formal systematic means of tracking the timing and costs associated with planned and completed maintenance activities, including scheduled preventive maintenance; 2) must address energy management for buildings owned or operated by the district; 3) must include a regular custodial care program for buildings owned and operated by the district; 4) must include preventive maintenance training for facility managers and maintenance employees; and 5) must include renewal and replacement schedules for electrical, mechanical, structural, and other components of facilities owned and operated by the district. Additionally, the district must be adequately adhering to the preventive maintenance plan.

The School Board recognizes the importance of timely maintenance and repair of district facilities, property and equipment in ensuring the safety of students and employees, in protecting state and local investment, in providing necessary loss control, and in helping to ensure the availability of capital funding. A preventive maintenance plan shall be in effect which includes custodial care, scheduled preventive maintenance, commissioning, and energy management for district buildings. The Superintendent or designee shall ensure a systematic means of tracking the timing and costs associated with maintenance activities; shall direct the preparation of renewal and replacement schedules for electrical, mechanical, structural, and other components of district facilities; and shall provide for preventive maintenance training for facility managers and maintenance employees.

*(cf. 3511 - Energy Conservation)*

*(cf. 3514 - Environmental Safety)*

*(cf. 3515 - School Safety and Security)*

*(cf. 5142 - Safety)*

All school buildings and equipment shall be regularly inspected to assure that all are maintained at the highest level of safety. Employees are responsible for promptly reporting to their supervisor any damage to district property or equipment.

*Legal Reference:*

ALASKA STATUTES

*14.11.011 Grant applications*

*14.11.100 State aid for costs of school construction debt*

*4 AAC 31.013 Preventive maintenance and facility management*

*Revised 4/2020*

## **Instruction**

### **PANDEMIC/EPIDEMIC EMERGENCIES**

**BP 6114.4(a)**

Note: This optional policy may be revised or deleted.

The Board recognizes that a pandemic/epidemic outbreak is a serious threat that stands to affect students, staff, and the community as a whole. With this consideration in mind, the Board establishes this policy in the event the town/municipality and/or school district is affected by a pandemic/epidemic outbreak. At all times the health, safety and welfare of the students shall be the first priority.

#### **Planning and Coordination**

The Superintendent shall designate one or more staff members to serve as a liaison between the school district and local and state health officials. This designee is responsible for connecting with health officials to identify local hazards, determine what crisis plans exist in the school district and community, and to establish procedures to account for student well-being and safety during such a crisis. The designee shall work with local health officials to coordinate their pandemic/epidemic plans with that of the school district.

With fiscal concerns in mind, the District may purchase and store supplies necessary for an epidemic/pandemic outbreak, including but not limited to disinfectant products, face masks, water, examination gloves, and other supplies as recommended by health officials.

The Superintendent shall develop procedures and plans for the transportation of students in the event of an evacuation. Such procedures shall include provisions for students who cannot be transported to home at the time of the evacuation.

#### **Response**

In the event anyone within the school is discovered or suspected to have a communicable disease that may result in an epidemic/pandemic, that person may be quarantined pending further medical examination. Parents/guardians and local and state health officials shall be notified immediately.

In conjunction with local and state health officials, the Superintendent shall ascertain whether an evacuation, lockdown, or shelter-in-place needs to be established. As soon as such a decision has been made, the school district shall attempt to notify the parents of all students.

In the event of an evacuation, the Superintendent is charged with determining when the school shall re-open. In the event of a lockdown or shelter-in-place, the Superintendent shall notify all proper authorities and relief agencies to seek their assistance for the duration of the lockdown or shelter-in-place.

In addition to powers already delegated, the School Board may delegate authority to the Superintendent to make emergency decisions in a pandemic/epidemic response which are consistent with federal, state, and local law and these Board Policies. Consistent with applicable law, the Superintendent may take action including, but not limited to, adopting a teleworking

## **Instruction**

### **PANDEMIC/EPIDEMIC EMERGENCIES**

**BP 6114.4(b)**

agreement for school staff and establishing remote education.

### **Infection Control**

Any student or staff member found to be infected with a communicable disease that bears risk of pandemic/epidemic will not be allowed to attend school until medical clearance is provided by that individual's primary care physician or other medical personnel indicating that that person does not bear the risk of transmitting the communicable disease.

### **Continuance of Education**

The Superintendent shall develop a plan of alternate means of educating students in the event of prolonged school closings and/or extended absences. Such a plan may include providing students with assignments via mail, local access cable television, or the school district's website.

*(cf. 5141.22 – Infectious Diseases)*

*(cf. 5141.23 – Infectious Disease Prevention)*

*(cf. 5144.1 – Suspension and Expulsion)*

*(cf. 6114 – Crisis Response Plan)*

#### Legal Reference:

##### ALASKA STATUTES

*14.03.02 School Year*

*14.30.045 (4) Grounds for suspension or denial of admission*

##### ALASKA ADMINISTRATIVE CODE

*4 AAC 05.090 The Family Educational Rights and Privacy Act of 1974 (FERPA), 20 U.S.C. 1232g, 45 C.F.R. 99*

*Revised 4/2020*

# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiiit.org](http://www.yupiiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Action Item V

The Administration recommends the approval of the (2) Alaska Technical Services at the approximate amount of \$4,475.00 and \$7,082.31.

Planning Work					
Date	Task	Hours	Hourly Rate		Earned
1/23/2020	Discuss w Matthew. Talk with Jack. Think.	4.25	100	\$	425.00
1/24/2020	Vision writing	1.25	100	\$	125.00
1/24/2020	Vision writing	0.5	100	\$	50.00
1/26/2020	Vision writing	2.25	100	\$	225.00
1/26/2020	Courses	0.75	100	\$	75.00
1/27/2020	Course desc	1.25	100	\$	125.00
1/30/2020	Vision. Courses	1.25	100	\$	125.00
2/3/2020	Edit report	1.5	100	\$	150.00
2/3/2020	Courses. Presentation	1.5	100	\$	150.00
2/4/2020	Presentation planning. Trip plan	1	100	\$	100.00
2/5/2020	Presentation planning. Trip plan	1.25	100	\$	125.00
2/9/2020	Construction academy proposal	1.25	100	\$	125.00
2/22/2020	Invoicing	4.25	100	\$	425.00
<b>TOTAL</b>		<b>22.25</b>		<b>\$</b>	<b>2,225.00</b>

Travel Work					
Date		Hours	Rate		Earned
2/18/2020	Travel Days FEB: 18,19,22	2.5	300	\$	750.00
2/20/2020	Work Day with Akiachak CTE Staff	1	500	\$	500.00
2/21/2020	Presentation of CTE vision to YSD Board	1	1000	\$	1,000.00
<b>TOTAL</b>				<b>\$</b>	<b>2,250.00</b>

<b>Total Consulting Fees</b>				<b>\$</b>	<b>4,475.00</b>
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Alaska Technical Services  
Expenses for Reimbursement

Yupit School District CTE  
February 18-21, 2020

<b>Date</b>	<b>Vendor</b>	<b>Memo</b>	<b>Amount</b>	<b>TOTALS</b>
<b>Travel</b>				
<b>Air Travel Costs</b>				
2/18/2020	Alaska Air	SIT-BET 2/18-22 w/ change fees	\$ 991.89	
2/21/2020	Ravn Air	Bethel to Akiachak	\$ 92.00	
2/22/2020	Yute Commuter Service	Akiachak to BETHEL flight	\$ 70.00	
			<b>Total Airfare:</b>	<b>\$ 1,153.89</b>
<b>Ground Tavel Costs</b>				
2/18/2020	AK Yellow Cab	ANC Taxi	\$ 23.70	
2/19/2020	AK Yellow Cab	ANC Taxi	\$ 12.75	
2/19/2020	AK Yellow Cab	ANC Taxi	\$ 12.50	
2/19/2020	AK Yellow Cab	ANC Taxi	\$ 33.92	
2/19/2020	AK Yellow Cab	ANC Taxi	\$ 9.75	
2/21/2020	AK Yellow Cab	ANC Taxi	\$ 15.00	
			<b>Total Taxi Fare:</b>	<b>\$ 107.62</b>
<b>Lodging</b>				
2/18/2020	Marriott ANC	ANC lodging	\$ 250.88	
2/21/2020	White House Bethel	Bethel Lodging	\$ 125.00	
2/21/2020	Coast Int. Inn	ANC Lodging	\$ 105.28	
			<b>Total Lodging Costs:</b>	<b>\$ 481.16</b>
<b>Meals</b>				
2/19/2020	Nugget Restaurant	SIT travel Meal	\$ 8.06	
2/20/2020	Filis Pizza	Bethel Meal	\$ 38.50	
2/21/2020	Marriott Cafe	ANC Meal	\$ 21.00	
2/19/2020	Upper One ANC	ANC travel meal	\$ 18.19	
2/21/2020	Upper One ANC	ANC travel meal	\$ 21.47	
2/21/2020	Carrs	Groceries for Akiachak meals	\$ 42.56	
2/22/2020	Norton Sound Seafood	ANC travel meal	\$ 25.47	
			<b>Total Meal Expenses:</b>	<b>\$ 175.25</b>
<b>Total Travel Expenses:</b>				<b>\$ 1,917.92</b>
<b>Supplies</b>				
2/19/2020	Spenard Builders Supply	Tools for Akiachak Shop	\$ 689.39	
			<b>Total Supplies Cost:</b>	<b>\$ 689.39</b>
<b>Total Expenses for Reimbursement</b>				<b>\$ 2,607.31</b>



# PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into by and between Alaska Technical Services, an educational consultant, and the Yupiit School District.

1. Engagement. Yupiit School District agrees to engage Alaska Technical Services for the following purpose:

**Alaska Technical Services will provide consultation and technical support services to advance Yupiit School District's career, technical education, and life skills academies. This initiative seeks to provide students in the Yupiit School District the hands-on skills and education needed to be successful in careers and as a community member.**

2. Services. Alaska Technical Services warrants that they are qualified based on current resume and agrees to perform services necessary for completion of this agreed upon project. The project was discussed with Alaska Technical Services prior to the development of this contract. The following services will be completed by Alaska Technical Services for the Yupiit School District:

- Provide Point of Contact Professional- Randy Hughey, co-owner
- Provide consultation and reports as requested to the Yupiit School District regarding CTE instruction, shop facility management, project-based learning, and other matters relevant to Alaska Technical Services areas of expertise.
- Coordinate providers of CTE instruction academies for the District. This can include identifying CTE providers, coordinating with the District and the provider to identify times for instruction, instruction materials needed, and any other necessary preparations. Contractor may not enter into binding agreements between other providers and the Yupiit School District.
- On request, provide specific supplies needed for CTE instruction.

3. Relationship. Alaska Technical Services shall act as an independent contractor and is not to be considered an agent or employee of the Yupiit School District. Alaska Technical Services has no authority to bind the Yupiit School District.

4. Compensation. As full compensation for Alaska Technical Services professional services hereunder, Yupiit School District shall pay contractor for agreed upon services. All payments are subject to lawful appropriation. No additional compensation in excess of the total contract amount may be claimed unless previously provided for by written amendment to this agreement. Basic compensation is:


- \$100.00 per hour for consultation time which includes on-site visits time spent on audio conferences with staff and/ or stakeholders, time spent coordinating necessary stakeholder activities, and time preparing documentation needed for the Yupiit School District.
- \$1000 per day for time spent on-site in the Yupiit School District.
- \$300 per travel day to and from Sitka.
- All additional materials, such as printing/photo copying, postage, and teleconference charges involved in performing consultant's duty is included in the hourly rate.

- Total compensation for contractual services will not exceed \$25,000.
5. Expense Reimbursement. Transportation costs and daily per diem rates (according to federal per diem guidelines) will be considered as reimbursable expenses. Baldwin and Associates shall not be entitled to additional reimbursement for expenses outside this agreement.
  6. Method of Payment. Yupiit School District will pay contractor agreed upon payment based on approved invoices. All invoices shall be accompanied by an activity log aligned to the services performed. Yupiit School District will remit payment within 15 days of receiving invoices.
  7. Term. The term of this Agreement shall be from January 15, 2020 through June 30, 2020 unless terminated or the payment of the maximum amount of the agreement is reached.

Approved:

Dated: March 30, 2020

Alaska Technical Services

By:   
Randy Hughey, Owner  
Alaska Technical Services  
907 738 2999

Dated: \_\_\_\_\_, 2020

Yupiit School District

By: \_\_\_\_\_  
Cassandra Bennett, Superintendent  
Yupiit School District  
P.O. Box 51190  
Akiakchak, Alaska 99551

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)



Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Reports – A-H

The Administrative reports are presented for your review and information.

**Author of Report:** Brandon L. Haberly  
**Department:** Principal – Arlicaq School  
**Date of Regional School Board Meeting:** May 21st, 2020

**Mission Statement**

To educate all children to be successful in any environment.

**Vision Statement**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yupiaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

**Values**

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
April	Enrollment	132	1. Students Succeed Culturally and Academically
April	Community Engagement	Continue using our school FaceBook page to update community about important updates and changes. The ANE grant Funded Drone helped with river watch this past week. Twice daily Frank Kawagley would come and view the footage and then go brief Moses Owen.	1. Students Succeed Culturally and Academically
April	Student Academics	Elementary and Middle School packets were due 4/30; High school packets were due 5/6; Teachers will have all grades ready 5/12 at 9am;	1. Students Succeed Culturally and Academically 2. Community, Parents, and Elder Involvement
April	Literacy Leader Report	Clare met with teachers once a week through 4/13 and provided suggestions to keep students at their current reading levels. Clare created a year-end report that will also be attached with her literacy coach report.	1. Students Succeed Culturally and Academically
April	Athletics	We have internally posted all coaching positions for this next school year.	1. Students Succeed Culturally and Academically
April	Student Engagement	Perfect Packet Awards: The ANC donated gift cards for drawings. Students that completed and turned in all their packets were put in a drawing for a \$10 iTunes gift card and a \$15 Visa gift card.	1. Students Succeed Culturally and Academically 2. Community, Parents, and Elder Involvement
April	Staffing	We have three teaching positions that need filled. We have sent out a letter of intent to hire to three candidates and are waiting to hear from HR if these letters have been returned. Our team contacted over 800 candidates to fill these three positions. They did an amazing job.	1. Students Succeed Culturally and Academically 2. Community, Parents, and Elder Involvement

Author of Report: Doug Bushey, Principal  
 Department/Location: Tuluksak School K-12  
 Date of Regional School Board Meeting: May 21, 2020

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**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
April 17	Teacher Interviews	Interviewing Candidates for the Teacher Positions for 5 <sup>th</sup> Grade and Special Education. Athos Spinola accepted the 5 <sup>th</sup> Grade Position.	Staff Recruitment and Retention, Students Succeed Culturally and Academically.
April 21	Webinar	Commissioner Michael Johnson holds a Weekly Webinar on Tuesdays at 3:00 PM for Covid-19 Updates pertaining to Educational needs.	Students Succeed Culturally and Academically; Education System Change.
April 21	Charter Flights	2 Teachers departed by District Charter Flight; Mary Long and Michael Dibble.	Staff Recruitment and Retention; Education System Change.
April 21	LASB	LASB meeting held via phone conference, see attached Minutes.	Students Succeed Culturally and Academically; Community, Parents and Elder Involvement; Education System Change.
May 5	Art Contest Winner	Senkanne Alexie earned Grand Prize for the 2020-2021 Federal Subsistence Student Art Contest. See Attached Letter and Art Work.	Students Succeed Culturally and Academically.
May 6	Student Packets	Last day to turn in Educational packets, parents and students informed via Local Flyer and phone calls home to parents and students.	Students Succeed Culturally and Academically; Education System Change.
May 7	Senior Graduations	TLT officially celebrated the Graduation of 3 Seniors. Leah Andrew, Desiree Gregory, and Ryan Miller.	Students Succeed Culturally and Academically; Community, Parents and Elder Involvement; Education System Change.
May 12	Final Report Cards	Teachers remaining in TLT completed and organized the distribution of Final End of the Year Report Cards to be delivered or mailed home.	Students Succeed Culturally and Academically; Staff Recruitment and Retention; Education System Change.
May 12	Charter Flights	3 Teachers departed by District Charter Flight: Katy Dahlquist, Natalie & Joey Porec with 2 children.	Staff Recruitment and Retention; Education System Change.
May 14	School Closes	Last Day for Teachers to Work.	Staff Recruitment and Retention.



United States Department of the Interior  
Office of Subsistence Management  
1011 East Tudor Road MS 121  
Anchorage, Alaska 99503-6199

IN REPLY REFER TO:  
OSM 20023.CM

MAY 5 2020

Senkanne Alexie  
c/o Tuluksak School  
P.O. Box 115  
Tuluksak, AK 99679

Dear Ms. Alexie:

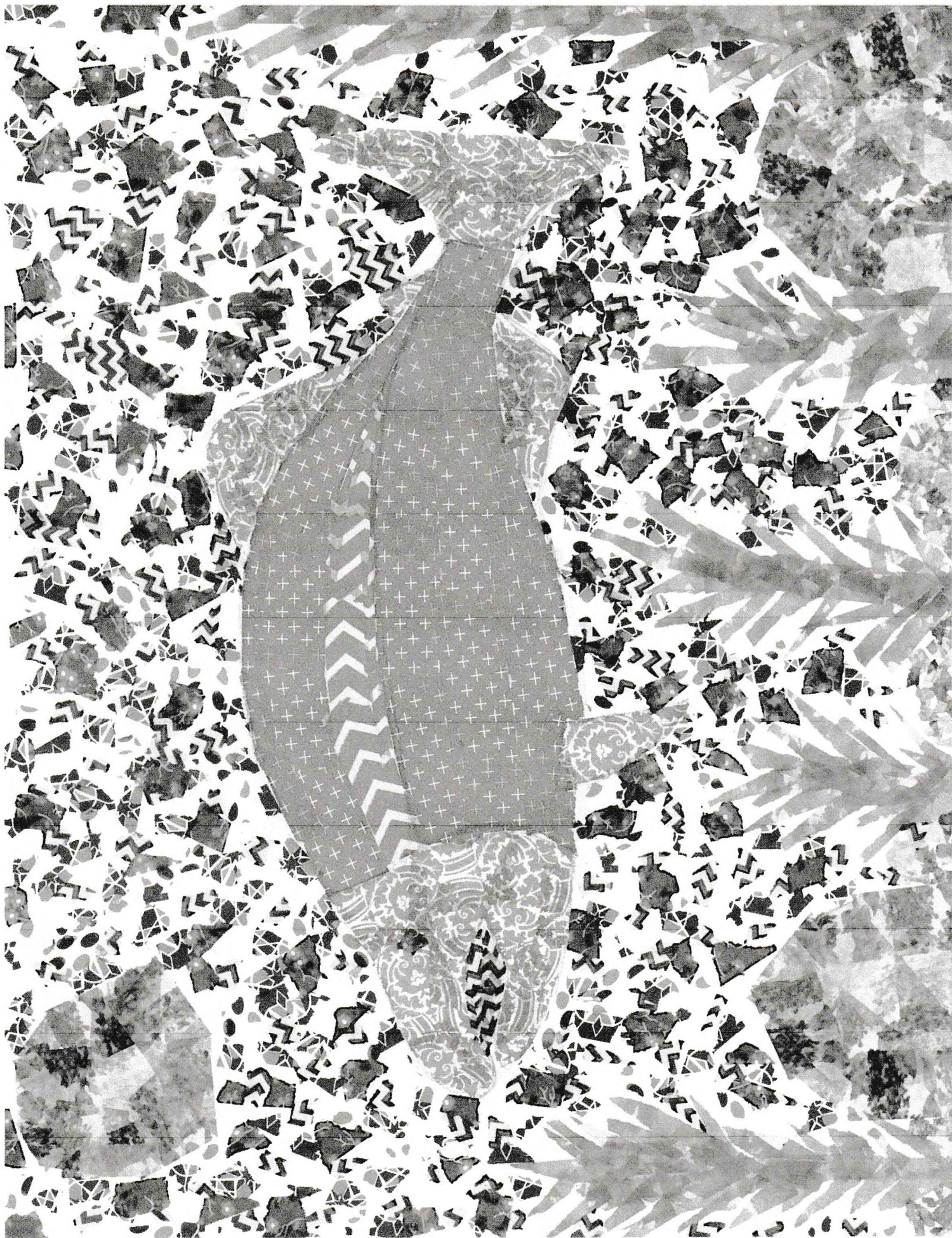
Congratulations! Your artwork submission from the 2020-21 Federal Subsistence Student Art Contest was chosen as winner of the Grand Prize for our 2021-2023 *Federal Subsistence Management Regulations for the Harvest of Fish and Shellfish on Federal Public Lands and Waters in Alaska* publication. As the winner of the art contest, your illustration will be published on the cover of the book. Approximately 14,000 copies of this book will be distributed statewide, so your work will be viewed and enjoyed throughout Alaska. We will send you several copies of the book next spring when it becomes available.

Thank you for sharing your artwork and continuing to support the subsistence way of life.

Sincerely,

Sue Detwiler  
Assistant Regional Director  
Office of Subsistence Management





Yup'it School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Janice George  
 Department/Location: Yup'iaq ED Dept.  
 Date of Regional School Board Meeting: May 2020

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**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
April May	Language Based Lessons	Continue with Developing Language Based Lessons	Education System Change
April May	Yuuyaraq Curriculum	Continue with Yuuyaraq Curriculum Development	Education System Change
April	Mask Making 2 to 4 hrs. a day a few times	Mask making at day care	
Weekly Thursdays	TakeWing	Planning for Virtual Gathering	Education System Change
April 24, 2020	C3 Calista Culture Camp	Virtual Meeting Planning Continued	Education System Change
May 7, 2020	TakeWing	Zoom 1st Immersion 2 Virtual Gathering	Students Succeed Culturally Community, Parents & Elder Involvement
May 14, 2020	TakeWing	Zoom 1st Immersion 1 Virtual Gathering	Students Succeed Culturally Community, Parents & Elder Involvement

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



From: John C. Stackhouse  
Business Manager  
Yupiit School District

Date: May 21, 2020

Subj: 2020 May Board Report

The 2020 May Board Report contains the following:

Summary of Activities

Grant Explanations

Income statement report from BMS for 05/20

Author of Report: John Stackhouse  
 Department/Location: Business Manager  
 Date of Regional School Board Meeting: May 21, 2020

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**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
May	FY21 Budget	Revised FY 21 Budget for third reading	Education System Change
May	Salary	Finalized Salary Scale for FY20-21	Education System Change
May	DEED	Responded to Audit follow-up from DEED	Education System Change
May	Policy	Drafted Coaching Procedure, Asset Capitalization Procedure	Education System Change

## State Funding and State Federal Pass through Funding

### Fund 100

Foundation Funding- Funding received from Alaska DEED based on Base Student Allocation (BSA) of \$5930 per student and calculated using a formula to adjust for school size. Additional funding is received for SPED students based on the Special Needs factor multiplier of 1.20. The vocational and technical funding is based on a multiplier of 1.015. The intensive need student count is calculated by a multiplier factor of 13. Finally, the correspondence program is calculated by a multiplier of 0.90.

Current amount of Grant: \$6,078,601

### Included in Fund 100:

E-Rate: This program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and internet access. Provides funding at 90% of cost.

Impact Aid: designed to assist United States local school districts that have lost property tax revenue due to the presence of tax-exempt Federal property, or that have experienced increased expenditures due to the enrollment of federally connected children, including children living on Indian lands.

Amount of Grant: \$3,562,334

Quality Schools Grant- These funds are used for instructional materials to support math competencies, literacy and language development, to provide educational support for students to improve academic language, literacy and math skills.

Amount of Grant: \$26,013

### Fund 205

Pupil Transportation fund: Funding received to support student transportation.

Amount of Grant: \$928

### Fund 255

Food Service Fund: Funds received from the USDA for the National School Lunch Program, Breakfast program, Afterschool Snack Program, and Commodities.

Amount of Grant: Varies

### Fund 236

Staff Development Grant: Funding received for specific staff development opportunities from the State of Alaska.

Amount of Grant: Varies

### Fund 245

CSI/TSI School Improvement funds: Funding received to assist schools in meeting the goals identified in the STEPP plan. Akiachak and Tuluksak are identified Comprehensive Support designated as lowest 5%. Akiak School is identified Targeted Support.

Amount \$100,000

### Fund 256

Title I, Part A- Services for Children in Poverty: These funds are targeted for use in improving the academic achievement of disadvantaged children. YSD uses these funds to provide a Literacy Coach within each school, paraprofessional support for literacy and

math in the primary grades, paraprofessional training in early literacy for primary grades, substitutes for Teachers attending RTI/MTSS, to subsidize teacher housing, Staff travel for committee functions and district staff to attend ESEA Technical Assistance Workshop, and Student travel for sessions offered by Chugach School District/EXCEL Alaska for credit recovery.

Amount of Grant: \$1,076,105.53

Reaped into Fund 256

Title II, Part A- Teacher Quality: Increase the academic achievement of all students by helping schools and districts improve teacher and principal quality. In addition, Title II A funds may be used to improve the skills and knowledge of principals for effective school leadership.

Reaped into Title I, Part A

Reaped into Fund 256

Title IV, A- Student Support and Academic Enrichment: The Every Student Succeeds Act (ESSA) authorizes significant funds to help increase the capacity of states, local educational agencies (LEAs), schools, and local communities to provide all students with access to a well-rounded education and to improve school conditions for student learning.

Reaped into Title I, Part A

Fund 257

Title I, Part C - Migrant Education: These funds are to target the academic needs of migrant students, which arise because of their migratory activities such as fishing and agriculture. YSD utilizes these funds to cover costs of migrant recruiting which is done by school secretaries and to provide for a migrant records clerk who monitors the program documentation. Purchase of laptops for each site for Migrant Education students to use in classroom to increase their skills in English, Math, and Reading. These funds are also being used to provide opportunities for migrant students to attend vocational learning opportunities through Chugach School District. Funding is based on the number of students meeting the specifics of the migrant identification rules.

Amount of Grant: \$148,576.00

Fund 269

Section 619 - Special Education Support- This grant supports activities for students with disabilities age 3-5. YSD uses these funds to assist in the cost of speech therapy services and educational supplies for young children.

Amount of Grant: \$2,010.82

Fund 270

Title III, A-Services for Limited English Proficient (LEP) Students: YSD receives limited Title III funds but uses them to provide support for teacher training in effective practices for teaching students who are not proficient in English. A teacher team has been attending training lead by experts from the Department of Education. They are working with the YSD Literacy Coach to share their learning and understanding of how to efficiently support the learning of LEP students.

Amount of Grant: \$76,454

Fund 271

Migrant Parent Advisory Council: Funds received for Jennifer Phillip to attend as a

member of the Statewide Migrant Ed Advisory Council.

#### Fund 274

School Improvement Funds- Funds are used to implement selected elements of each site's improvement plans, as administered through the online planning STEPP (Step Toward Educational Progress & Partnership) tool. Funded activities include developing community engagement through Culture week and advisory board training, strengthening RTI systems with training for principals and the district leadership team, and supplies and materials for various items.

Amount of Grant: ~\$155,000.00

#### Fund 297

Title VIB - Services for Students with Disabilities: YSD employs 2 Special education paraprofessional with these funds. Speech and Occupational Therapy services and a Psychologist are also secured from this grant. Title VIB funds provide funding for attendance at the state Special Education Conference and for technology and curriculum needs in district special education classrooms.

Amount of Grant: \$160,527.31

#### Fund 301

Carl Perkins: These funds must be used for the development and support of approved vocational and career pathways courses. YSD supports supplies and materials for approved vocational courses offered in schools and professional development for CTE teachers and administration.

Amount of Grant: \$24,643.00

#### Fund 390

Employee Housing- Funds generated by rental revenue and transfers from foundation funding to support teacher housing maintenance and repair.

### Direct Federal Funding

#### Fund 350

Johnson O'Malley (JOM): This grant is operated under an educational plan which contains educational objectives to address the needs of our students. Funds were used to purchase supplemental, culturally relevant supplies and materials for students.

Amount of Grant: \$26,372.00

#### Fund 351

Rural Low-Income Schools: Funds used to support student government.

Amount of Grant \$9,239

#### Fund 362

Indian Education: Title VII: Funds are generated by the districts Indian Student Count. Funds must be used to address the academic needs of Alaska Native students in YSD schools. Funding for students, staff, and elders' participation in the Youth and Elders Conference, tuition for students to attend VTE phases through the Chugach School District for college and career readiness training, funding for Regional School Board and Tribal Education Director to attend the National Indian Education Association conference, supplies and materials to increase knowledge of cultural identity and awareness.

Amount of Grant: \$169,057.00

Fund 365

Alaska Native Education Grant (ANE): Federal funding received to enhance Alaska Native Education. This grant is a three-year award July 2018- June 2021.

Amount of Grant \$2,421,676



100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	40	OTHER LOCAL REVENUES		44,831.29			44,831.29
	46	SCHOOL FACILITIES RENTAL		1,870.00			1,870.00
	47	E-RATE		1,724,042.20		1,598,907.00	125,135.20
	51	FOUNDATION PROGRAM		3,009,629.00		6,132,379.00	-3,122,750.00
	52	State BAG		7,492.80		25,915.00	-18,422.20
	55	QUALITY SCHOOLS				26,013.00	-26,013.00
	56	TRS ON-BEHALF				530,000.00	-530,000.00
	57	PERS ON-BEHALF				120,000.00	-120,000.00
	110	IMPACT AID		4,531,544.40		3,562,334.00	969,210.40
	150	FEDERAL REVENUE VIA STATE A		89,082.56		173,365.00	-84,282.44
		<b>Total Revenue</b>	<b>0.00</b>	<b>9,408,492.25</b>		<b>12,168,913.00</b>	<b>-2,760,420.75</b>
Expenses							
100		REGULAR INSTRUCTION					
	315	TEACHER		1,489,389.99		2,223,545.00	734,155.01
	316	EXTRA DUTY PAY		3,983.81			-3,983.81
	323	AIDES		196,283.30		277,884.00	81,600.70
	329	SUBSTITUTES/TEMPORARIES		124,202.36		55,000.00	-69,202.36
	360	EMPLOYEE BENEFITS				878,749.00	878,749.00
	361	HEALTH/LIFE INSURANCE		268,605.41			-268,605.41
	362	UNEMPLOYMENT INSURANCE		25,064.21			-25,064.21
	363	WORKER'S COMP		27,124.88			-27,124.88
	364	FICA/MEDICARE		47,462.65			-47,462.65
	365	TEACHER'S RETIREMENT		187,283.58			-187,283.58
	366	PERS		40,977.29			-40,977.29
	367	TRS ONBEHALF				444,409.00	444,409.00
	368	PERS ONBEHALF				33,275.00	33,275.00
	410	PROFESSIONAL & TECH SVCS		723.75			-723.75
	420	STAFF TRAVEL & PER DIEM	18,499.00	34,222.68	18,499.00	3,000.00	-31,222.68
	425	STUDENT TRAVEL		8,130.10			-8,130.10
	433	COMMUNICATIONS		2,053.52			-2,053.52
	450	SUPPLIES, MATL & MEDIA	-406.15	117,374.78	26,222.94	121,000.00	3,625.22
	490	OTHER EXPENSES		38,167.23			-38,167.23
		<b>Total Function</b>	<b>18,092.85</b>	<b>2,611,049.54</b>	<b>44,721.94</b>	<b>4,036,862.00</b>	<b>1,425,812.46</b>
120		BILINGUAL/BICULTURAL INST					
	314	DIR/COOR/MANAGER (CERT)		47,950.80		91,671.00	43,720.20
	321	DIR/COORD/MGR (NON-CERT)		30,447.36			-30,447.36
	360	EMPLOYEE BENEFITS				32,085.00	32,085.00

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	361	HEALTH/LIFE INSURANCE		4,399.80			-4,399.80
	362	UNEMPLOYMENT INSURANCE		1,081.90			-1,081.90
	363	WORKER'S COMP		1,176.00			-1,176.00
	364	FICA/MEDICARE		3,024.50			-3,024.50
	365	TEACHER'S RETIREMENT		6,199.41			-6,199.41
	366	PERS		6,698.46			-6,698.46
	367	TRS ONBEHALF				8,239.00	8,239.00
	368	PERS ONBEHALF				6,069.00	6,069.00
	420	STAFF TRAVEL & PER DIEM		2,235.20		1,000.00	-1,235.20
	450	SUPPLIES, MATL & MEDIA		19,917.12	2,549.05	9,000.00	-10,917.12
		<b>Total Function</b>		<b>123,130.55</b>	<b>2,549.05</b>	<b>148,064.00</b>	<b>24,933.45</b>
160		VOCATIONAL ED INSTRUCTION					
	315	TEACHER		82,754.12		164,047.00	81,292.88
	360	EMPLOYEE BENEFITS				57,417.00	57,417.00
	361	HEALTH/LIFE INSURANCE		5,178.85			-5,178.85
	362	UNEMPLOYMENT INSURANCE		1,121.81			-1,121.81
	363	WORKER'S COMP		1,219.34			-1,219.34
	364	FICA/MEDICARE		1,199.92			-1,199.92
	365	TEACHER'S RETIREMENT		10,209.70			-10,209.70
	367	TRS ONBEHALF				29,381.00	29,381.00
	420	STAFF TRAVEL & PER DIEM		70.00			-70.00
	450	SUPPLIES, MATL & MEDIA		1,963.70	638.15	15,000.00	13,036.30
		<b>Total Function</b>		<b>103,717.44</b>	<b>638.15</b>	<b>265,845.00</b>	<b>162,127.56</b>
200		SPECIAL ED INSTRUCTION					
	315	TEACHER		254,063.56		428,536.00	174,472.44
	323	AIDES		149,636.89		243,832.00	94,195.11
	360	EMPLOYEE BENEFITS				235,329.00	235,329.00
	361	HEALTH/LIFE INSURANCE		53,134.61			-53,134.61
	362	UNEMPLOYMENT INSURANCE		5,519.41			-5,519.41
	363	WORKER'S COMP		5,973.02			-5,973.02
	364	FICA/MEDICARE		15,131.23			-15,131.23
	365	TEACHER'S RETIREMENT		31,910.34			-31,910.34
	366	PERS		26,739.12			-26,739.12
	367	TRS ONBEHALF				76,751.00	76,751.00
	368	PERS ONBEHALF				18,897.00	18,897.00
	390	TRAVEL ALLOWANCE		1,550.00			-1,550.00
	410	PROFESSIONAL & TECH SVCS		7,549.48			-7,549.48
	420	STAFF TRAVEL & PER DIEM				1,000.00	1,000.00
	450	SUPPLIES, MATL & MEDIA		2,065.24	19.73	2,000.00	-65.24
		<b>Total Function</b>		<b>553,272.90</b>	<b>19.73</b>	<b>1,006,345.00</b>	<b>453,072.10</b>
220		SPEC ED SUPPORT SVCS					
	314	DIR/COOR/MANAGER (CERT)		43,651.46		96,110.00	52,458.54
	324	SUPPORT STAFF		2,373.09			-2,373.09

100 OPERATING BUDGET

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
	360	EMPLOYEE BENEFITS				33,639.00	33,639.00
	361	HEALTH/LIFE INSURANCE		7,810.47			-7,810.47
	362	UNEMPLOYMENT INSURANCE		602.88			-602.88
	363	WORKER'S COMP		690.06			-690.06
	364	FICA/MEDICARE		814.52			-814.52
	365	TEACHER'S RETIREMENT		5,432.09			-5,432.09
	366	PERS		526.93			-526.93
	367	TRS ONBEHALF				17,213.00	17,213.00
	390	TRAVEL ALLOWANCE	2,300.00	28,026.80		48,040.00	20,013.20
	410	PROFESSIONAL & TECH SVCS		46,342.26		95,000.00	48,657.74
	420	STAFF TRAVEL & PER DIEM		5,084.69		15,000.00	9,915.31
	425	STUDENT TRAVEL				1,000.00	1,000.00
	450	SUPPLIES, MATL & MEDIA	3,096.90	7,232.98		3,000.00	-4,232.98
	490	OTHER EXPENSES		3,249.00			-3,249.00
		<b>Total Function</b>	<b>5,396.90</b>	<b>151,837.23</b>		<b>309,002.00</b>	<b>157,164.77</b>
320		GUIDANCE SERVICES					
	316	EXTRA DUTY PAY		1,695.70			-1,695.70
	318	SPECIALISTS		198,071.00		273,972.00	75,901.00
	360	EMPLOYEE BENEFITS				95,890.00	95,890.00
	361	HEALTH/LIFE INSURANCE		21,825.14			-21,825.14
	362	UNEMPLOYMENT INSURANCE		2,756.80			-2,756.80
	363	WORKER'S COMP		2,996.46			-2,996.46
	364	FICA/MEDICARE		2,896.70			-2,896.70
	365	TEACHER'S RETIREMENT		25,090.58			-25,090.58
	367	TRS ONBEHALF				49,069.00	49,069.00
	420	STAFF TRAVEL & PER DIEM		2,122.20			-2,122.20
		<b>Total Function</b>		<b>257,454.58</b>		<b>418,931.00</b>	<b>161,476.42</b>
350		SUPPORT SERVICES INSTRUCT					
	314	DIR/COOR/MANAGER (CERT)		14,550.54			-14,550.54
	324	SUPPORT STAFF		9,294.94			-9,294.94
	361	HEALTH/LIFE INSURANCE		9,304.57			-9,304.57
	362	UNEMPLOYMENT INSURANCE		200.97			-200.97
	363	WORKER'S COMP		356.52			-356.52
	364	FICA/MEDICARE		922.03			-922.03
	365	TEACHER'S RETIREMENT		1,810.71			-1,810.71
	366	PERS		2,064.06			-2,064.06
		<b>Total Function</b>		<b>38,504.34</b>			<b>-38,504.34</b>
351		TECHNOLOGY					
	433	COMMUNICATIONS		1,639.74			-1,639.74
		<b>Total Function</b>		<b>1,639.74</b>			<b>-1,639.74</b>
352		LIBRARY SERVICES					
	323	AIDES		51,429.91		67,394.00	15,964.09

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	360	EMPLOYEE BENEFITS				17,497.00	17,497.00
	361	HEALTH/LIFE INSURANCE		32,899.93			-32,899.93
	362	UNEMPLOYMENT INSURANCE		719.35			-719.35
	363	WORKER'S COMP		771.43			-771.43
	364	FICA/MEDICARE		3,934.35			-3,934.35
	366	PERS		11,314.56			-11,314.56
	368	PERS ONBEHALF				4,462.00	4,462.00
	440	OTHER PURCHASED SERVICES		3,936.45			-3,936.45
	450	SUPPLIES, MATL & MEDIA		459.34	37.60		-459.34
		<b>Total Function</b>		<b>105,465.32</b>	<b>37.60</b>	<b>89,353.00</b>	<b>-16,112.32</b>
354		IN-SERVICE TRAINING					
	329	SUBSTITUTES/TEMPORARIES		120.00			-120.00
	410	PROFESSIONAL & TECH SVCS				7,500.00	7,500.00
	420	STAFF TRAVEL & PER DIEM		7,297.65		5,000.00	-2,297.65
	440	OTHER PURCHASED SERVICES				2,500.00	2,500.00
	450	SUPPLIES, MATL & MEDIA		4,404.31		2,500.00	-1,904.31
		<b>Total Function</b>		<b>11,821.96</b>		<b>17,500.00</b>	<b>5,678.04</b>
360		Instructional-Related Technology					
	314	DIR/COOR/MANAGER (CERT)		62,102.99		81,054.00	18,951.01
	321	DIR/COORD/MGR (NON-CERT)				28,369.00	28,369.00
	361	HEALTH/LIFE INSURANCE		12,375.45			-12,375.45
	362	UNEMPLOYMENT INSURANCE		857.00			-857.00
	363	WORKER'S COMP		931.55			-931.55
	364	FICA/MEDICARE		900.49			-900.49
	365	TEACHER'S RETIREMENT		7,800.09			-7,800.09
	367	TRS ONBEHALF				14,517.00	14,517.00
	433	COMMUNICATIONS		1,595,782.60		1,332,423.00	-263,359.60
	444	TECHNOLOGY RELATED REPAIRS AND	673.68	6,548.82			-6,548.82
	450	SUPPLIES, MATL & MEDIA		8,410.14	249.96	6,000.00	-2,410.14
		<b>Total Function</b>	<b>673.68</b>	<b>1,695,709.13</b>	<b>249.96</b>	<b>1,462,363.00</b>	<b>-233,346.13</b>
400		SCHOOL ADMINISTRATION					
	313	PRINCIPAL		214,417.06		293,625.00	79,207.94
	360	EMPLOYEE BENEFITS				102,768.00	102,768.00
	361	HEALTH/LIFE INSURANCE		28,810.57			-28,810.57
	362	UNEMPLOYMENT INSURANCE		3,031.01			-3,031.01
	363	WORKER'S COMP		3,303.18			-3,303.18
	364	FICA/MEDICARE		3,193.11			-3,193.11
	365	TEACHER'S RETIREMENT		27,659.53			-27,659.53
	367	TRS ONBEHALF				52,588.00	52,588.00
	390	TRAVEL ALLOWANCE		1,000.00			-1,000.00
	420	STAFF TRAVEL & PER DIEM		8,093.03		3,500.00	-4,593.03
	450	SUPPLIES, MATL & MEDIA		6,207.03	5,099.00		-6,207.03
	490	OTHER EXPENSES		775.00	775.00		-775.00

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	491	DUES & FEES		1,842.00			-1,842.00
		<b>Total Function</b>		<b>298,331.52</b>	<b>5,874.00</b>	<b>452,481.00</b>	<b>154,149.48</b>
450		SCHOOL ADMIN SUPPORT					
	324	SUPPORT STAFF		74,516.35		100,414.00	25,897.65
	360	EMPLOYEE BENEFITS				35,145.00	35,145.00
	361	HEALTH/LIFE INSURANCE		19,086.70			-19,086.70
	362	UNEMPLOYMENT INSURANCE		1,021.56			-1,021.56
	363	WORKER'S COMP		1,115.99			-1,115.99
	364	FICA/MEDICARE		5,700.52			-5,700.52
	366	PERS		15,010.14			-15,010.14
	368	PERS ONBEHALF				6,647.00	6,647.00
		<b>Total Function</b>		<b>116,451.26</b>		<b>142,206.00</b>	<b>25,754.74</b>
511		BOARD OF EDUCATION					
	324	SUPPORT STAFF		21,525.83		31,701.00	10,175.17
	329	SUBSTITUTES/TEMPORARIES		76,395.00		66,000.00	-10,395.00
	360	EMPLOYEE BENEFITS				31,945.00	31,945.00
	361	HEALTH/LIFE INSURANCE		2,177.89			-2,177.89
	362	UNEMPLOYMENT INSURANCE		301.10			-301.10
	363	WORKER'S COMP		396.81			-396.81
	364	FICA/MEDICARE		7,491.67			-7,491.67
	366	PERS		8,640.71			-8,640.71
	368	PERS ONBEHALF				6,469.00	6,469.00
	420	STAFF TRAVEL & PER DIEM		48,572.95	4,146.05	64,660.00	16,087.05
	450	SUPPLIES, MATL & MEDIA	2,735.00	5,827.80		5,900.00	72.20
	491	DUES & FEES		14,721.00		18,450.00	3,729.00
		<b>Total Function</b>	<b>2,735.00</b>	<b>186,050.76</b>	<b>4,146.05</b>	<b>225,125.00</b>	<b>39,074.24</b>
512		OFFICE OF SUPERINTENDENT					
	311	SUPERINTENDENT		90,000.00		120,000.00	30,000.00
	324	SUPPORT STAFF		22,178.11		29,571.00	7,392.89
	360	EMPLOYEE BENEFITS				52,350.00	52,350.00
	361	HEALTH/LIFE INSURANCE		14,124.79			-14,124.79
	362	UNEMPLOYMENT INSURANCE		1,552.23			-1,552.23
	363	WORKER'S COMP		1,682.68			-1,682.68
	364	FICA/MEDICARE		3,001.62			-3,001.62
	365	TEACHER'S RETIREMENT		11,304.00			-11,304.00
	366	PERS		4,879.19			-4,879.19
	367	TRS ONBEHALF				17,064.00	17,064.00
	368	PERS ONBEHALF				1,958.00	1,958.00
	410	PROFESSIONAL & TECH SVCS				35,000.00	35,000.00
	414	LEGAL SERVICES		32,239.16			-32,239.16
	420	STAFF TRAVEL & PER DIEM		18,331.91	573.59	7,500.00	-10,831.91
	450	SUPPLIES, MATL & MEDIA		3,298.51	1,200.00	1,500.00	-1,798.51
	491	DUES & FEES		18,599.00		500.00	-18,099.00
		<b>Total Function</b>		<b>221,191.20</b>	<b>1,773.59</b>	<b>265,443.00</b>	<b>44,251.80</b>

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
550		DISTRICT ADMIN SUPPORT SV					
	321	DIR/COORD/MGR (NON-CERT)		92,733.05		118,755.00	26,021.95
	324	SUPPORT STAFF		120,238.02		165,907.00	45,668.98
	360	EMPLOYEE BENEFITS				99,632.00	99,632.00
	361	HEALTH/LIFE INSURANCE		26,016.15			-26,016.15
	362	UNEMPLOYMENT INSURANCE		2,888.43			-2,888.43
	363	WORKER'S COMP		3,093.50			-3,093.50
	364	FICA/MEDICARE		16,102.47			-16,102.47
	366	PERS		46,046.88			-46,046.88
	368	PERS ONBEHALF				18,845.00	18,845.00
	410	PROFESSIONAL & TECH SVCS		30,682.50		60,000.00	29,317.50
	420	STAFF TRAVEL & PER DIEM		30,507.77	198.00	5,000.00	-25,507.77
	425	STUDENT TRAVEL		313.00			-313.00
	433	COMMUNICATIONS		18,260.86			-18,260.86
	440	OTHER PURCHASED SERVICES		16,871.00		40,000.00	23,129.00
	445	INSURANCE & BOND PREMIUMS A		20.00		61,800.00	61,780.00
	450	SUPPLIES, MATL & MEDIA	4,550.00	18,614.31	0.04	5,000.00	-13,614.31
	490	OTHER EXPENSES	5,376.68	142,455.46			-142,455.46
	491	DUES & FEES		5,123.00		3,000.00	-2,123.00
		<b>Total Function</b>	<b>9,926.68</b>	<b>569,966.40</b>	<b>198.04</b>	<b>577,939.00</b>	<b>7,972.60</b>
551		RECRUITMENT					
	390	TRAVEL ALLOWANCE		1,011.30			-1,011.30
	410	PROFESSIONAL & TECH SVCS				5,000.00	5,000.00
	420	STAFF TRAVEL & PER DIEM	25.00	29,523.02	200.00	12,000.00	-17,523.02
	450	SUPPLIES, MATL & MEDIA		2,691.39			-2,691.39
	490	OTHER EXPENSES		5,800.00		5,500.00	-300.00
		<b>Total Function</b>	<b>25.00</b>	<b>39,025.71</b>	<b>200.00</b>	<b>22,500.00</b>	<b>-16,525.71</b>
552		HUMAN RESOURCES STAFF SVC					
	321	DIR/COORD/MGR (NON-CERT)				28,701.00	28,701.00
	324	SUPPORT STAFF		21,525.81			-21,525.81
	360	EMPLOYEE BENEFITS				10,045.00	10,045.00
	361	HEALTH/LIFE INSURANCE		2,177.92			-2,177.92
	362	UNEMPLOYMENT INSURANCE		301.09			-301.09
	363	WORKER'S COMP		322.91			-322.91
	364	FICA/MEDICARE		1,646.71			-1,646.71
	366	PERS		4,735.69			-4,735.69
	368	PERS ONBEHALF				1,900.00	1,900.00
	420	STAFF TRAVEL & PER DIEM				500.00	500.00
	450	SUPPLIES, MATL & MEDIA		4,092.62		250.00	-3,842.62
		<b>Total Function</b>		<b>34,802.75</b>		<b>41,396.00</b>	<b>6,593.25</b>
560		Administrative Technology Services					
	314	DIR/COOR/MANAGER (CERT)		20,701.01		27,018.00	6,316.99
	360	EMPLOYEE BENEFITS				10,807.00	10,807.00

100 OPERATING BUDGET

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
	361	HEALTH/LIFE INSURANCE		4,125.15			-4,125.15
	362	UNEMPLOYMENT INSURANCE		285.67			-285.67
	363	WORKER'S COMP		310.51			-310.51
	364	FICA/MEDICARE		300.20			-300.20
	365	TEACHER'S RETIREMENT		2,600.07			-2,600.07
	367	TRS ONBEHALF				4,839.00	4,839.00
	420	STAFF TRAVEL & PER DIEM		3,284.50		7,500.00	4,215.50
	433	COMMUNICATIONS		341,328.97		444,141.00	102,812.03
	444	TECHNOLOGY RELATED REPAIRS AND	33.00	187.24		1,500.00	1,312.76
	450	SUPPLIES, MATL & MEDIA		20,475.68	1,098.73	38,000.00	17,524.32
	491	DUES & FEES		645.00		1,500.00	855.00
		<b>Total Function</b>	<b>33.00</b>	<b>394,244.00</b>	<b>1,098.73</b>	<b>535,305.00</b>	<b>141,061.00</b>
600		OPERATION & MAINTENANCE					
	321	DIR/COORD/MGR (NON-CERT)		42,153.48		55,835.00	13,681.52
	325	MAINTENANCE/CUSTODIAL		212,358.02		197,463.00	-14,895.02
	329	SUBSTITUTES/TEMPORARIES		97,949.62		80,000.00	-17,949.62
	360	EMPLOYEE BENEFITS				98,905.00	98,905.00
	361	HEALTH/LIFE INSURANCE		54,995.69			-54,995.69
	362	UNEMPLOYMENT INSURANCE		5,084.53			-5,084.53
	363	WORKER'S COMP		5,160.69			-5,160.69
	364	FICA/MEDICARE		27,322.24			-27,322.24
	366	PERS		50,338.53			-50,338.53
	368	PERS ONBEHALF				36,076.00	36,076.00
	410	PROFESSIONAL & TECH SVCS	135,861.77	220,931.04	182,943.77	2,000.00	-218,931.04
	420	STAFF TRAVEL & PER DIEM		12,812.72		9,000.00	-3,812.72
	431	WATER & SEWAGE		271,500.00		330,000.00	58,500.00
	435	FUEL-HEATING		52,950.22	6.21	405,850.00	352,899.78
	436	ELECTRICITY	69,425.35	391,797.15		479,750.00	87,952.85
	440	OTHER PURCHASED SERVICES		102,345.00			-102,345.00
	445	INSURANCE & BOND PREMIUMS A				170,000.00	170,000.00
	450	SUPPLIES, MATL & MEDIA	82.79	23,589.38			-23,589.38
	452	MAINTENANCE SUPPLIES	24,771.39	221,290.11	66,214.92	100,000.00	-121,290.11
	453	JANITORIAL SUPPLIES	3,356.00	105,734.66	88,370.30	35,000.00	-70,734.66
	456	VEHICLE MAINTENANCE		29,416.07		10,500.00	-18,916.07
	457	SMALL TOOLS AND EQUIPMENT		834.81			-834.81
	458	GAS & OIL		199.54		26,654.00	26,454.46
	510	EQUIPMENT		40,365.99			-40,365.99
		<b>Total Function</b>	<b>233,497.30</b>	<b>1,969,129.49</b>	<b>337,535.20</b>	<b>2,037,033.00</b>	<b>67,903.51</b>
700		STUDENT ACTIVITIES					
	316	EXTRA DUTY PAY		8,600.00		20,250.00	11,650.00
	329	SUBSTITUTES/TEMPORARIES		19,132.50		10,000.00	-9,132.50
	360	EMPLOYEE BENEFITS				10,588.00	10,588.00
	361	HEALTH/LIFE INSURANCE		1,916.96			-1,916.96
	362	UNEMPLOYMENT INSURANCE		390.58			-390.58

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	363	WORKER'S COMP		415.99			-415.99
	364	FICA/MEDICARE		1,528.29			-1,528.29
	365	TEACHER'S RETIREMENT		1,220.85			-1,220.85
	366	PERS		2,396.91			-2,396.91
	367	TRS ONBEHALF				5,164.00	5,164.00
	390	TRAVEL ALLOWANCE		156.02			-156.02
	410	PROFESSIONAL & TECH SVCS		7,168.00			-7,168.00
	420	STAFF TRAVEL & PER DIEM		5,102.74		1,500.00	-3,602.74
	425	STUDENT TRAVEL		162,683.74	16,867.24	99,000.00	-63,683.74
	440	OTHER PURCHASED SERVICES		3,722.65	186.35		-3,722.65
	450	SUPPLIES, MATL & MEDIA		13,375.63	282.83	15,000.00	1,624.37
	490	OTHER EXPENSES		1,545.00			-1,545.00
	491	DUES & FEES		4,165.00	1,000.00	4,500.00	335.00
		<b>Total Function</b>		<b>233,520.86</b>	<b>18,336.42</b>	<b>166,002.00</b>	<b>-67,518.86</b>
760		TRANSPORTATION					
	425	STUDENT TRAVEL		280.00			-280.00
		<b>Total Function</b>		<b>280.00</b>			<b>-280.00</b>
		<b>Total Expenses</b>	<b>270,380.41</b>	<b>9,716,596.68</b>	<b>417,378.46</b>	<b>12,219,695.00</b>	<b>2,503,098.32</b>
		Net Income from Operations	-270,380.41	-308,104.43			
		Other Expenses					
900		FUND TRANSFERS					
	552	XFER TO FOOD SERVICE				100,000.00	100,000.00
	558	XFER TO TEACHER HOUSING				400,000.00	400,000.00
		<b>Total Function</b>				<b>500,000.00</b>	
		<b>Total Other Expenses</b>	<b>0.00</b>	<b>0.00</b>		<b>500,000.00</b>	<b>500,000.00</b>
		Net Income	-270,380.41	-308,104.43			



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205 STUDENT TRANSPORTATION

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Revenue						
	65	STUDENT TRANSPORTATION		613.00		613.00
		<b>Total Revenue</b>	<b>0.00</b>	<b>613.00</b>	<b>0.00</b>	<b>613.00</b>
Expenses						
220		SPEC ED SUPPORT SVCS				
	390	TRAVEL ALLOWANCE	30.00	430.00		-430.00
		<b>Total Function</b>	<b>30.00</b>	<b>430.00</b>		<b>-430.00</b>
		<b>Total Expenses</b>	<b>30.00</b>	<b>430.00</b>	<b>0.00</b>	<b>-430.00</b>
		Net Income from Operations	-30.00	183.00		
		Net Income	-30.00	183.00		

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230 ALASKA PREK PROGRAM INTERVENTION

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	450	SUPPLIES, MATL & MEDIA		63,884.80		-63,884.80
		<b>Total Function</b>		<b>63,884.80</b>		<b>-63,884.80</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>63,884.80</b>	<b>0.00</b>	<b>-63,884.80</b>
		Net Income from Operations		-63,884.80		
		Net Income	0.00	-63,884.80		

231 EARLY LITERACY

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Revenue						
	50	OTHER STATE REVENUES		62,938.84		62,938.84
		<b>Total Revenue</b>	<b>0.00</b>	<b>62,938.84</b>	<b>0.00</b>	<b>62,938.84</b>
Expenses						
100		REGULAR INSTRUCTION				
	450	SUPPLIES, MATL & MEDIA		5,043.33		-5,043.33
		<b>Total Function</b>		<b>5,043.33</b>		<b>-5,043.33</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>5,043.33</b>	<b>0.00</b>	<b>-5,043.33</b>
		Net Income from Operations		57,895.51		
		Net Income	0.00	57,895.51		

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236 STAFF DEVELOPMENT

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	420	STAFF TRAVEL & PER DIEM		19,701.03	677.38	-19,701.03
		<b>Total Function</b>		<b>19,701.03</b>	<b>677.38</b>	<b>-19,701.03</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>19,701.03</b>	<b>677.38</b>	<b>0.00</b>
		Net Income from Operations		-19,701.03		
		Net Income	0.00	-19,701.03		

245 SIG GRANT

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	316	EXTRA DUTY PAY		11,794.58		-11,794.58
	329	SUBSTITUTES/TEMPORARIES		1,275.00		-1,275.00
	361	HEALTH/LIFE INSURANCE		1,247.23		-1,247.23
	362	UNEMPLOYMENT INSURANCE		180.10		-180.10
	363	WORKER'S COMP		196.06		-196.06
	364	FICA/MEDICARE		305.77		-305.77
	365	TEACHER'S RETIREMENT		1,481.40		-1,481.40
	366	PERS		255.72		-255.72
	410	PROFESSIONAL & TECH SVCS		44,236.89		-44,236.89
	420	STAFF TRAVEL & PER DIEM		21,766.21	613.20	-21,766.21
	450	SUPPLIES, MATL & MEDIA	1,000.00	17,216.87	2,353.50	-17,216.87
	490	OTHER EXPENSES		2,560.00		-2,560.00
		<b>Total Function</b>	<b>1,000.00</b>	<b>102,515.83</b>	<b>2,966.70</b>	<b>-102,515.83</b>
		<b>Total Expenses</b>	<b>1,000.00</b>	<b>102,515.83</b>	<b>2,966.70</b>	<b>0.00 -102,515.83</b>
		Net Income from Operations	-1,000.00	-102,515.83		
		Net Income	-1,000.00	-102,515.83		

255 FOOD SERVICE FUND

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	22	TYPE A ADULT MEAL REVENUE		17,263.00			17,263.00
	40	OTHER LOCAL REVENUES		66.00			66.00
	161	USDA FOOD SERVICE REIMBRS A		151,766.51		373,000.00	-221,233.49
<b>Total Revenue</b>			<b>0.00</b>	<b>169,095.51</b>		<b>373,000.00</b>	<b>-203,904.49</b>
Expenses							
100		REGULAR INSTRUCTION					
	420	STAFF TRAVEL & PER DIEM		1,671.08			-1,671.08
	450	SUPPLIES, MATL & MEDIA		1,520.00			-1,520.00
<b>Total Function</b>				<b>3,191.08</b>			<b>-3,191.08</b>
790		FOOD SERVICES					
	321	DIR/COORD/MGR (NON-CERT)		25,288.41		32,361.00	7,072.59
	326	FOOD SERVICE STAFF		99,133.53		109,161.00	10,027.47
	360	EMPLOYEE BENEFITS				49,534.00	49,534.00
	361	HEALTH/LIFE INSURANCE		46,481.25			-46,481.25
	362	UNEMPLOYMENT INSURANCE		1,727.44			-1,727.44
	363	WORKER'S COMP		1,843.84			-1,843.84
	364	FICA/MEDICARE		9,518.18			-9,518.18
	366	PERS		26,568.08			-26,568.08
	420	STAFF TRAVEL & PER DIEM		12,474.86		1,500.00	-10,974.86
	450	SUPPLIES, MATL & MEDIA		11,920.10	898.00	8,000.00	-3,920.10
	459	FOOD		242,032.70	8,070.80	365,000.00	122,967.30
	491	DUES & FEES		742.50			-742.50
	510	EQUIPMENT		15,197.22		2,500.00	-12,697.22
<b>Total Function</b>				<b>492,928.11</b>	<b>8,968.80</b>	<b>568,056.00</b>	<b>75,127.89</b>
<b>Total Expenses</b>			<b>0.00</b>	<b>496,119.19</b>	<b>8,968.80</b>	<b>568,056.00</b>	<b>71,936.81</b>
Net Income from Operations					-327,023.68		
Net Income			0.00	-327,023.68			

256 TITLE I PART (A)

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	150	FEDERAL REVENUE VIA STATE A		152,169.75			152,169.75
		<b>Total Revenue</b>	<b>0.00</b>	<b>152,169.75</b>		<b>0.00</b>	<b>152,169.75</b>
Expenses							
100		REGULAR INSTRUCTION					
	315	TEACHER				261,440.00	261,440.00
	316	EXTRA DUTY PAY		1,414.50			-1,414.50
	318	SPECIALISTS		169,344.73			-169,344.73
	321	DIR/COORD/MGR (NON-CERT)		25,288.09		31,748.00	6,459.91
	323	AIDES		79,698.37		103,625.00	23,926.63
	324	SUPPORT STAFF		5,735.09			-5,735.09
	360	EMPLOYEE BENEFITS				158,726.00	158,726.00
	361	HEALTH/LIFE INSURANCE		53,606.07			-53,606.07
	362	UNEMPLOYMENT INSURANCE		3,821.54			-3,821.54
	363	WORKER'S COMP		4,212.41			-4,212.41
	364	FICA/MEDICARE		10,946.13			-10,946.13
	365	TEACHER'S RETIREMENT		21,447.40			-21,447.40
	366	PERS		22,194.33			-22,194.33
	380	SUBSIDY FOR TEACHER HOUSING		105,000.00			-105,000.00
	420	STAFF TRAVEL & PER DIEM		11,839.99	167.23	80,000.00	68,160.01
	425	STUDENT TRAVEL		10,226.34			-10,226.34
	450	SUPPLIES, MATL & MEDIA		50,876.51	27,582.79		-50,876.51
	480	STUDENT STIPENDS		12,000.00			-12,000.00
	495	INDIRECT COSTS		78,888.53			-78,888.53
		<b>Total Function</b>		<b>666,540.03</b>	<b>27,750.02</b>	<b>635,539.00</b>	<b>-31,001.03</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>666,540.03</b>	<b>27,750.02</b>	<b>635,539.00</b>	<b>-31,001.03</b>
		Net Income from Operations		-514,370.28			
		Net Income	0.00	-514,370.28			

257 TITLE I-C MIGRANT ED

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Revenue						
	150	FEDERAL REVENUE VIA STATE A		7,829.62		7,829.62
		<b>Total Revenue</b>	<b>0.00</b>	<b>7,829.62</b>	<b>0.00</b>	<b>7,829.62</b>
Expenses						
100		REGULAR INSTRUCTION				
	324	SUPPORT STAFF		2,373.33		11,621.00
	360	EMPLOYEE BENEFITS				7,479.00
	361	HEALTH/LIFE INSURANCE		1,870.19		-1,870.19
	363	WORKER'S COMP		35.28		-35.28
	364	FICA/MEDICARE		181.55		-181.55
	366	PERS		526.96		-526.96
	420	STAFF TRAVEL & PER DIEM		2,290.86		-2,290.86
	425	STUDENT TRAVEL		1,600.92		4,500.00
	450	SUPPLIES, MATL & MEDIA	1,911.00	1,963.29	1,911.00	65,238.00
	480	STUDENT STIPENDS		7,200.00		15,000.00
	491	DUES & FEES		1,245.00		-1,245.00
	495	INDIRECT COSTS		5,009.75		-5,009.75
		<b>Total Function</b>	<b>1,911.00</b>	<b>24,297.13</b>	<b>1,911.00</b>	<b>103,838.00</b>
450		SCHOOL ADMIN SUPPORT				
	324	SUPPORT STAFF		12,820.18		7,079.00
	361	HEALTH/LIFE INSURANCE		3,391.20		-3,391.20
	362	UNEMPLOYMENT INSURANCE		175.64		-175.64
	363	WORKER'S COMP		192.05		-192.05
	364	FICA/MEDICARE		980.73		-980.73
	366	PERS		2,596.34		-2,596.34
		<b>Total Function</b>		<b>20,156.14</b>		<b>7,079.00</b>
		<b>Total Expenses</b>	<b>1,911.00</b>	<b>44,453.27</b>	<b>1,911.00</b>	<b>110,917.00</b>
		Net Income from Operations	-1,911.00	-36,623.65		
		Net Income	-1,911.00	-36,623.65		



265 MIGRANT BOOKS

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	450	SUPPLIES, MATL & MEDIA	2,578.95	2,578.95	2,578.95	-2,578.95
		<b>Total Function</b>	<b>2,578.95</b>	<b>2,578.95</b>	<b>2,578.95</b>	<b>-2,578.95</b>
		<b>Total Expenses</b>	<b>2,578.95</b>	<b>2,578.95</b>	<b>2,578.95</b>	<b>0.00</b>
		Net Income from Operations	-2,578.95	-2,578.95		
		Net Income	-2,578.95	-2,578.95		

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269 PRESCHOOL DISABLED

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
220		SPEC ED SUPPORT SVCS				
	410	PROFESSIONAL & TECH SVCS				1,612.00
	450	SUPPLIES, MATL & MEDIA				398.00
		<b>Total Function</b>				<b>2,010.00</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>		<b>2,010.00</b>
		Net Income from Operations				
		Net Income	0.00	0.00		

270 TITLE III-A ENG LANG ACQ

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Expenses							
100		REGULAR INSTRUCTION					
	320	NON CERTIFICATED SALARIES				3,999.00	3,999.00
	410	PROFESSIONAL & TECH SVCS				3,000.00	3,000.00
	420	STAFF TRAVEL & PER DIEM		633.40		3,000.00	2,366.60
	450	SUPPLIES, MATL & MEDIA		36,317.40		12,528.00	-23,789.40
	495	INDIRECT COSTS		4,406.07			-4,406.07
		<b>Total Function</b>		<b>41,356.87</b>		<b>22,527.00</b>	<b>-18,829.87</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>41,356.87</b>		<b>22,527.00</b>	<b>-18,829.87</b>
		Net Income from Operations		-41,356.87			
		Net Income	0.00	-41,356.87			

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271 MIGRANT ED PARENT ADVISORY COUNCIL

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	420	STAFF TRAVEL & PER DIEM		984.19		-984.19
		<b>Total Function</b>		<b>984.19</b>		<b>-984.19</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>984.19</b>	<b>0.00</b>	<b>-984.19</b>
		Net Income from Operations		-984.19		
		Net Income	0.00	-984.19		

297 TITLE VIB

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Revenue						
	150	FEDERAL REVENUE VIA STATE A		13,351.22		13,351.22
		<b>Total Revenue</b>	<b>0.00</b>	<b>13,351.22</b>	<b>0.00</b>	<b>13,351.22</b>
Expenses						
100		REGULAR INSTRUCTION				
	420	STAFF TRAVEL & PER DIEM		714.00		-714.00
	450	SUPPLIES, MATL & MEDIA		1,114.00	28.72	-1,114.00
		<b>Total Function</b>		<b>1,828.00</b>	<b>28.72</b>	<b>-1,828.00</b>
200		SPECIAL ED INSTRUCTION				
	323	AIDES		33,311.15		6,438.85
	360	EMPLOYEE BENEFITS			39,750.00	19,737.00
	361	HEALTH/LIFE INSURANCE		4,400.15		-4,400.15
	362	UNEMPLOYMENT INSURANCE		451.73		-451.73
	363	WORKER'S COMP		499.48		-499.48
	364	FICA/MEDICARE		2,548.30		-2,548.30
	366	PERS		7,328.47		-7,328.47
	410	PROFESSIONAL & TECH SVCS		14,372.91		-14,372.91
	420	STAFF TRAVEL & PER DIEM		10,858.28	2,065.47	-10,858.28
	425	STUDENT TRAVEL			2,000.00	2,000.00
	450	SUPPLIES, MATL & MEDIA		11,558.70		-11,558.70
		<b>Total Function</b>		<b>85,329.17</b>	<b>2,065.47</b>	<b>-23,842.17</b>
220		SPEC ED SUPPORT SVCS				
	410	PROFESSIONAL & TECH SVCS		54,343.08		11,496.92
	420	STAFF TRAVEL & PER DIEM			65,840.00	14,590.00
	450	SUPPLIES, MATL & MEDIA			8,299.00	8,299.00
		<b>Total Function</b>		<b>54,343.08</b>	<b>88,729.00</b>	<b>34,385.92</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>141,500.25</b>	<b>2,094.19</b>	<b>8,715.75</b>
		Net Income from Operations		-128,149.03		
		Net Income	0.00	-128,149.03		

301 CARL PERKINS

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	150	FEDERAL REVENUE VIA STATE A		3,736.65			3,736.65
		<b>Total Revenue</b>	<b>0.00</b>	<b>3,736.65</b>		<b>0.00</b>	<b>3,736.65</b>
Expenses							
100		REGULAR INSTRUCTION					
	420	STAFF TRAVEL & PER DIEM		4,909.83	72.90		-4,909.83
	425	STUDENT TRAVEL		5,831.14		2,084.00	-3,747.14
	450	SUPPLIES, MATL & MEDIA		2,508.97	8.82		-2,508.97
	495	INDIRECT COSTS		778.21			-778.21
		<b>Total Function</b>		<b>14,028.15</b>	<b>81.72</b>	<b>2,084.00</b>	<b>-11,944.15</b>
160		VOCATIONAL ED INSTRUCTION					
	420	STAFF TRAVEL & PER DIEM		187.50	187.50	4,300.00	4,112.50
	425	STUDENT TRAVEL				2,085.00	2,085.00
	450	SUPPLIES, MATL & MEDIA		1,695.15	7.22	15,000.00	13,304.85
		<b>Total Function</b>		<b>1,882.65</b>	<b>194.72</b>	<b>21,385.00</b>	<b>19,502.35</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>15,910.80</b>	<b>276.44</b>	<b>23,469.00</b>	<b>7,558.20</b>
		Net Income from Operations		-12,174.15			
		Net Income	0.00	-12,174.15			

351 Rural Low Income Schools RLIS

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
100		REGULAR INSTRUCTION				
	420	STAFF TRAVEL & PER DIEM		417.94		-417.94
	425	STUDENT TRAVEL		5,452.68	570.17	-5,452.68
	491	DUES & FEES		2,640.00		-2,640.00
		<b>Total Function</b>		<b>8,510.62</b>	<b>570.17</b>	<b>-8,510.62</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>8,510.62</b>	<b>570.17</b>	<b>0.00</b>
		Net Income from Operations		-8,510.62		
		Net Income	0.00	-8,510.62		

362 INDIAN EDUCATION

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE		45,247.95			45,247.95
		<b>Total Revenue</b>	<b>0.00</b>	<b>45,247.95</b>		<b>0.00</b>	<b>45,247.95</b>
Expenses							
100		REGULAR INSTRUCTION					
	420	STAFF TRAVEL & PER DIEM		4,053.51			-4,053.51
	425	STUDENT TRAVEL		59,735.26	360.00		-59,735.26
	480	STUDENT STIPENDS		5,400.00			-5,400.00
		<b>Total Function</b>		<b>69,188.77</b>	<b>360.00</b>		<b>-69,188.77</b>
120		BILINGUAL/BICULTURAL INST					
	420	STAFF TRAVEL & PER DIEM		6,087.68			-6,087.68
	450	SUPPLIES, MATL & MEDIA		1,060.00			-1,060.00
		<b>Total Function</b>		<b>7,147.68</b>			<b>-7,147.68</b>
511		BOARD OF EDUCATION					
	420	STAFF TRAVEL & PER DIEM		3,579.57			-3,579.57
		<b>Total Function</b>		<b>3,579.57</b>			<b>-3,579.57</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>79,916.02</b>	<b>360.00</b>	<b>0.00</b>	<b>-79,916.02</b>
		Net Income from Operations		-34,668.07			
		Net Income	0.00	-34,668.07			



365 ANE 2018

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
Expenses							
100		REGULAR INSTRUCTION					
	316	EXTRA DUTY PAY		8,375.00			-8,375.00
	329	SUBSTITUTES/TEMPORARIES		567.95			-567.95
	361	HEALTH/LIFE INSURANCE		876.87			-876.87
	362	UNEMPLOYMENT INSURANCE		116.35			-116.35
	363	WORKER'S COMP		126.42			-126.42
	364	FICA/MEDICARE		126.63			-126.63
	365	TEACHER'S RETIREMENT		1,051.90			-1,051.90
	366	PERS		14.93			-14.93
	410	PROFESSIONAL & TECH SVCS	1,600.38	41,187.02			-41,187.02
	420	STAFF TRAVEL & PER DIEM		4,689.97			-4,689.97
	425	STUDENT TRAVEL		1,548.00			-1,548.00
	450	SUPPLIES, MATL & MEDIA		116,217.58	7,249.94		-116,217.58
	481	TUITION		42,954.00			-42,954.00
	491	DUES & FEES		6,806.25			-6,806.25
		<b>Total Function</b>	<b>1,600.38</b>	<b>224,658.87</b>	<b>7,249.94</b>		<b>-224,658.87</b>
220		SPEC ED SUPPORT SVCS					
	410	PROFESSIONAL & TECH SVCS		390.00			-390.00
		<b>Total Function</b>		<b>390.00</b>			<b>-390.00</b>
352		LIBRARY SERVICES					
	323	AIDES		116.40			-116.40
	361	HEALTH/LIFE INSURANCE		100.82			-100.82
	362	UNEMPLOYMENT INSURANCE		1.64			-1.64
	363	WORKER'S COMP		1.75			-1.75
	364	FICA/MEDICARE		8.91			-8.91
	366	PERS		25.61			-25.61
		<b>Total Function</b>		<b>255.13</b>			<b>-255.13</b>
550		DISTRICT ADMIN SUPPORT SV					
	321	DIR/COORD/MGR (NON-CERT)		63,749.97			-63,749.97
	361	HEALTH/LIFE INSURANCE		5,866.40			-5,866.40
	362	UNEMPLOYMENT INSURANCE		913.23			-913.23
	363	WORKER'S COMP		956.25			-956.25
	364	FICA/MEDICARE		4,876.92			-4,876.92
	366	PERS		9,349.98			-9,349.98
		<b>Total Function</b>		<b>85,712.75</b>			<b>-85,712.75</b>
<b>Total Expenses</b>			<b>1,600.38</b>	<b>311,016.75</b>	<b>7,249.94</b>	<b>0.00</b>	<b>-311,016.75</b>
Net Income from Operations			-1,600.38	-311,016.75			

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365 ANE 2018

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Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
		Net Income	-1,600.38	-311,016.75			

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390 TEACHER HOUSING FUND

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Revenue						
	46	SCHOOL FACILITIES RENTAL		119,905.02		119,905.02
	150	FEDERAL REVENUE VIA STATE A		105,000.00		105,000.00
<b>Total Revenue</b>			<b>0.00</b>	<b>224,905.02</b>	<b>0.00</b>	<b>224,905.02</b>
Expenses						
600		OPERATION & MAINTENANCE				
	321	DIR/COORD/MGR (NON-CERT)		35,256.57		11,752.43
	325	MAINTENANCE/CUSTODIAL		91,322.02	103,382.00	12,059.98
	329	SUBSTITUTES/TEMPORARIES		88,788.83		-88,788.83
	360	EMPLOYEE BENEFITS			52,542.00	52,542.00
	361	HEALTH/LIFE INSURANCE		25,372.27		-25,372.27
	362	UNEMPLOYMENT INSURANCE		3,036.38		-3,036.38
	363	WORKER'S COMP		3,027.63		-3,027.63
	364	FICA/MEDICARE		16,167.28		-16,167.28
	366	PERS		24,197.25		-24,197.25
	420	STAFF TRAVEL & PER DIEM			2,500.00	2,500.00
	436	ELECTRICITY	14,948.65	75,882.98	88,000.00	12,117.02
	441	RENTAL PAYMENTS		65,955.27	58,500.00	-7,455.27
	450	SUPPLIES, MATL & MEDIA		242.90		-242.90
	452	MAINTENANCE SUPPLIES	340.09	149,820.37	80,199.10	7,500.00
	453	JANITORIAL SUPPLIES		2,602.26	256.66	-2,602.26
	457	SMALL TOOLS AND EQUIPMENT		61.19		-61.19
		<b>Total Function</b>	<b>15,288.74</b>	<b>581,733.20</b>	<b>80,455.76</b>	<b>359,433.00</b>
<b>Total Expenses</b>			<b>15,288.74</b>	<b>581,733.20</b>	<b>80,455.76</b>	<b>359,433.00</b>
Net Income from Operations			-15,288.74	-356,828.18		
Net Income			-15,288.74	-356,828.18		

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505 CIP- GENERAL

			----- Current Year -----				
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
Expenses							
600		OPERATION & MAINTENANCE					
	452	MAINTENANCE SUPPLIES		31,330.86			-31,330.86
	510	EQUIPMENT		37,191.00			-37,191.00
		<b>Total Function</b>		<b>68,521.86</b>			<b>-68,521.86</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>68,521.86</b>		<b>0.00</b>	<b>-68,521.86</b>
		Net Income from Operations		-68,521.86			
		Net Income	0.00	-68,521.86			

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506 CIP-Impact Aid

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Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	110	IMPACT AID		40,992.00			40,992.00
		<b>Total Revenue</b>	<b>0.00</b>	<b>40,992.00</b>		<b>0.00</b>	<b>40,992.00</b>
		Net Income from Operations		40,992.00			
		Net Income	0.00	40,992.00			

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701 PAYROLL CLEARING FUND

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Expenses							
700		STUDENT ACTIVITIES					
	425	STUDENT TRAVEL		3,060.00			-3,060.00
		<b>Total Function</b>		<b>3,060.00</b>			<b>-3,060.00</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>3,060.00</b>		<b>0.00</b>	<b>-3,060.00</b>
		Net Income from Operations		-3,060.00			
		Net Income	0.00	-3,060.00			

710 STUDENT ACTIVITY FUND

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	210	STUDENT ACTIVITY REVENUE A		23,524.06			23,524.06
		<b>Total Revenue</b>	<b>0.00</b>	<b>23,524.06</b>		<b>0.00</b>	<b>23,524.06</b>
Expenses							
700		STUDENT ACTIVITIES					
	420	STAFF TRAVEL & PER DIEM		237.20			-237.20
	425	STUDENT TRAVEL		8,454.12	291.56		-8,454.12
	450	SUPPLIES, MATL & MEDIA		19,219.80	1,664.58		-19,219.80
		<b>Total Function</b>		<b>27,911.12</b>	<b>1,956.14</b>		<b>-27,911.12</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>27,911.12</b>	<b>1,956.14</b>	<b>0.00</b>	<b>-27,911.12</b>
		Net Income from Operations		-4,387.06			
		Net Income	0.00	-4,387.06			

Author of Report: Kaylin Charles  
 Department/Location: Federal Programs  
 Date of Regional School Board Meeting: May 21, 2020

**Mission Statement**

To educate all children to be successful in any environment.

**Vision Statement**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'iaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

**Values**

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
April	Child Nutrition Programs	Year-end inventory and close out of National School Breakfast and Lunch Programs completed at each site.	Education System Change
April/May	Certificate of Eligibility	Migrant students COE's reviewed and resubmitted to DEED for approval.	Education System Change
May	Meals-to-you Program	Meals to you Program in partnership with Baylor University and USDA, school food authority application submitted to Baylor. In process of enrolling families with students in our district.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Education System Change
May	Data for Federal/State grants	Data reports for ESEA Consolidated, Carl Perkins, Indian Education, School Improvement Grants applications received from Literacy Coaches at each site.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Staff Recruitment and Retention Education System Change
May 12, 2020	CARES Act Funding	Coronavirus Aid, Relief, and Economic Security Act funding made available to school districts across Alaska.	Education System Change



Author of Report: Judy Anderson  
 Department/Location: Maintenance Director  
 Date of Regional School Board Meeting: May 21st, 2020

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**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
May 2020	Site Visits	No Travel between sites, due to COVID-19 mandates.	Operations & Education System Change
May 2020		<p><b>Akiachak –</b></p> <ul style="list-style-type: none"> <li>• Stripping floor wax, re-waxing, shampooing school carpets.</li> <li>• School Vandalism 5.4.2020 - \$8,500. Camera's recorded incident.</li> <li>• Emergency Preparations for Flooding.</li> <li>• Emergency Maintenance and Preventative Maintenance Work Orders for the School and Teacher Housing.</li> <li>• Repair lift stations connections.</li> <li>• Started painting the exterior of Unit #5.</li> <li>• Remodeling Unit 10 &amp; 11, bringing units up to Residential Building Code Requirements.</li> <li>• Take school garbage to the dump.</li> <li>• Meter and fuel logs</li> <li>• Filled teacher housing and school with fuel.</li> <li>• Fueled up vehicles.</li> </ul> <p><b>Tuluksak –</b></p> <ul style="list-style-type: none"> <li>• Stripping floor wax, re-waxing, shampooing school carpets.</li> <li>• Emergency Preparations for Flooding.</li> <li>• Installed plywood over all windows on empty housing.</li> <li>• Emergency Maintenance and Preventative Maintenance Work Orders for the School and Teacher Housing.</li> <li>• Repairing sewer pump at lift station.</li> <li>• Removing carpet from Unit #12, open walls to replace copper with pex-lines.</li> <li>• Meter, fuel and generator logs.</li> <li>• Filled up the generator tank daily.</li> <li>• Filled teacher housing and school with fuel.</li> <li>• Taking garbage to the dump.</li> </ul>	Operations & Education System Change Teacher Retention

		<ul style="list-style-type: none"> <li>• Thawing sewer line from Teacher Housing.</li> </ul> <b>Akiak –</b> <ul style="list-style-type: none"> <li>• Stripping floor wax and re-waxing,</li> <li>• Emergency Preparations for Flooding.</li> <li>• Scraping loose paint in the hallways to prep for summer repaint.</li> <li>• Emergency Maintenance and Preventative Maintenance Work Orders for the School and Teacher Housing.</li> <li>• Starting demolition of the interior of the TPO house.</li> <li>• Filled up Teacher Housing and School with fuel.</li> <li>• Replace day tank transfer pump.</li> <li>• Meter and fuel logs.</li> <li>• Filled up the day tank.</li> <li>• Fueled up the school vehicle.</li> <li>• Taking Trash to the Dump.</li> </ul>	
May 2020	Review/ Compliance	<ul style="list-style-type: none"> <li>• Completing required Preventative Maintenance Work Orders.</li> <li>• Completed all 2019-2020 Employees Evaluations.</li> <li>• Started Telephonic Summer Hire Interviewing.</li> </ul>	Operations & Education System change
May 2020	Preventive Maintenance Planning	<ul style="list-style-type: none"> <li>• Working with Tribes for flood preparations in Akiak &amp; Tuluksak schools and the TPO in Akiachak.</li> <li>• Moving food from exterior storages into the school for flood preparations.</li> </ul>	Education System Change Students Succeed Culturally & Academically
May 2020	Ordering Supplies & Materials	<ul style="list-style-type: none"> <li>• Purchasing required materials needed to complete scheduled and emergency projects.</li> <li>• Custodial Supplies, Building Materials for AKI, Furniture all made it to the Dock for the first barge into each village.</li> <li>• Finalized Purchase Order for Roof Repairs for each Community. (Action Item).</li> <li>• Finalized Purchase Order for Fire Systems Repairs for each Community (Action Item).</li> <li>• New Truck Purchased and on Barge for Akiachak.</li> </ul>	Operations & Education System Change

Author of Report: Anthony Graham  
 Department/Location: Technology  
 Date of Regional School Board Meeting: May 2020

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**Vision Statement**

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**Strategic Goal Areas:**

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2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Daily	IT Support	Troubleshooting this month included: calls with GCI about internet outages, KKI network password changes, consulting with staff on bandwidth issues.	Students Succeed Culturally and Academically  Education System Change
May	Training	Received quote for PowerSchool support and submitted training requests for the fall: SIS teacher training; SIS administrator training; Special Programs teacher training; Special Programs administrator training.	Students Succeed Culturally and Academically  Education System Change
May	School Messenger Update	Continuing to work on solving a plugin issue for the messenger function with PowerSchool. PowerSchool and School Messenger have a fix for the bug. Will be testing out in the coming week.	Community, Parents and Elder Involvement  Staff Recruitment and Retention  Education System Change
May	GCI Lease	Met with GCI's legal team and the YSD legal team to discuss changes to the lease. The lease should be finalized before summer is over.	Education System Change

Author of Report: Anthony Graham  
 Department/Location: Assessment  
 Date of Regional School Board Meeting: May 2020

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
May	N/A	No updates this month	N/A

Author of Report: Anthony Graham  
 Department/Location: Human Resources  
 Date of Regional School Board Meeting: May 2020

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**Strategic Goal Areas:**

5. Students Succeed Culturally and Academically
6. Community, Parents and Elder Involvement
7. Staff Recruitment and Retention
8. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
May	Hired Staff	<ul style="list-style-type: none"> <li>• KKI: Nothing new to report</li> <li>• AKI: Applications Pending for: 1/2<sup>nd</sup> grade Teacher (2 positions), 3/4<sup>th</sup> grade Teacher</li> <li>• TLT: Nothing new to report</li> </ul>	Students Succeed Culturally and Academically  Staff Recruitment and Retention  Education System Change
May	Open Positions	<ul style="list-style-type: none"> <li>• KKI: SPED Teacher, 3<sup>rd</sup> Grade Teacher</li> <li>• AKI: None</li> <li>• TLT: SPED Teacher, 5<sup>th</sup> Grade Teacher, Language Arts Teacher, 4<sup>th</sup> Grade Teacher</li> </ul>	Students Succeed Culturally and Academically  Staff Recruitment and Retention  Education System Change
May	Recruiting	Actively interviewing for all positions. Held virtual job fair in April and received interest from candidates which positively helped recruiting efforts.	Staff Recruitment and Retention  Education System Change
May	Personnel Files	Discussed staffing issues with legal team and consulted with leadership team regarding staff concerns.	Staff Recruitment and Retention
May	Process Improvement	Developed Homegrown Educator Program criteria, and a Board policy revision to BP 4112.61/4212.61/4312 Employment References.	Education System Change

# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiiit.org



## Distance Delivery Committee Recommendations

### Purpose:

The purpose of the Distance Delivery Committee is to discuss a proactive plan for instruction which will be implemented during the 2020-2021 school year should the restrictions regarding COVID-19 continue.

### Structure:

School sites formed committees consisting of at least a teacher, paraprofessional, parent, and an LASB member. The district committee consisted of Anthony Graham, Janice George, Clare Robyt, Kary DelSignore, Paul Gilbert, Brandon Haberly, Doug Bushey, Carl Chamblee, Lesa Meath, Melissa Linton. The site and district committees met during the month of April to determine the following recommendations:

### Committee Recommendations:

1. Due to limited technology in each village, the committee recommends continuing with packets for distance instructional delivery. All packets should be:
  - a. Generated to align with Alaska State Standards and district prescribed reading and math curricula
  - b. Generated to include a variety of activities and not a collection of worksheets
  - c. Aligned to cultural activities as well as projects that take students' cultural backgrounds into account
  - d. Paired with short instructional videos from the teacher to provide a video lesson of the content
2. If students are allowed into the building, but social distancing rules still apply, small group classes for shorter periods of time will be held and teachers will send the students home with independent practice
3. If teachers are restricted and cannot return to their school site, lessons could be conducted via video with 1-2 paraprofessionals in each classroom serving as on-site support
4. Determine if there is a budget for purchasing additional technology such as iPads preloaded with apps that can be used in a low technology environment
5. Determine the feasibility of a district radio station to broadcast educational content
6. District counselor will work with YKHC to provide counseling services to students
7. Each site identifies ways in which they can partner with the community to assist with distance delivery instruction i.e. work with village to identify local projects for students to complete
8. In-service sessions should be geared towards distance delivery i.e. time for staff to iron out new sets of routines and procedures with social distancing in mind, sessions for teachers needing video call support, etc.

Author of Report: Kary Hawkins-DelSignore  
 Department/Location: Acting Special Education Coordinator  
 Date of Regional School Board Meeting: May 21, 2020

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
April 17- May 13, 2020	Staff Support	Frequent emails, phone calls, online meetings, & support staff, In IEP writing and COVID service, changes.	Staff Retention
March 15- May 13, 2020	Student Support	Related service providers and teachers have been calling parents and children, providing instruction and education to both the parent and student, based on individualized student need.	Students Succeed Culturally and Academically, Education System Change. Parent Involvement
May 7/2020 & May 11, 2020	Student Success and Staff Collaboration	A team of teachers and administrators met to work on the Disproportionality Report and talk about improving academics and culturally inclusive education as a means of reducing suspension rates.	Students Succeed Culturally and Academically; Education System Change.
April 30, 2020	Staff Training	All special education staff attended a webinar on disproportionality in the State presented by DEED.	Staff Recruitment and Retention
May 8, 2020	Contracts Prepared for Related Service Providers	MOA's for all related service providers for special education, attached and ready for the board to consider for approval for the 2020/2021 school year.	Staff Recruitment and Retention
May 6, 2020	District Assurances complete	The 2019 and 2020 Special Education District Assurances were completed and turned into the State. The district will work with people in the village to identify individuals willing to act as parent surrogates for students should the need arise.	Community, Parents and Elder Involvement and Education System change

**Author of Report:** Clare Robyt

**Department:** Curriculum

**Date of Regional School Board Meeting:** 5-21-2020

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4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
April & May 2020	Into Reading & Into Literature	<ol style="list-style-type: none"> <li>1. All ordered materials received and inventoried at each site and at District office (where district overages are stored)</li> <li>2. Professional Development scheduled for August 2020 in-service</li> </ol>	<p>Students Succeed Culturally and Academically</p> <p>Every Student has access to the curriculum for academic success</p>
May 2020	Math	<ol style="list-style-type: none"> <li>1. Saxon Math materials ordered</li> <li>2. Professional Development scheduled for August 2020 in-service</li> </ol>	<p>Students Succeed Culturally and Academically</p> <p>Every Student has access to the curriculum for academic success</p>
April & May 2020	Curriculum Development in Joint action with ANE Grant	<ol style="list-style-type: none"> <li>1. Request Board Action for approval Family and Consumer Science I – See attached</li> <li>2. Request Board Action for approval of Yup'ik LifeSkills Academies and attached course descriptions – See attached</li> <li>3. Request Board Action for approval of future LifeSkills Academies without requiring ongoing board approval of individual academies. – See attached</li> </ol>	<p>Students Succeed Culturally and Academically</p> <p>Every Student has access to the curriculum for academic success</p>
April & May 2020	Course Catalog Revision	<ol style="list-style-type: none"> <li>1. Committee formed</li> <li>2. Work on updating course offerings, rewriting course descriptions, and inclusion of partner course offerings.</li> <li>3. Tribal Government will be included</li> <li>4. Yup'ik Life Skills Academies to be included</li> <li>5. Developing a Yup'ik Studies Endorsement</li> </ol>	<p>Educations System Change</p> <p>Students Succeed Culturally and Academically</p> <p>Every Student has access to the curriculum for academic success</p>
May 2020	Yup'it School District Data Report	See Attached Report	Students Succeed Culturally and Academically



2019–2020 Yupiit School District Proficiency Summary MAP data grades 3 – 10/11(Akiak)

Math  
Akiachak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced	
Fall 2019	90	62 (68.9%)	27 (30%)	1 (1.1%)	0 (0%)	
Winter 2020	88	59 (67%)	29 (33%)	0 (0%)	0 (0%)	
Growth		-3 (-1.9%)	2 (3%)	-1 (-1.1%)	0 (0%)	

Akiak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced	
Fall 2019	91	50 (54.9%)	38 (41.8%)	3 (3.3%)	0 (0%)	
Winter 2020	59	34 (57%)	29 (42.4%)	0 (0%)	0 (0%)	
Growth		-16 (2.1%)	9 (-0.6)	3 (3.3%)	0 (0%)	

\* K – 2 tested in the fall, but not in the winter

\*\* Pay attention to percents as the student counts are very different, we can't compare student number.

Tuluksak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced	
Fall 2019	47	44 (93.6%)	3 (6.4%)	0 (0%)	0 (0%)	
Winter 2020	49	46 (93.9%)	3 (6.1%)	0 (0%)	0 (0%)	
Growth		2 (-0.3%)	0 (0.3%)	0 (0%)	0 (0%)	

\*\* Spring 2020 data – none due to COVID-19 School shutdown

2019 – 20 Yupiit School District Proficiency Summary MAP data grades 3 – 10/11(Akiak)

Reading  
Akiachak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced	
Fall 2019	103	90 (87.4%)	12 (11.7%)	1 (1%)	0 (0%)	
Winter 2020	87	78 (89.7%)	7 (8%)	2 (2.3%)	0 (0%)	
Growth		-12 (2.3%)	-5 (-3.7)	1 (2.3%)	0 (0%)	

\* Significant difference in student count

\*\* Pay attention to percents as the student counts are very different, we can't compare student number.

Akiak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced	
Fall 2019	93	62 (66.7%)	30 (32.3%)	1 (1.1%)	0 (0%)	
Winter 2020	61	49 (80.3%)	11 (18%)	1 (1.6%)	0 (0%)	
Growth		-13 (13.6%)	-19 (-14.3%)	0 (-.5%)	0 (0%)	

\* K – 2 tested in the fall, but not in the winter

\*\* Pay attention to percents as the student counts are very different, we can't compare student number.

Tuluksak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced	
Fall 2019	48	48 (100%)	0 (0%)	0 (0%)	0 (0%)	
Winter 2020	51	50 (98%)	0 (0%)	1 (2%)	0 (0%)	
Growth		2 (-2%)	0 (0%)	1 (2%)	0 (0%)	

\*\* Spring 2020 – none due to COVID-19 School shutdown

AIMsWeb Growth Report Fall 2019 to Winter 2020

Early Literacy  
Akiachak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced
Fall 2019	58	48 (82.7%)	7 (12.1%)	3 (5.2%)	0 (0%)
Winter 2020	62	50 (80.6%)	9 (14.5%)	3 (4.8%)	0 (0%)
Growth		2 (-2.1%)	2 (2.4%)	0 (0.4%)	0 (0%)

Akiak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced
Fall 2019	66	51 (77.3%)	5 (7.5%)	9 (13.6%)	1 (1.5%)
Winter 2020	65	38 (58.4%)	14 (21.5%)	13 (20%)	0 (0%)
Growth		-13 (-18.9%)	9 (14%)	4 (6.4%)	-1 (-1.5%)

Tuluksak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced
Fall 2019	30	26 (86.7%)	3 (10%)	1 (3.3%)	0 (0%)
Winter 2020	29	26 (89.7%)	2 (6.9%)	1 (3.4%)	0 (0%)
Growth		0 (3%)	1 (-3.1%)	0 (0.1%)	0 (0%)

\*\*Spring 2020 – none due to COVID-19 School shutdown

AIMsWeb Growth Report Fall 2019 to Winter 2020

Early Numeracy  
Akiachak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced
Fall 2019					
Winter 2020					
Growth					

Akiak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced
Fall 2019	66	44 (66.7%)	14 (21.2%)	8 (12.1%)	0 (0%)
Winter 2020	67	34 (50.7%)	13 (19.4%)	17 (25.3%)	3 (4.4%)
Growth		-10 (-16%)	-1 (-1.8)	9 (13.2%)	3 (4.4%)

Tuluksak School

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced
Fall 2019	30	27 (90%)	2 (6.7%)	1 (3.3%)	0 (0%)
Winter 2020	29	21 (72.4%)	5 (17.2%)	3 (10.3%)	0 (0%)
Growth		-6 (-17.6%)	3 (10.5)	2 (7%)	0 (0%)

\*\*Spring 2020 - none due to COVID-19 School shutdown

Akiak School Projected Proficiency 2019 – 20 Summary MAP Reading data grades 3 – 11  
Projected to PEAKS

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced	
Fall 2019	93	62 (66.7%)	30 (32.3%)	1 (1.1%)	0 (0%)	This aggregate date includes K - 2
Winter 2020	61	49 (80.3%)	11 (18%)	1 (1.6%)	0 (0%)	
Spring 2020	N/A	N/A	N/A	N/A	N/A	
Growth		13.6%	-14.3%	0.6%	0 (0%)	

Part of the growth in Far Below Proficient category and negative growth in the below proficient category can be contributed to the Kindergarten through Second grade classes were tested with MAP in the Fall 2019 benchmark. They were not included in the Winter 2020 benchmark testing. These growth changes indicate that the students in grades K – 2 while not proficient, do have a level of reading readiness. We can look at their reading growth data with the AIMSWebPlus benchmark scores.

Akiak School Projected Proficiency 2019 – 20 Summary AIMSWebPlus  
Reading data grades K – 2

Term	Student count	Far Below Proficient	Below Proficient	Proficient	Advanced
Fall 2019	37	26 (70.3%)	4 (10.8%)	6 (16.2%)	1 (2.7%)
Winter 2020	38	18 (47.4%)	6 (15.8%)	12 (31.6%)	2 (5.2%)
Growth		- 8	2	6	1

This is exciting growth! We had a negative growth of students in the Far Below Proficient Group by 8 of those students gaining some level of proficiency. 2 of those students went became below proficient instead of Far Below Proficient. We doubled our proficiency and advanced rates. While it is still not acceptable to have half of our students Far Below Proficient, we can acknowledge that 37% of our K – 2 students are proficient readers for their grade level. We still have work to do, but we are beginning to close the proficiency gap. This is the cohort we expect will continue to close the proficiency gap using the new ELA program, Into Reading, since they are the group that is learning their reading skills by using this program.

The winter data is not reflective on continued Into Reading and Into Literature program and the effects of the Tier III Intensive Intervention program Leveled Literacy Intervention (LLI) because LLI was not fully implemented until after the winter 2020 benchmark. I choose to expect (but do not know) that if we had spring data, we would have seen further increases in proficiency due to the implementation of the Leveled Literacy Intervention.

Author of Report: Matthew Turner  
 Department/Location: District Office  
 Date of Regional School Board Meeting: 21 May, 2020

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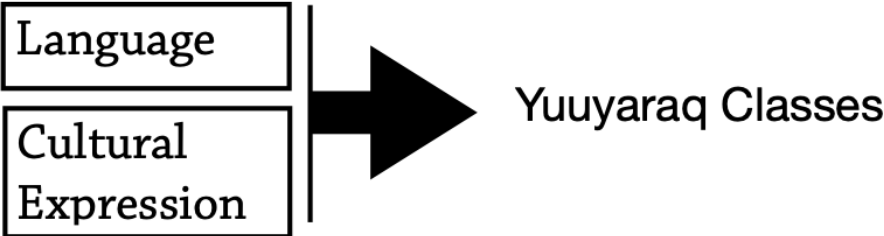
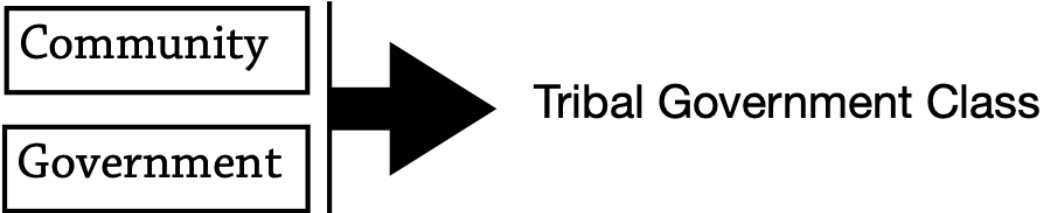
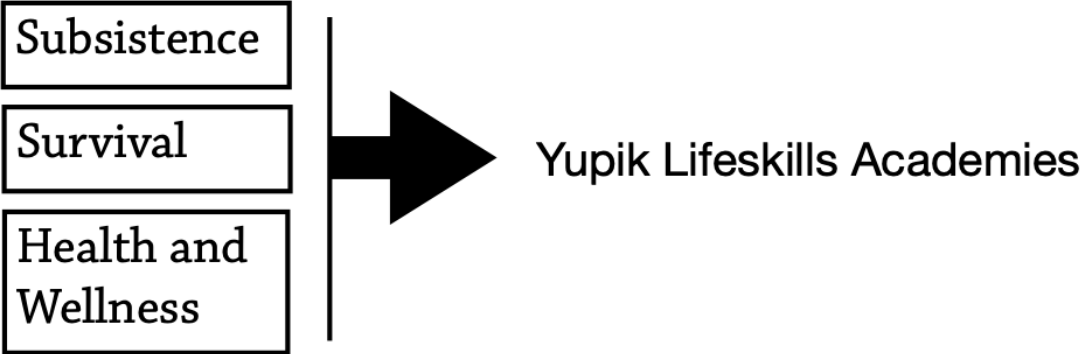
Date(s)	Activity	Details	Connection
	Working to align course content with Cultural Standards	I've been working very closely with the Curriculum Coordinator and Yupiaq Education Director, along with other educators and staff as needed, to help provide opportunities for students to strengthen and support Yupiit Cultural Standards. See attached document.	Education System Change
	Tribal Government Class	This is progressing. After meeting with the Social Studies teachers, we agree that this class should be led by a local tribal citizen. This person can still be supported by a certified teacher if needed, but this will give us more local educators.  The Yupiaq Education Direct and ANE Grant Director will be forming a team over the summer to work on the outline of this course.  I'm hoping to get a short, professional video made about the formation of the Yupiit School District.	Students succeed culturally and academically  Education System Change
	Yupik Lifeskills Academies	We are introducing many Yupik Lifeskills Academies into the course catalog. We are also seeing that there will be many opportunities throughout the year for additional Lifeskills Academies. In order for students to earn credit, each course will need to be put before the board. Because of the large number of Academies that will be developed, we ask the Board to consider adopting a method that allows for creating accredited Yupik Lifeskills Academies without each one going before the Board for approval.	Students succeed culturally and academically  Education System Change

**Yupik Cultural Standards and How They Will Be Met**

Yupit Cultural Standards-

To strengthen and support the Yup'ik Identity of the students through the Yupit Piciryarait (Way of Life).

- A. Subsistence
- B. Survival
- C. Cultural Expression
- D. Community
- E. Government
- F. Health and Wellness
- G. Language



Author of Report: Cassandra Bennett  
 Department/Location: Yupit School District  
 Date of Regional School Board Meeting: May 21, 2020

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
May 2020	ORGANIZATION AND ADMINISTRATION	Board policies, procedures and SOPs were looked at and amended this month in an effort to clarify and proceed for the benefit of the district. 1-SOP (Business Department (John Stackhouse) 2-Reference letters from the district (BP 4112.61/4212.61/4312 3- Coach Pay in addition to Stipend (Attached) 4-Activities Director (Applicants) 5-SOP Housing Committee (Next month) 6-SOP Interviewing Committee (Next month) 7-Key Policy Tenants and Shops (Amendment) (Next Month) Assigned to capable individuals various tasks and projects to complete and review these issues. 8-Updated the District Strategic Plan with the Leadership Team and presented it to the board via email. 9-Homegrown Educator's Program (Attached)	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change Education system change
May 2020	COMMUNICATIONS	1-Sent RSB minutes from the weekly Leadership Team Meetings (Mondays at 9:30 am) (Attached) 2-Tuesday and Thursday meetings with principals and state coaches at 4:00 pm 3-ASA meetings with Commissioner Johnson and superintendents	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change
May 2020	PERSONNEL MANAGEMENT	1-Separation agreement with two employees this month 2-Resolved conflict with person unwilling to turn in keys for the summer 3-Resolved a letter of complaint at step 1 in process 4-Met with team to discuss hiring process (SOP) 5-Recommended James Boldosser for Principal at Akiachak 6-Evaluation of personnel (Danielson forms available) 7-Discussed with Principals and Directors In Service for August 3-4-5-6 8-Complaint Procedure in place (HR) procedure (Attached) 9-Forms developed for Letter of Warning and Formal Reprimand (HR) procedure (Attached)	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change



Yupiit School District  
PO Box 51190  
Akiachak, AK 99551  
Regional School Board Report

May 2020	SCHOOL CLIMATE	1- Open minded concerning the return of students in the fall and how we as teachers and staff will operate. Plans are being made to phase the students back to school while considering the social distance and group interactions. 2- School Climate Report	1-Students Succeed Culturally and Academically 3-Staff Recruitment and Retention 4-Education System Change
May 2020	RELATIONSHIP WITH STUDENTS	1-Addressed the Akiak graduate’s program 2-Superintendent wrote letters to each graduate. 3-Planning for a “real” graduation in August	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 4-Education System Change
May 2020	INSTRUCTIONAL MANAGEMENT	1-We are making a sound recommendation to the board regarding the purchase and continued use of Saxon Math. 2-Recommendation for purchase of a license for Mystery Math from Curriculum Coordinator. 3-The district is setting up PowerSchool training for Administration, SPED, and teachers in August. 4- We are looking at a contract with an individual to be a go to for additional help as needed with PowerSchool. 5-MOAs for SPED contract services have been presented. 6-Committee working on phasing back to school based on Risk Framework from the state. 7-Directive to Curriculum and volunteers to work on the HS catalog and development of Yupiit courses. 8-All recommendations to the board are for the improvement of the school system. Instructional and Cultural action steps were included in the Strategic Plan emailed to the board.	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change
May 2020	FISCAL MANAGEMENT	1-Making application for a CCLC grant (Century Title IV after school grant) May 15, 2020 2-Met with John and Kaylin regarding budget matters.	1.Students succeed culturally and academically 4.Education System change and alignment
May 2020	FACILITIES MANAGEMENT	1-Approved requisitions for summer maintenance 2-Discussed projects with JA for summer work in hopes of completion for additional housing. We need contractors to be allowed to enter the villages. Specifically Unit 5 for asbestos removal. 3-JA is redoing buildings that were not originally to code.	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change
May 2020	BOARD RELATIONS	1-Making policy recommendations to the board 2-Sent memos, minutes and info to the board through email. 3-Included Coaches, current AD and principals in the modification of the Handbook and criteria for an AD. 4-Sent an invitation to Issac from DEED to talk with the board on compacting. Hoping for next month via zoom.	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change
May 2020	COMMUNITY RELATIONS	1-Discussed with the Akiachak tribe the need for the board to face permission to enter the village for the board meeting. 2-Discussed with the tribal members the teachers flying out for the summer and one teacher quarantined in Bethel wanting to enter to pack her house.	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change
May 2020	PERSONAL CHARACTERISTICS	Due to my philosophy of education I have worked Saturdays and Sundays and many evening hours to complete the Superintendent Endorsement with UAS. This will be completed June 12, 2020.	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change

Yupiiit School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

May 2020	Items to be Addressed	1-Housing Needs 2-Discussion of Strategic Action Steps 3-Goals approved by the board for the superintendent to focus on for the district.	1-Students Succeed Culturally and Academically 2-Community, Parents and Elder Involvement 3-Staff Recruitment and Retention 4-Education System Change

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • [www.yupiit.org](http://www.yupiit.org)

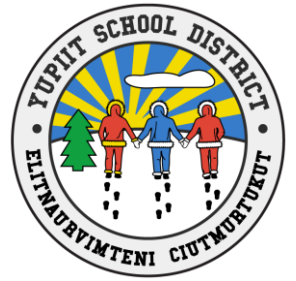


Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Executive Session: Employee Matters

We need a motion to go into an Executive Session.

# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Board Travel/Info - none

# Yupiit School District

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Date: May 21, 2020  
To: Regional School Board  
From: Cassandra Bennett, Superintendent  
Re: Next Regular Meeting – June 18, 2020

Yupiiit School District  
Regional School Board of Education Meetings

3rd Thursday Meeting Date	2nd Monday Agenda Deadline	2nd Wednesday Packet Info & Reports due @ 8:00 AM	2nd Friday Packets Distributed
July 18, 2019	July 8, 2019	July 9, 2019	July 12, 2019
August 15, 2019	August 5, 2019	August 6, 2019	August 9, 2019
September 19, 2019	September 9, 2019	September 10, 2019	September 13, 2019
October 17, 2019 Rescheduled November 1, 2019	October 7, 2019	October 8, 2019	October 11, 2019
November 6, 2019 Special Mtg November 21, 2019	November 11, 2019	November 12, 2019	November 15, 2019
December 19, 2019	December 9, 2019	December 10, 2019	December 13, 2019
January 16, 2020	January 6, 2020	January 7, 2020	January 10, 2020
February 20, 2020 Rescheduled to February 21, 2020	February 10, 2020	February 11, 2020	February 14, 2020
March 19, 2020 Rescheduled to March 26, 2020	March 9, 2020	March 10, 2020	March 13, 2020
April 16, 2020	April 6, 2020	April 7, 2020	April 10, 2020
May 21, 2020	May 11, 2020	May 12, 2020	May 15, 2020
June 18, 2020	June 8, 2020	June 9, 2020	June 12, 2020

BB 9320(a) Regular Meetings: The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the **3<sup>rd</sup> Thursday of each month**. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. **\*\*not scheduled on 3<sup>rd</sup> Thursday**

# YUPIIT SCHOOL DISTRICT

## ANNUAL GUIDELINE

DATE	ROUTINE AGENDA ITEMS
July	<ul style="list-style-type: none"><li>-Prepare BP for Board Policy Committee per BP review cycle</li><li>-Board Meeting – post packets and minutes on website</li><li>-Assist with all in-service meeting arrangements as requested</li><li>-Review district teacher evaluation plan</li><li>-Assign Board Committees</li></ul>
August	<ul style="list-style-type: none"><li>-Approve CIP Application</li><li>-Board Policy Committee meets to go over BP's</li><li>-Board Meeting – post packets and minutes on website</li><li>-Order Board Meeting supplies to have on hand (snacks, coffee, etc.)</li><li>-Assist with all in-services as requested</li><li>-Make travel arrangements for board members attended AASB</li><li>-Welcome staff and students</li><li>-Midyear Review of Superintendent's Goals</li><li>-NIEA Conference</li></ul>
September	<ul style="list-style-type: none"><li>-Assessment Report</li><li>-Board Policy Committee meets to go over BP's (if needed)</li><li>-Board Meeting – post packets and minutes on website</li><li>-Review Supt Evaluation Process</li><li>-Review Student Assessment data</li><li>- Curriculum review</li></ul>
October	<ul style="list-style-type: none"><li>-Approval of YSD Legislative Priorities</li><li>-Board Policy Committee meets to go over BP's (if needed)</li><li>-Make travel arrangements for board members attended AASB Conference</li><li>-Board Meeting – post packets and minutes on website</li><li>-School Board Resolutions</li><li>-AASB Annual Conference</li><li>-New Board Orientation</li></ul>
November	<ul style="list-style-type: none"><li>-Enrollment projection for next year</li><li>-Revenue projection for next year</li><li>-Acceptance of the Annual Audit Report</li><li>-Board Meeting – post packets and minutes on website</li><li>-Prepare staffing sheets for subsequent year and send to the Business Manager</li><li>-Review Audit</li><li>-Student/Teacher/Parent/Community Survey</li></ul>
December	<ul style="list-style-type: none"><li>-New Calendar Work-session</li><li>-Develop Talking points for approved Legislative Priorities</li><li>-Board Meeting – post packets and minutes on website</li><li>-Update work calendars for subsequent year</li><li>-Review and update YSD New Hire Handbook</li><li>-Review of Supt. Evaluation</li><li>-NSBA Conference</li><li>-Budget Revision</li><li>-Approve New Curriculum</li></ul>

<b>January</b>	<ul style="list-style-type: none"> <li>--Approval of School Calendar</li> <li>-Approval of Organization Chart</li> <li>-Approval of Administrator Assignments</li> <li>- Approval of Teaching Assignments</li> <li>-Superintendent evaluation and goals</li> <li>-Board Meeting – post packets and minutes on website</li> <li>-Prepare contracts for returning administrators and teachers</li> <li>-Ensure approved BP changes are updated to the website (send to AASB for processing when ready)</li> <li>-Audit Report</li> <li>-Staff evaluation process review</li> <li>-AASB Legislative Fly-In and Leadership Training</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>-Work-session: Strategic Plan Review</li> <li>-Board Meeting – post packets and minutes on website</li> <li>-Prepare for and assist with all hiring activities (posting vacancy notices, Job fairs)</li> <li>-Strategic Plan Review</li> <li>-Facilities needs planning</li> <li>- Budget Development</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>-Presentation and 1<sup>st</sup> Reading of Budget</li> <li>-Board Meeting – post packets and minutes on website</li> <li>-Assist with all hiring activities</li> <li>-Work-session: Summer Maintenance &amp; CIP</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>-2<sup>nd</sup> Reading and Approval of the Budget</li> <li>-Prepare and distribute classified PAFs authorized by the YSD budget use the staffing spreadsheets as the control document for this project)</li> <li>-Board Meeting – post packets and minutes on website</li> <li>-New employees receive a job description to be reviewed, signed, and returned to HR</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>-3<sup>rd</sup> Reading and Approval of the Budget</li> <li>-Develop Board Goals for the new year</li> <li>-Board Meeting – post packets and minutes on website</li> <li>-Prepare Employee Housing Lease Agreements</li> <li>-Prepare employee information lists for staff to use</li> <li>-Send request to IT to set up new hires for email, etc.</li> <li>-Achievement Data Review</li> <li>-Review student handbook</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>-Board Evaluation, Goal Setting, Board Self Assessments</li> <li>-Strategic Plan Report/Review</li> <li>-Prepare Employee Housing Lease Agreements (update control worksheet for this project send control document to Business Manager and Maintenance Director when completed)</li> <li>-Review crises response plan</li> <li>- Curriculum Review</li> </ul>